



SELF STUDY REPORT

For

Re-Accreditation

Submitted to

**National Assessment & Accreditation
Council,**

(NAAC)

Bangalore-560072



Dhakuakhana College

Dhakuakhana, Dist-Lakhimpur

Assam, PIN-787055

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PHONE: 9854069461

Ref. No. DKC/IBAC/NAAC/SSR/2016-1/95

Date 28/02/2016



From: Dr. Jugananda Sut
Principal,
Dhakuakhana College
P.O: Dhakuakhana
District: Lakhimpur, Assam
PIN- 787055

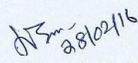
To
The Honourable Director,
National Assessment and Accreditation Council
P.O Box No-1075, Nagarbhavi,
Bangalore-560072

Subject: Uploading of Self Study Report for Reaccreditation (2nd Cycle).

Respected Sir,

I have the honour to inform you that the Self Study Report for Reaccreditation (Cycle 2) of Dhakuakhana College is uploaded in the college website today on the 28th of February, 2016.

Anticipating your kind guidance and with sincere regards.


(Dr. Jugananda Sut)
Principal
Dhakuakhana College
Dhakuakhana

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PHONE: 9854069461

Ref. No. DKC/IGAC/NAAC/SSR/2016-1/96

Date 28-02-2016

Declaration by the Head of the Institution



I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the peer team visit.

Place: Dhakuakhana
Date: 28/02/2016


(Dr. Jugananda Sut)
Principal,
Dhakuakhana College

Principal
Dhakuakhana College
Dhakuakhana



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the*

Dhakuakhana College

Dhakuakhana, Dist. Lakhimpur, affiliated to Dibrugarh University, Assam as

Accredited

at the C⁺⁺ level.

Date: November 04, 2004



Director

- This certification is valid for a period of Five years with effect from November 04, 2004
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C grade, 65-70-C⁺ grade, 70-75-B grade, 75-80-B⁺ grade, 80-85-B⁺⁺ grade, 85-90-A grade, 90-95-A⁺ grade, 95-100-A⁺⁺ grade (upper limit exclusive)

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PREFACE

Dhakuakhana College in the District of Lakhimpur, Assam was established in 1966 on public donations to facilitate higher education and to promote literary and cultural activities in an economically disadvantaged region inhabited mostly by the under privileged section of the society viz. the Scheduled Tribes, Scheduled Castes and Other Backward Communities. The vast region encompassed by two of the mightiest rivers of India-the Brahmaputra and the Subanshiri is endowed with greenery and rich biodiversity. The region remains at a meager state in terms of communication and connectivity. The agrarian people, however, possessing enormous zeal for higher education founded the college through a resolution adopted in a public meeting on 27-04-1966. The college came into existence since July the 25th, 1966. The college is registered under the Society Registration Act XXI of 1860 and affiliated to Dibrugarh University. It came under the 'deficit grants-in-aid' scheme of the Government of Assam in 1975 and received UGC recognition under 2(f) in 1988. It was in that year that Science Stream was added to the Arts Stream it had been running. In 2003, it got the recognition under 12(B) of UGC. The College was brought under the provincialised system by the Government of Assam in December 2005. The present student strength is seven hundred twenty two at degree level and five hundred fifteen at Higher Secondary level. Permanent faculty strength is Forty Seven while that of non teaching staff is twenty four. The college has a huge pool of bright alumni that includes a good number of university rank holders; quite a few of them occupying prominent position in public life.

The 14.95 acre big college campus is having the requisite infrastructures- the administrative building, library and classrooms, laboratories, indoor stadium, playground, boys' and girls' hostel, the canteen and other basic amenities. The college organizes various community reach out programs through its NSS Unit and other forums, collaborates NGOs and civic forums. It aims to introduce courses on entrepreneurship development and looking forward to partner with the industry and other entrepreneurs. The college is all set to celebrate its Golden Jubilee Year that starts on 25th July, 2015.

The college was accorded C⁺⁺ grade by NAAC in 2004. As per guidelines of the NAAC the IQAC of the college was formed on 30th December, 2004 and has taken the post accreditation initiatives. The preparation of this SSR is an outcome of the soul searching exercise of the institution in light of the NAAC guidelines.

POST ACCREDITATION INITIATIVES

In pursuance of the suggestions and recommendations of the NAAC Peer team the following measures have been undertaken.

1. Teaching days

Owing to the repeated flood during the summer and autumn in 2003-2004 the Academic calendar of the college had been badly hampered. The situation was so grave that the college could manage only 150 teaching days in that year (prior to the Peer team visit). But after the reconstruction of the great Brahmaputra dyke by a Malaysian Company with Geo-Tube Technology the flood menace has been mitigated and the college has been able to maintain its academic calendar smoothly. Number of Teaching Days has been substantially increased. (The following table gives the comparison of teaching days of the last five years with that of the year 2003-04).

Academic year	Number of Teaching days
2003-2004	150
2010-2011	241
2011-2012	242
2012-2013	229
2013-2014	244
2014-2015	245

2. Remedial Coaching

The college arranges remedial classes for slow learners and poor performers. It runs UGC sponsored remedial coaching for SC, ST, OBC and minority students.

3. Special attention to improve written English

English is compulsory for both the Arts and Science stream. Faculty members take special care to deter the fear psyche and to induct necessary communication skill amongst the students.

Home assignments and interactive sessions in classrooms are regularly exercised. The examination results indicate more improvement so far as English subject is concerned.

4. Sericulture

The Vocational Course on Sericulture was run by the college during the 9th plan period. The college included it as a Pass Course subject but the positive response from the students did not turn out.

5. COC

As suggested by the Peer Team Career Oriented Courses on Electronic Appliances, Aqua Culture and Seed Technology were run by the college during the 10th plan period.

6. Computer Centre

Formerly, the college had to rely on the assistance of NIIT for computer education. At present the college has its own computer centre. Activities like examination, admission, registration etc are computerized.

7. Add on courses

The college is willing to introduce a few add on courses (Gandhian Study Centre, Human Rights etc.). It had conducted a Basic Programme on Human Rights during 2010-2011.

8. Computer training for faculty and office staff

The College organizes short term computer orientation programs for enhancement of ICT skill of the Office Staff as was suggested.

9. Library

The central Library has been extended with spacious reference and reading rooms. It has been automated for all the major housekeeping operations. It has been upgraded to provide innovative facilities in a digitalized environment. More than 97,000 e-books and 6000+ e-journals are currently available in the Library. It is equipped with 10 computers. Xerox facilities are also provided.

