

NOTIFICATION

Ref No.: DU/CoE/TDC/6th//2020/990

Date: 28/09/2020

Sub: Important Instructions relating to conduct of B.A. / B.Sc. / B.Com. 6th Semester (Regular & Backlog) Examinations, 2020

Circulated through e-mail and Dibrugarh University website

In reference to the Office Notification *vide* No: DU/RG/B.01.04/2020/4021 dated 22/09/2020 regarding the Standard Operating Procedures (SoPs) for conduct of 6th Semester Examinations of the B.A./B.Sc./B.Com. Programmes, 2020 in Offline and Online modes, the Principals/ Heads of the respective colleges/ institutes are hereby requested to take note of the following **important** points:

1. The candidates intending to appear in the B.A./B.Sc./B.Com. 6th semester examinations, 2020 in **ONLINE** mode need to register themselves in the Online Registration Portal being activated **today** in the University website www.dibru.ac.in. The last date of Registration for the online examination is **30.09.2020 (till 11:59 PM)**.
2. The candidates once registered to appear the examinations in online mode **shall not be allowed to shift** to the offline mode or vice-versa under any circumstances.
3. The respective colleges/ institutes shall arrange to **monitor** their own candidates appearing the examination in **ONLINE** mode through **any video conferencing tool** like Google Meet/ Zoom/ Skype/ WebX etc. Further the **meeting id/ link must be shared with the undersigned** at the email id: coe@dibru.ac.in
4. The colleges/ institutes may take necessary steps to **record** the online examination sessions for future reference.
5. The colleges/ institutes shall appoint **invigilators** for both **OFFLINE** as well as **ONLINE** mode of examinations.

6. In case of any **unfair means, if adopted by any candidates** during the examinations (**both in online & offline modes**), the same may be reported to the undersigned following the usual procedures.
7. The Principals/ Heads of the respective colleges/ institutes are hereby requested to **upload this notification in their college/ Institute website.**

Issued with due approval of the competent authority.

*PKK
28/09/2020*

(Dr. P. K. Kakoty)
Controller of Examinations
Dibrugarh University

To

All Principals of the affiliated/ permitted colleges/ institutes of Dibrugarh University offering B.A./B.Sc./B.Com. Programmes

Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University for favour of information.
2. The Dean, Student Affairs, Dibrugarh University for favour of information.
3. The Registrar, Dibrugarh University for favour of information.
4. The Director, College Development Council, Dibrugarh University for information.
5. The Jt. Controller of Examinations (B i/c, C), Dibrugarh University for information.
6. The Joint Registrar (Academic), Dibrugarh University, for information.
7. The Dy. Controller of Examinations-Ai/c, Dibrugarh University for information and necessary action.
8. The System Administrator, Dibrugarh University for information and necessary action.
9. The Assistant Controller of Examinations, Dibrugarh University for information and necessary action.
10. The Programmer, Dibrugarh University for information *with a request to upload the Notification in the University Website for wide circulation.*
11. The Dealing Assistants, Examination Branch – A/B, Dibrugarh University for information and necessary action.
12. Office File.

*PKK
28/09/2020*

(Dr. P. K. Kakoty)
Controller of Examinations
Dibrugarh University