

Office of the Principal
DHAKUAKHANA COLLEGE
DHAKUAKHANA-787055
(Accredited with 'A' grade by NAAC)

Website: www.dhakuakhanacollege.ac.in
E-mail : principaldhakuakhanacollege@gmail.com



Ph. No. 03752 291364
Mobile No. 9401120216

Ref. No:

Date: 17-7-2023

Action taken report of IQAC meeting dated July 29, 2022

1. In keeping with the resolution of the sitting, the proposal for construction of the language lab was submitted to the honourable MLA of Dhakuakhana Constituency.
2. Proposal for construction of the conference hall was submitted to the concerned donor member.

Action taken report of IQAC meeting dated 8.9.2022

1. The Campus Beautification Committee consulted with an engineer and prepared an estimate for the project of campus beautification of the college.
2. The Playground Development Committee initiated the process of developing the college playground for organizing various events related to sports.
3. The renovation of the old science building was completed whereas the construction activities of the science building under RUSA were going on.
4. The Gender Audit Committee carried on their activities in accordance with the resolution taken in the sitting for smooth conduct of gender audit.
5. The names and contact numbers of all students were collected to address the process of Student Satisfaction Survey (SSS) in a hassle free manner.

Action taken report of IQAC meeting dated 29.11.2022


1. Departmental visits were carried out by IQAC to expedite the process of NAAC related activities.
2. The teachers' diaries were circulated among the teachers for maintaining record of their academic activities.
3. For smooth conduct of the Student Satisfaction Survey one teacher of each department was appointed as a nodal teacher and information of the same was circulated in WhatsApp group.

Action taken report of IQAC meeting of 23rd December, 2022

1. The AQAR 2021-22 to be submitted as early as possible.
2. In accordance with the resolution, the convenors of various criteria and sub-committees are asked to expedite the submission of SSR.

Action taken report of IQAC meeting dated 09.02.2023

1. Follow up actions related to Criterion I was taken in the form of departmental visits.
2. Steps were taken to address the issue of enrolment percentage and reservation in keeping with the norms of the government and UGC.


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3. Supporting documents related to QLM 2.3.1, 2.5.1 and 2.6.1 were collected to furnish with Criterion II.
4. In keeping with the observations QLMs 3.2.1 and 3.5.1 were given due weightage and emphasis.

Action taken report of IQAC meeting dated 10.02.2023

1. Suggestions regarding QLM 7.1.1 were implemented giving due recognition to gender audit and self defence drive.
2. A thorough discussion on QLM 7.1.2 relating to best practices was held by the members of the subcommittee of Criterion VII.
3. A detailed discussion was held on e-governance was held at the behest of the convenor of Criterion VI.

Action taken report of IQAC meeting dated 3.3.2023

1. Updation of the college website was carried out in accordance with the suggestion.
2. Departmental visits were carried out to ensure preparation of the supporting documents for timely submission of the IIQA.
3. Orientation activities for Student Satisfaction Survey were carried out under the supervision of the teacher in charge.

Action taken report of IQAC meeting dated 19.4.2023

1. The process of preparation of the Add on related documents was done as per the resolution.
2. Feedback related documents were prepared as per the plan.
3. The completion process of all activities of all the aforementioned criteria was ensured by the convenors.

Action taken report of IQAC meeting dated 24.5.2023

1. Frequent departmental visits were carried out to ensure proper arrangement of the supporting documents.
2. As per the plan the pending reports of the session were prepared by the assigned members.

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Action taken report of IQAC meeting dated 16.6.2023

1. Payment was done after the approval of SSR.
2. 22nd and 23rd August, 2023 were fixed as the days of the scheduled visit of the NAAC Peer team.
3. The convenors of all the criteria submitted the required documents arranged according to the metric numbers.

Action taken report of IQAC meeting dated 24.6.2023

1. IQAC members implemented the resolution of the DKCTU sitting of availing vacation in accordance with the convenience of the faculty members.
2. As per the plan NAAC related works were completed well ahead of time to prepare for the Peer Team visit.


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