10. New books and journals

Four thousand six hundred thirty six (4,936) numbers of books have been added during the last ten years. The numbers of journals have also been increased from 6 to 13.

11. Boys' Hostel

The Peer Team suggested for immediate shifting of the Boys' Hostel from the present location (considering the massive erosion caused by the river bank). Keeping in view the erosion protection measures undertaken by the State Government, the shifting process is not executed so far. However, a proposal for Construction of a New Boys' Hostel is placed in the Mising Autonomous Council and affirmative response has been received.

12. IGNOU

A centre of IGNOU under Convergence Scheme was set in 2008. Courses like Bachelor Preparatory Program, Computer Literacy Program, and Certificate Course in Rural Development, in Tourism, in English Teaching, MA in History, in Political Science, in Sociology and in Rural Development were offered to the students in four sessions started in July, 2008. Total fifty nine students were admitted in these sessions.

13. NSS

The college NSS Unit is very active and endeavors a number of community works and extension activities.

14. Teachers' Self appraisal and student feedback

The feedback mechanism is made more extensive and exercised for improvement of overall quality. The feedback is collected annually.

15. Research

During the last five years it has improved to some extent. Almost all the faculty members have availed opportunities of Refresher and Orientation courses. Feedback on these courses is made mandatory so that students can have the benefits. Faculty members have undertaken nine minor research projects during the last five years. Number of participation in Seminar/Workshops etc has been increased. Publication of research papers has also been increased. Four faculty members have been conferred Ph D during the last five year. The following table presents a comparison of research activities before 2003-04 and during the last five years.

Research activities/awards	On or before 2003-04	April 2010- March 2015
Minor project	01	09
Presentation of Papers In National Seminars	03	123
Presentation of Papers in International Seminars/conferences	03	06
Publication of papers in journals	0	National-20 International-09
No. of faulty having Ph D	04	08
No. of faculty registered/engaged in Ph D works.	00	09
No. of faulty providing guide ship to research scholars.	02	04
No. of faculty having M. Phil	10	21

16. IQAC

The IQAC was formed in December, 2004, soon after the accreditation of NAAC in November, 2004. The IQAC targets basically to improve the overall performance of the college and has been striving for a significant and meaningful contribution in the post-accreditation phase. The Cell has been correlating the measures and efforts for achieving academic excellence, promoting community reach out programs and overall growth of the institution.

EXECUTIVE SUMMARY

Established through a resolution adopted in a public meeting in 1966 and affiliated to Dibrugarh University the college envisages and endeavors social transformation through higher education and promotion of literary and cultural activities. Its vision and mission statement reflects the core values of NAAC. It follows the syllabi of the affiliating university. Teaching-Learning is consistent with the goals and objectives of the Institution. Its present curriculum includes eight Arts Majors (Anthropology, Assamese, Economics, English, History, Mathematics, Political Science and Sociology) and six Science Majors (Anthropology, Botany, Chemistry, Mathematics, Physics and Zoology), two of them (Anthropology and Mathematics) being shared by both Arts and Science. Besides, it offers Education, Philosophy, Electronics and Computer Skill as core subjects.

It follows the semester system and has sixteen teaching departments altogether. Total faculty strength is 53 (47 sanctioned, 04 temporary and 02 Part-time) while that of Non-teaching staff is 30 (24 permanent, 06 temporary). Present student enrolment in degree courses is 722. The unit cost of education is Rs. 81,814/- with salary component and Rs. 1220/- without salary component. The motto of the College is to 'remove the darkness of ignorance'. Its aims include holistic development/civic responsibility and good citizenship. It aspires to introduce courses on entrepreneurship development and looking forward to partner with the industry and other entrepreneurs. The college is desirous to be autonomous.

The College runs a Bio-Tech Hub (under DBT) and a study centre under the Krishna Kanta Handique State Open University (KKHSOU). The Bio-tech Hub is designed for research and development particularly in phyto-chemistry. It provides preliminary research facilities to the young research scholars and students. The KKHSOU Study Centre provides B.A and PGDCA courses. It also offers the Diploma in Elementary Education to the teachers who have qualified themselves in the Teacher Eligibility Test. Apart from these, the college offers Self financing course on Computer Application and Embroidery & Fashion Designing. Course on Computer Skill is made compulsory for the students of both the stream.

The college has yet to introduce a dual degree programme. There is no Choice-based Credit System and Credit Transfer Facility either.

Admission procedure is transparent. Reservation for SC, ST, OBC, differently abled applicants and extracurricular aspects is followed strictly as per government's norms. The College publishes its prospectus at the beginning of the academic session (ahead of the fresh admission). The college does not have overseas students.

Academic calendar of the college is sincerely followed. Teaching plan from individual teachers is collected. Class room lecture is supplemented with teaching tool and aids, learner centric modules are executed. Work diary is

maintained and feedback mechanism is exercised. Remedial classes for poor/slow learners and extra care for advanced learners are provided.

Recruitment of faculty and staff is made with strict adherence to the existing rule and regulations of the government and the UGC. Teachers are granted leave to update and enhance their knowledgebase through Refresher, Orientation Courses, Seminars and Workshops etc. There is a Research Committee to prepare report on the research activities along with minor and major projects run by the teachers. For development of skill and promotion of computer literacy amongst the supporting staff workshops and training are arranged.

Through its NSS Unit, the Women Cell, the Students' Union and other forums collaborative extension activities are done every year. Prominent NGOs like the RAAIZ (the masses), the Megamix Nature Club, Gramyabandhu, and Institutions like the Dhakuakhana Branch of Assam Science Society, Dhakuakhana Natya Bidyalya, the Dhakuakhana Branch of Assam Natya Sanmilon and the Centre for Cultural Affairs, Dhemaji District collaborate in making the extension activities meaningful. Awareness programmes on health& hygiene, disaster management etc. are organized with the concerning govt. agencies/departments. Social issues like the drugs addiction, superstitions, environment problems etc are addressed by the teaching staffs in collaboration with the Students' Union, civic societies and NGOs.

The built up spaces comprises the requisite infrastructures- the Administrative building, Library, Classrooms (25 numbers), Laboratories (9 numbers), digital classroom, Indoor Stadium, Auditorium, Playground, Boys' and Girls' Hostel, the Canteen and other basic amenities& learning resources. The Library has been automated and ICT enabled teaching – learning is inducted.

The College has the provision of free ships, remission of fees, Students Aid Fund and book bank facilities for the economically disadvantaged meritorious students. Rice and kerosene are provided at a legitimate rate by the college Cooperative Society to the boys' and girls' hostels. Different types of scholarships like National Scholarship, Merit Scholarship and State Scholarship are awarded to students every year. Awards to shining students are advanced by the teaching and the non-teaching staffs.

Economic backwardness of the people of the locality is one major reason for drop out. Teaching and Non -teaching staff extend support to the disadvantaged students.

The college arranges educational tours and field trips for exposure of its students to other learning environment and establishment outside the campus. Efforts are made for value orientation, gender sensitization and leadership growth through diverse in and outdoor activities. The Office bearers of the Students' Union is elected annually. Students' representatives are included in important institutional bodies like -

1. IQAC

2. Anti-Ragging Committee
3. NSS
4. Grievance and Redressal Cell
5. Development Committee etc.

Opportunities are given to the students for exposure of their talents. The college takes part in Inter College and other competitive events. The College Magazine is published by the Students' Union annually. All the departments and the hostels have their wall magazines. Faculty members provide counseling in academic, personal and career development programs including the counseling on stress management through the Career Counseling Cell or at individual level.

The Alumni Association contributes towards Institutional growth. Parents and guardians provide their inputs and suggestions through formal and informal interactions.

The College follows participatory type of Management. Various Committees are set up under the Apex decision making body that is the College Governing Body with delegation of certain powers. Leadership is groomed through academic and research activities, curricular and co-curricular activities, community reach out programmes, environment and civic works. Feedback from the stakeholders is sincerely considered for future course of action.

The college maintains its Annual Audit Report. Internal Academic Audit is also done. Academic Audit is carried out by the internal Academic Assessment Board.

The college community is very serious in ecological and environmental issues, it organizes sensitization programmes, involves in nature clubs and NGOs. The Seuz Bahini (Green Brigade) works for preservation of unique/indigenous species, plantation and labeling on trees and to keep the campus eco friendly.

Innovation in corporate activities are tried to be inducted. Practices, like- phase wise computerization of administrative activities, Innovative Library services in digital environment and Social Bonding through community reach out programmes have added dimensions in the performance of the college.

1. The college has constraints in its infrastructure and other facilities. It has yet to start a meaningful welfare scheme for the employees. There is no Residential facility for the faculty and the staff. The ICT facilities

need to be boosted. Special facility for otherwise abled students needs to be addressed. The college had offered vocational course on sericulture and three career oriented courses (Electronic Appliances, Seed Technology and Aqua Culture) during IX and Xth Plan respectively but could not continue due to constraints in its support base (infrastructural and skilled manpower).

2. Despite having these odds, the College tries best to conceptualize its goals as specified in the Vision Statement through united efforts of all the stakeholders. The College is honestly following the core values of NAAC so that the students of the economically backward communities may also contribute something meaningful to the nation and acquire global competency in diverse fields.

SWOC ANALYSIS

STRENGTH:

- Cordial and peaceful atmosphere, service mindedness of the stakeholders.
- Internal coordinating and monitoring mechanism.
- Enriched Library and Laboratories.
- Low cost of education.
- Ever increasing enrolment.

WEAKNESS:

- Insufficient infrastructure for new and emerging courses.
- Poor language proficiency of students especially in English as majority of students are hailing from the poor agrarian families of SC, ST and OBC communities.
- Shortage of Technical Staff.
- Lack of industry interaction and innovative research.

OPPORTUNITY:

- Premier Institution of higher learning with good credential in an economically underdeveloped region inhabited mostly by the underprivileged section of the society. The college can contribute immensely towards the dynamics of social transformation and growth.

CHALLENGE:

- To increase interaction and establish collaboration with industry.
- Grooming research culture.
- To formulate a formal consultancy policy.
- Developing language proficiency.
- To cope with the increasing trends of e-learning.
- To meet the challenge of private funded institution.
- Expansion of infrastructure and ICT facilities to support new and emerging courses.
- To reduce the dropout rate.

PROFILE OF THE AFFILIATED /CONSTITUENT COLLEGE

1. Name and address of the college:

Name: DHAKUAKHANA COLLEGE
Address: P.O: DHAKUAKHANA, Dist-Lakhimpur
City: NORTH LAKHIMPUR, Pin: 787055 State: ASSAM
Website: www.dhakuakhanacollege.org

2. For communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Jugananda Sut	O: (03752) 254504 R:	98540 69461	03752 254626	principal@dhakuakhanacollege.org
Vice Principal	Mr. Chandra Kanta Sharma	O: R:	73994 75179		
Co-ordinator, Steering Committee	Sewak Chandra Chutia	O: R:	99570 35545		sewakchandrac@gmail.com

3. Status of the of Institution :

Affiliated College	<input checked="" type="checkbox"/>
Constituent College	<input type="checkbox"/>
Any other (specify)	<input type="checkbox"/>

4. Type of Institution:

a. By Gender

i. For Men	<input type="checkbox"/>
ii. For Women	<input type="checkbox"/>
iii. Co-education	<input checked="" type="checkbox"/>

b. By shift

i. Regular	<input type="checkbox"/>
ii. Day	<input checked="" type="checkbox"/>
iii. Evening	<input type="checkbox"/>

5. Is it a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Source of funding

Government	<input checked="" type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input checked="" type="checkbox"/>
Any other	<input checked="" type="checkbox"/>

7. a. Date of establishment of the college: 25/07/1966

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

DIBRUGARH UNIVERSITY

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	15-06-1988	
ii. 12 (B)	09-07-2003	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

Annexure –I and Annexure-II

d. Details of recognition/approval by statutory/regulatory bodies other than UGC(AICTE, NCTE, MCI, DCI, PCI, RCI etc.) : N/A

Under Section/clause	Recognition/Approval details Institution/Department/ Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
-	-	-	-	-

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes No

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes No

If yes, date of recognition: Does Not Arise

b. For its performance by any other governmental agency?

Yes No

If yes,

Name of the agency: Does Not Arise

10. Location of the campus and area in sq.mts

Location *	Semi-urban, Tribal (sq .mtr)
Campus area in sq. mts.	60550
Built up area in sq. mts.	8259.75

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility

and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- **Auditorium/seminar complex with infrastructural facilities**

- * Auditorium is under construction. (101' x 91')

- **Sports facilities**

- * play ground : One (318' x 245')

- * Volleyball court : Two numbers with floodlight facility (155' x 116')

- * Indoor stadium : One (122' x 92')

- **Hostel**

- * Boys' hostel

- i. Number of hostels : One

- ii. Number of inmates : 24

- iii. Facilities (mention available facilities)

- * Girls' hostel

- a) Number of hostels : One

- b) Number of inmates : 74

- c) Facilities (mention available facilities)

- Common room : yes

- Library : yes

- Visitors room : yes

- Superintendent Quarter : yes

- TV, News paper : yes

- Running Water : yes

- Wall Magazine : yes

- Computer : yes

- * Working women's hostel : No

- a. Number of inmates

- b. Facilities (mention available facilities)

- **Residential facilities for teaching and non-teaching staff (give numbers available -- cadre wise)**

- Non-Teaching: (Grade-IV) : 04

- Teaching: (Hostel Superintendent) : 02

- **Cafeteria :** One

- **Health centre:** Nil

- First aid, Inpatient, Outpatient, Emergency care facility, Ambulance** : Nil

- **Facilities like banking, post office, book shops** : Nil
- **Transport facilities to cater to the needs of students and staff** : Nil
- **Animal house** : Nil
- **Biological waste disposal** : 01
- **Generator or other facility for management/regulation of electricity and voltage**
 - Generator : 03
 - UPS : 03
 - Inverter set : 01
- **Solid waste management facility** : Yes
- **Waste water management** : Nil
- **Water harvesting** : Nil

12. **Details of programmes offered by the college (Give data for current academic year)**

Sl. No .	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned /approved Student strength	No. of students admitted
	Under-Graduate	B.A B Sc.	36 months	10+2	English & Assamese	250 180 (For fresh batch)	722
	Post-Graduate						
	Integrated Programmes P G						
	Ph.D.						
	M.Phil.						
	Ph. D.						
	Certificate courses						
	UG Diploma	KKHSOU		10+ TET			
	PG Diploma	KKHSOU					

Any Other (specify and provide details)	Diploma in Computer Application	Three months	10+	English		
	Certificate course on Fashion designing and Embroidering	Four weeks	10+	English & Assa mese		

13. Does the college offer self-financed Programmes?

Yes No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Number	<input type="text" value="03"/>
-----	-------------------------------------	----	--------------------------	--------	---------------------------------

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Particulars	UG	PG	Research
Science	Anthropology Botany Chemistry Electronics Mathematics Physics Zoology		
Arts	Assamese Economics		

Particulars	UG	PG	Research
	English History Political Science Sociology Education Philosophy Computer Science		
Commerce			
Any Other not covered above	Bio-Tech Hub		Bio-Tech Hub

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. Number of Programmes with

- a. Choice Based Credit System
- b. Inter/Multidisciplinary Approach
- c. Any other (specify and provide details)

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No

19. Does the college offer UG or PG programme in Physical Education?

Yes No

If yes,

- a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)
and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No.:

Date: (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff	Technical staff		
	Professor		Associate Professor		Assistant Professor			*M	*F	
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>			24	03	14	04	21	02	-	-
<i>Yet to recruit</i>					02		01			
Sanctioned by the Management/society or other authorized bodies <i>Recruited</i>					03	03				
<i>Yet to recruit</i>										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers			24	03	14	04	45
D.Sc./D.Litt.							
Ph.D.			05	-	03	-	08
M.Phil.			08	02	05	03	18
PG			11	01	06	01	19
Temporary teachers					02	02	04

Ph.D.							
M.Phil.							
PG					02	02	04
Part-time teachers					01	02	03
Ph.D.							
M.Phil.					01	-	01
PG						02	02

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 02

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2011-12)		Year 2 (2012-13)		Year 3 (2013-14)		Year 4 (2014-15)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	09	10	12	15	11	08	25	10
ST	77	58	89	54	72	63	83	62
OBC	154	127	162	123	121	129	178	117
General	68	62	67	69	99	68	113	83
Others	23	15	21	16	13	30	21	20

24. Details on students enrollment in the college during the current academic year (2015-16):

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	835				835
Students from other states of India	Nil				
NRI students	Nil				
Foreign students	Nil				
Total	835				835

i. Dropout rate in UG and PG (average of the last two batches)

UG

PG

ii. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual) divided by total number of

students enrolled)

(a) including the salary component

(b) excluding the salary component

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

If yes,

a) is it a registered centre for offering distance education programmes of another University ; Yes No

b) Name of the University which has granted such registration.

Number of programmes offered

c) Programmes carry the recognition of the Distance Education Council.

Yes No

28. Provide Teacher-student ratio for each of the programme/course offered:

Arts: 1: 18 Science: 1:14

29. Is the college applying for Accreditation :

Cycle 1 Cycle 2 Cycle 3 Cycle 4
Re-Assessment:

(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 04/11/2004

Accreditation Outcome/Result...C⁺⁺

** Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

Copy attached. (Annexure-III)

31. Number of working days during the last academic year.

287

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

245

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

: 30/12/2004

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

- (i) AQAR 2010-2011 on 28/05/2011 (In old format)
- (ii) AQAR 2011-2012 on 13/07/2015 (In new format)
- (iii) AQAQ 2012-2013 on 13/07/2015 (In new format)
- (iv) AQAR 2013-2014 on 13/07/2015 (In new format)
- (v) AQAR 2014-2015 on 13/07/2015 (In new format)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information).

CRITERION I CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

The Vision:-

Dhakuakhana College envisages socio-cultural upliftment through Higher Education and shall strive for academic excellence, community mobilization and empowerment of under-privileged sections, upholding local culture and heritage and deepening democratic and national ideals.

The Mission:-

- * Learner-centric programmes for development of literary and cultural activities along with the meaningful exercise of curricular activities.
- * Promotion of leadership qualities.
- * Awakening the sense of unity, National Integrity and Environmental Awareness.
- * Promotion of Games and Sports and Creative Activities through different forums and means.

The Vision, Mission and objectives of the institution are inculcated through activities like-

- a)
 - * Imparting value education keeping cope with the Academic Programmes.
 - * Devoting for quality sustenance and development.
- b)
 - * Ensuring effective execution of the Teaching Plan.
 - * Providing sustainable facilities to learners for all-round development.
 - * Fostering computerization of official activities as far as practicable.
 - * Designing Action Plan to enable the learners achieve global competency.
 - * Providing infra-structure and support system for quality education.
 - * Promoting Students' Union activities, extension activities and reach out programmes to inculcate leadership quality,

awareness on environment, human rights, literature, culture and scientific temperament.

The Vision and Mission statements are communicated to the students, teachers, support staff and other stakeholders through the college prospectus, the college website, the annual magazine and regular interactions and briefings.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The academic calendar of the college is prepared in conformity with the University calendar to implement the curriculum. Before the beginning of the academic session, the academic committee (comprising the HODs, representatives of the Teachers' Unit and the GB) chalks out action plan for the whole academic session. The action plans are deployed for effective implementation of the curriculum in the following manner –

- * A special interaction programme is arranged in the first fortnight in which the fresh students are intimated with all the instructions from the University viz. the curriculum, reforms if any, grading and evaluation systems and the like.
- * Remedial coaching for weaker students and special coaching for advanced students are arranged after the first sessional examination.
- * Group discussions, seminars, quiz etc. are organized within the class rooms for apprehension of the course as well as to develop communicative skills among students.
- * The Academic committee reviews the academic progress of the college every three months.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

Procedural and practical support to the teachers is extended by the university through guidelines, workshops and interactions. Teachers are encouraged to participate in RC, OC, seminar/workshop/ conferences etc. to update and enhance their knowledgebase.

- To promote innovative teaching LCD projectors and other teaching tools are provided.
- Few class rooms are equipped with smart boards.
- Laboratories are equipped as per the need of the syllabi.
- The Central Library is computerized and enriched with e-books, e-journals and reference books.

- Individual departments are provided with computer and internet facilities. Departmental libraries are also supplied with necessary books.
- Xerox and printing facilities are also provided.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.

- * Before the commencement of the regular classes, Teaching Plan for the academic session is invited from every faculty member to ensure timely completion, revision of the syllabus provided by the University.
- * The Central Library provides supports like books, journals, periodicals, reference books, printing and copying etc.
- * Seminar, group discussion, quiz etc are organized by respective departments.
- * The college has been playing its part in implementing various curricular activities. Organization of a workshop on the Semester system on the 18th June, 2010 before the introduction of the semester system in colleges under Dibrugarh University is an example of such efforts. Few members of the faculty have been associated with the University in designing the syllabi.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?

- * The college organizes seminars, workshops and other interactive sessions. During the last four years it has organized three numbers of UGC sponsored seminars and six numbers of workshops with active participation and cooperation of scholars and experts from different institutions.
- * It collaborates with local NGOs, Science Societies, literary and other social Organizations.
- * Faculty members of the college contribute for smooth conduct of various examinations under the affiliating University and other Boards as external experts and supervisors.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)

The College follows the curriculum of its affiliating University (Dibrugarh University). However, faculty members of the college take part in the process of curriculum design and development.

They participate in workshops/seminars and meetings organized by the University and put forward their suggestions to the Board of Studies. The faculty members who participated in such workshops were-

Ms. Bharati Gogoi	-	Anthropology
Mr. Jukti Ratna Saikia	-	Anthropology
Dr.NarendraDas-		Anthropology
Mr. Ajay Kumar Padey	-	English.
Mr. Dimbeswar Gogoi	-	Assamese.
Mr. Indibor Buragohain	-	Zoology
Mr. Chandra Kanta Sharmah-		History.

Before introduction of the Semester System in 2011, a Zonal Seminar on Semester System was organized by the College. It was inaugurated by Dr. Kandarpa Kumar Deka, then Vice-Chancellor of Dibrugarh University and attended by teachers of eight colleges under the Dhemaji- Dhakuakhana Zone. Suggestions and the need of the students were incorporated to the University.

During the X plan period, syllabi of three Career Oriented Courses viz. Electronics Appliances and Repair, Aqua Culture and Seed Technology were designed by the departments of Physics, Zoology and Botany, which had been recognized by the University.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If ‘yes’, give details on the process (‘Needs Assessment’, design, development and planning) and the courses for which the curriculum has been developed.

The College developed curriculum for the following courses.

- a) Certificate Course on Embroidering & Fashion Designing.
- b) Diploma Course in Computer Application.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Respective departments formulate their course plan and departmental routines. Departmental sittings analyze the progress of the courses and other co-curricular activities.

Academic committee reviews the progress of the curriculum at regular intervals. It makes thorough analysis of results, strength & weakness of each of the departments, support systems and infrastructure facilities.

The Teaching Staff also in its meetings discuss these matters.

The Academic Assessment Board analyzes the effectiveness and performance in curriculum delivery and other activities.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.

The college runs

- i) Diploma Course in Computer Application to tender basic knowledge on computer.
- ii) Certificate Course on Embroidering & Fashion Designing to promote creative skill and entrepreneurship.

1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.

The college offers a few add-on and parallel courses under Krishna Kanta Handique State Open University. They are as follows:

- a) Diploma in Journalism and Mass Communication.
- b) Diploma in Assamese Journalism.
- c) Diploma in Tourism.
- d) Diploma in Hotel Management.
- e) Diploma in Creative Writing in English.
- f) Post Graduate Diploma in Computer Application.
- g) Bachelor in Computer Application.
- h) Diploma in Elementary Education.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability

- Range of Core /Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

The College offers two Degree programmes- Arts and Science. A number of elective options are offered in both the streams by the University and the College opts those for the convenience of the students. Apart from these, students can pursue add-on courses of KKHSOU under distance mode and also the short term skill based courses offered by the college.

There is no Choice-based Credit System and Credit Transfer

Facility in the College.

1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

The College runs self-financed course on (i) Computer Application and (ii) Embroidery & Fashion Designing the details of which is presented below.

Course	Duration	Entry qualification	Total Fee (Rs.)	Teachers' qualification	Salary
Diploma in Computer Application	90 days	10+	800/-	MCA	Negotiable
Certificate Course in Embroidery & Fashion Designing	4 Weeks	10+	300/-	Advance Diploma in Fashion Designing.	Negotiable

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.

The College conducts only a few additional skill-development programmes as mentioned in the para 1.2.1.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provision for the benefit of students?

No.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University’s Curriculum to ensure that the academic programmes and Institution’s goals and objectives are integrated?

Personality development, to work for national integrity, to grow leadership quality, to honor democratic norms and culture of the region are some of the institutional goals and objectives besides tendering quality higher education. To integrate goals and

objectives of the institution in supplementing the Curriculum designed by the University, the following efforts are being made-

- An Academic Calendar is prepared at the beginning of the session in which all programmes, events to be carried out during the session are indicated.
- Teaching Plan from all faculty members is collected for ensuring timely completion of the syllabus within the teaching days as indicated in the Academic Calendar.
- For generating academic excellence among students, class-room seminars, group discussions, quiz etc are organized by respective departments.
- For growth of leadership quality the Executive Body of the students is elected through General Election and this Body celebrates College Week, observes important days; organizes games and sports, debates, literary and cultural events.
- An exposure to the community is provided through diverse activities of the NSS unit, sensitization programmes by the Teaching Staff and the Women Cell. The Students' Union sometimes organizes awareness programmes at its own initiative.

1.3.2 What are the efforts made by the institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

The curriculum for UG Course is designed by the University. The faculty members divide the syllabus into units/ sub-units to tender comprehensive knowledge and to ensure completion of the syllabus within the number of teaching days. Enhancement of computer and communicative skill, promotion of ICT enabled learning and entrepreneurship development through collaborative efforts with reputed NGOs are given emphasis by the college.

Career Counseling Cell of the College organizes seminars, workshops from time to time to which experts are invited for interaction with the students.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The college is serious about the issues related to gender discrimination, Human Rights, Environment etc. and these are effectively incorporated while delivering the curriculum. Environmental study was a compulsory subject for TDC second year students till 2010. In the Semester System, it is made compulsory for students of third Semester. The study of Climate Change is a part of Environmental Study. Important days like the Women's Day, World Environment Day and National Science Day

etc. are observed in the college in collaboration with the Nature Clubs.

The college organizes seminar, workshops, debates & symposia on cross cutting issues like women empowerment, environmental hazards, disaster management, human rights etc.

Further, minor research projects related to these fields are carried out by the teachers of the institute.

Computer Education is made compulsory for Semester II students with easy access to Internet.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- moral and ethical values
- employable and life skills
- better career options
- community orientation

The college practises the following means for holistic development of students.

- * For promotion of moral and ethical values special interactive sessions, Yoga camps (collaborated by Art of Living) and community works are arranged.
- * Environmental ethics is tried to be instilled through sensitization programs.
- * Extension activities in the neighborhood through NSS and other forums are endeavored for community orientation.
- * Democratic values, the value of peaceful coexistence and integrity are tried to be inculcated through Union and Corporate activities.
- * The Career Counseling Cell organizes seminars, workshops etc. to broaden the horizon of the students for exploration of new areas of employment.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

Feedbacks from the stakeholders are collected in following ways:-

- * Feedbacks on the syllabus and faculty members are collected and evaluated by the IQAC and reports are submitted to the authority for necessary action.
- * Feedback from the Office staff is collected by the Principal.
- * Academic Committee in its sittings discusses the strength and weaknesses of the stakeholders and decisions are made for improvement.

1.3.6 How does the institution monitor and evaluate the quality of its

enrichment programmes?

Curricular enrichment programmes are monitored and evaluated through internal/ in semester activities and end semester examinations.

The College always encourages the programmes like the Fresher's Social, College Week, Debates and Symposia, NSS Programmes, Awareness and outreach programmes. Post event evaluation and analysis are made by the IQAC.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The Curriculum for the UG level is designed by the University. However, a few teachers have also contributed in the curriculum as mentioned in the para 1.1.6.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Feedbacks are collected and evaluated. Reports are sent to the authority for necessary action by the IQAC. However, such reports are not submitted to the University. Within the College, efforts are made to enrich the curriculum.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)

Three new subjects are introduced during the last four years. These are (1) Education, (2) Philosophy and (3) Computer Skill.

Education is a subject preferred by majority of students in Humanities group.

Philosophy is also a subject preferred by students in Arts Stream. For positive reasoning and thematic approach the subject is of immense help to the students.

Computer Skill is made compulsory so that students can make use of the ICT enabled learning resources.

Any other relevant information regarding curricular aspects which the college would like to include.

An institutional level Bio-Tech Hub (under DBT) is established to promote research culture.

CRITERION II
TEACHING -LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- * Admission notices are served in widely circulated daily papers, public places of the locality and the College notice boards.
- * The detailed admission procedure is mentioned in the Prospectus.
- * After the last date of submission of forms, the members of the Admission Committee and the HODs scrutinize the forms and the list of selected applicants is displayed on the College notice board.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

The list of selected applicants is prepared on merit basis. Reservation for OBC/ SC/ST/ is maintained as per Govt. norms. Some seats are reserved for applicants participating in state/ national level sports, literary and cultural events. Applications of the differently-abled students are always considered for admission.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Minimum percentage of marks for admission at entry level in our College is 30% in Arts, while it is 40% in Science. This year the maximum percentage is 87% in Arts and 75% in Science.

In the two neighboring colleges of the district of Lakhimpur, viz, North Bank College at Ghilamara and Gogamukh College at Gogamukh, the minimum percentage is 30% in both Arts and Science. The maximum percentage varies from 60% to 65%.

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?

An Admission Committee is framed by the Academic Committee just before the admission into new courses comprising of faculty members, office staff and library staff. The committee takes care to make the admission process transparent and satisfactory to the stake holders. It scrutinizes the applications, prepares selection list on the basis of merit and in adherence to the Govt. rules. Students’ profiles made annually help in examining the academic development of students.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- * SC/ST
- * OBC
- * Women
- * Differently abled
- * Economically weaker sections
- * Minority community
- * Any other

Reservation of SC, ST, OBC etc. are strictly followed as per Govt. norms. Students’ profile of the college demonstrates its obligation to diversity and inclusion.

Last Five years’ data shows that about 48% of women are admitted in UG Courses.

Although cases of differently abled are very rare, those are carefully examined and such eligible applicants are admitted.

For economically weaker sections, certain measures are taken like remission of fee, book-bank facility, financial awards to meritorious students by the Teaching and the Non-teaching staffs. Students of minority communities get equal opportunity.

2.1.6 Provide the following details for various programmes offered by

the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Year	Number of applications received	Number of students admitted	Demand ratio
BA	2014-15	247	222	10:9
	2013-14	206	180	10:8.7
	2012-13	255	229	10:8.9
	2011-12	270	236	10:8.5
BSc	2014-15	155	139	10:9
	2013-14	111	95	10:8.6
	2012-13	65	59	10:9
	2011-12	79	68	10:8.6

Comment: Increasing trend in demand ratio. This is due to the measures initiated for Improvement of the academic environment.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

Applications of differently abled students are always carefully considered. Such students are not only admitted, but special care is taken as far as practicable. The College tries to ensure its adherence to the Govt. policies for barrier free education.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

Before entering into the syllabi knowledge base of the students along with their strength and weakness are tried to be understood through classroom interactions. Slow and average learners are carefully guided and supplied with necessary books and references etc.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice?(Bridge/Remedial/Add-on/Enrichment Courses, etc.

The College does not have any programme of Bridge Course.

The slow and weak students are identified through interactive sessions, classroom activities, unit tests and sessional examinations. Remedial Coaching is arranged for them. Although UGC funded R/C is meant for SC, ST, OBC students, the slow and weak learners are also included separately to cope them with their programme of choice.

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

Efforts are made for sensitization on issues like gender, environment etc. through different constituent cells like, the Women Cell, Vigilance and Anti-ragging Committee, NSS Unit, Sahitya Mancha and through collaboration with Science Society, NGOs and other civic forums. Sensitizing programmes, workshops and seminars are frequently held. Women representatives are included in all the important committees and forums. There is no gender discrimination in the college and in the neighborhood.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

The advanced learners are identified through class-room activities like Unit tests, group discussions, assignments etc. Without disturbing the sentiments of slow and average learners, advanced learners are given extra assignments, provided with more reference books and journals etc. They are helped to use internet for advanced information. They are encouraged to participate in quiz, seminars etc. and to take leadership in literary activities, debates, project work or in their respective area of interests.

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

Academic performance of students is collected through- (1) Attendance and classroom interaction (2) unit tests, (3) sessional

examinations, (4) group discussions. Students having lower percentage of attendance are notified by the department to clarify the reason and advised to make up the loss in the months to follow.

Applications from economically disadvantaged students are identified through a general notice for providing assistance from Students' Aid fund, remission of fee etc.

For the differently abled students, special care is taken in the class room. For the slow learners, a number of motivating lectures are arranged apart from Remedial Courses.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

Teaching, learning and evaluation schedules are organized in following ways-

- 1) Academic Calendar- The college prepares its academic calendar in conformity with that of the affiliating university. The dates of internal events, unit tests, sessional exams, assignments, seminars, important days, field trips, etc are clearly mentioned in it.
- 2) Teaching Plan- Teaching plan from all the faculty members are collected at the beginning of the academic session.
- 3) The College makes plan for continuous evaluation system throughout the academic session. Group discussions, quiz, seminars, workshops are arranged by the individual departments and sessional exams are held to evaluate the students for internal assessment marks. Every department displays internal assessment report ahead of the end-semester examinations for the knowledge of the students.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

The IQAC collects Teacher Appraisal Reports and Teaching Plan from the teachers in every academic session. Feedbacks from students are also collected by the IQAC and is submitted

to the authority for necessary action. IQAC is an indispensable part of co-curricular activities of students and it encourages diverse activities organized by Students' Union. It organizes seminar/workshops and arranges motivational programmes and career counseling.

2.3.3 How learning is made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

The Institution ensures learning more student-centric through several devices like interactive, collaborative and independent learning with the help of minimum support-structure available.

- 1) Interactive- The class routine is prepared for the whole academic year. Duration of every class is of forty five minutes. Students are encouraged to interact and to put questions on the unit/topic, if any point remains obscured. Laboratory works and field studies are integral part of the curricular.
- 2) Collaborative learning- Group discussions, quiz, seminars, workshop on assignments are organized by individual departments. Students are suggested to collect advanced information from internet or other resource persons.
- 3) Independent Learning- Learners are guided to access ICT tools and resourses for learning materials and encouraged to prepare seminar papers, initiate deliberations and group discussions on their own. Submission of papers, feedback of such sessions is mandatory.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The institution, apart from the time-bound academic activities, conduct certain co-curricular activities like games and sports, debate, music, social service, literary activities, science projects, fashion shows etc. to promote creative, communicative and critical thinking among students. Students are encouraged to have thematic approach on diverse social issues. They are given free access to the central library, INFLIBNET -NLIST consortium and internet. Creative skills of the students get reflected in departmental wall-magazines and booklets.

Through constituent wings like the NSS Unit, Students' Union, Red Ribbon Club and the Women Cell, a lot of activities in and outside the campus are done, sometimes in collaboration with NGOs and civic forums. The students' union organizes College week in which they institute several competitions which promotes leadership and management quality amongst them. It publishes the college magazine every year which is awarded several times by the Dibrugarh University.

Students are motivated and moulded to participate in various competitions of repute including the inter college events. In literary and debate competitions, a number of students secure top positions during the last ten years.

Students are given exposure to the external learning environment through field trips and educational tours.

Apart from these, motivating lectures are also organized like AIDS awareness, Family Planning, Anti- drug campaign for sensitizing scientific temperament among the students against age-old superstitions, blind beliefs etc.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The College does not have technologies like NPTEL but it has the facilities under NME. Smart boards, LCD projectors and internet are there to be used by the faculty members in class rooms.

The Central Library facilitates NLIST, e-books and e-journals. Every department has its departmental library and internet facility. Department of Mathematics use educational software in teaching. Total numbers of licensed software available in the college is five.

The Computer lab is having forty numbers of computers with LAN facility. Total numbers of computers in the college is seventy seven at present.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

Faculty members are sent for refresher / orientation course and encouraged to participate in International/ National/Regional Level Seminars, conferences and workshops. The advanced knowledge and information they acquire are disseminated to students in class rooms and on occasions through deliberations.

The college library enriched with INFLIBNET-N-LIST, having more than ninety seven thousand e-books and over six thousands e-journals facilitates the faculty and the students to have easy access to these knowledge resources.

The faculty and students are exposed to advanced level of knowledge and skill through organization of seminar/workshops and expert lectures.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

Carrier counseling cell provides necessary information for higher education, placement, training etc., and a number of students are benefited through this. Workshop are organized inviting peer teams to apprise the students for better employment opportunities, training and higher education in dignified institutions. During the last five years, a good number of students have qualified themselves for both national and state level placements.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

- * Learning process is made more student-centric through interactive, collaborative and independent learning. Efforts are being made to achieve this goal through assignments, group discussions, quiz, seminars and workshops.
- * Faculty members used smart boards, audio-visual tools and internet to tender up-to-date education.
- * The college Library has been augmented to facilitate the ICT enabled learning.
- * Students are guided by the faculty members to use the e-resources.
- * The Management tries to provide computers, reference books and journals etc. as per demands of faculty members and

students.

- * Advanced knowledge acquired by faculty members in Refresher and Orientation course is disseminated to students.

2.3.9 How are library resources used to augment the teaching-learning process?

The college has an enriched library with more than fifteen thousand volumes, 13 journals, 9 dailies, 6 periodicals, 97,000+ e-books, 6,000+ e-journals and INFLIBNET-NLIST facilities. Fresh volumes are added as per demands of the departments which are examined and ordered by the library committee. Each individual department has its own departmental library with necessary text books, reference books and question papers.

Faculty members and the students are oriented to use the available resources.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

The college often faces some short of challenges in completing the curriculum within the planned time frame and calendar. For example:

- i. The teachers are required to take two additional classes at Higher Secondary Level as per the order of the Government of Assam. Faculty members make every effort to ensure the timely completion of the syllabi.
- ii. Most of the teachers are engaged in election and other government duties.

However, the faculty members take extra efforts for timely completion of the syllabi. If certain classes are hampered due to some emergent reasons, extra classes are arranged to fill up the loss.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The IQAC collects Teacher Appraisal Reports and Teaching Plan from the teachers in every academic session. Student feedback is collected by the IQAC and report is submitted to the authority for necessary action. IQAC is an indispensable part of co-curricular

activities of students and it encourages diverse activities organized by Students' Union. Faculty members are encouraged to participate in orientation / refresher courses, to undertake research projects and other faculty improvement programmes.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			05	-	03	-	08
M.Phil.			08	02	05	03	18
PG			11	01	06	01	19
Temporary teachers							
Ph.D.							
M.Phil.							
PG					02	02	04
Part-time teachers							
Ph.D.							
M.Phil.							
PG						02	02

Recruitment of faculty is done as per UGC and the State Government rules. For Temporary and Part-time arrangement also, the candidates having the desired qualifications, knowledge and

skills are recruited and retained.

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The college has been facing difficulties in recruiting qualified teachers to teach new programmes /modern area such as Biotechnology, IT, Environmental Science etc. as the State Government has not sanctioned any posts for these subjects. Further, with limited financial resources the college has its own constraints to pay satisfactory remuneration to the incumbents.

However, the college has engaged a computer teacher with MCA degree to teach the compulsory skill based course in computer. Faculty members from the disciplines of Chemistry and Life Sciences have been engaged in Biotechnology in addition to their normal duties. A JRF is also recruited. For Bio-informatics classes a guest faculty from nearby college is engaged. Inter-disciplinary courses like the Environmental Sciences and Tourism Management are taken care of by the faculty members of either streams (Science/Arts). Teachers from other institutions are also invited and the routine for them scheduled as per their convenience.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes.

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	11
HRD programmes	0
Orientation programmes	5
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / winter schools, workshops, etc.	59

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

❖ Teaching learning methods/approaches:

Workshop on ICT enabled teaching- learning methods are organized from time to time.

❖ Handling new curriculum:

A Workshop on Semester system in June,2010 in which the Honorable Vice Chancellor, the Director of CDC and the Academic Registrar enlighten the faculty members about the introduction of semester system.

❖ Selection, development and use of enrichment materials:

Internal training programmes on newly installed laboratory equipments and usage of electronic smart boards.

❖ Assessment:

Management of internal evaluation process is done by the Internal Examination Committee and individual teachers are provided with the necessary inputs and guidance. The Academic Assessment Board reviews the overall functioning of the teaching –learning process.

❖ Cross cutting issues:

The college organizes seminar/ workshops on cross cutting issues like...environment, disaster management, rural economy, women empowerment etc from time to time.

❖ Audio Visual Aids/multimedia:

Demonstration on the use of Audio-Visual Aids is/ multimedia is done by the IQAC.

c) Percentage of faculty

* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies:

Nil

* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies:

Nil

* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies:

Nil

2.4.4 What policies/systems are in place to recharge teachers? (e.g. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

Faculty members are always encouraged for research activities. A number of major and minor projects are completed by the faculty members and a few are in ongoing process. Three faculty members were granted study leave for Ph.D. works during the Eleventh Plan period and they have been awarded Ph.D. Further, three teachers have completed M Phil courses during the last five years.

Teachers are encouraged and granted special leave for attending Seminars, Workshops (of Zonal, Regional, and National/ International level) and to publish research articles.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

NIL

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Feedback from students is collected by IQAC at the end of each semester and a report is submitted to the Academic Committee for necessary action. The Committee makes alternations in educational strategies after consultation with Council of HODs. This method facilitates promotion of better and effective teaching.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

At the beginning of each Academic Session an interaction program is instituted with the students on evaluation system in which they are briefed about the entire evaluation process both internal and external.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Semester system has been introduced by the university from the academic session 2010-2011 in which a number of evaluation reforms have been incorporated, viz. internal assessment marks, 80% of compulsory attendance, home assignments and group discussions etc. and the college follows these meticulously. Efforts are being made to make the evaluation method more comprehensive and effective

Students' Performance in the In-semester curricular and co-curricular activities is analyzed and necessary suggestions and remedial measures are advanced.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college has been intensely implementing the Semester system of evaluation as per the guidelines of the University. Evaluation process is intended to be made more comprehensive and continuous through learner centric In-Semester activities viz. Group Discussion, Seminars, Home Assignments, Field Studies, and Projects etc.

Marks of the internal examinations and the percentage of class attendance are displayed in departmental notice boards. Poor performers are guided and urged for improvement.

2.5.4 Provide details on the formative and summative evaluation approaches adapted to measure student achievement. Cite a few examples which have positively impacted the system.

To make away with the fear psyche of students on examination and to do it effectively unit tests, home assignments, seminars, group discussion etc. are arranged. Apart from such formative evaluation programmes, summative evaluation is made through

internal examinations (sessional examinations). Decentralization of evaluation system on the part of the University has enhanced the effectiveness of the system. On the spot evaluation for End Semester Examinations at Zonal level enables to declare the result in time.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

As per University guideline in the Semester system Internal Assessment covers 20% of the total marks while it was 10% for the annual system. The college ensures rigor and transparency in the internal evaluation system. The departments assess the students for the IA marks on the basis of class attendance, sessional examinations, seminar and group discussions and their achievements are displayed in departmental notice boards for transparency and correctness. Students' grievances are disposed of by the departments concerned. IA marks are credited according to the standard of achievements and submitted to the confidential branch of examination.

The behavioral aspect, independent learning and communicative skills are reflected in presentation of seminar papers, group discussions, timely submission of home assignments and regular attendance.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The college emphasizes to inculcate the qualities like the expertise in academic endeavor, ICT literacy, social commitment, environment ethics, democratic and moral values. Co-curricular activities like literary competitions, debates, music, games and sports, social services are given impetus to provide the students sense of social commitment and scope for personality development.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

Grievances regarding Internal assessment (if there is any) is promptly redressed by the concerning department(s).

At the University level provision for re-scrutiny and re-evaluation is there for end semester examinations. A student can apply for the same within the stipulated time as notified by the university.

2.6 Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?

The mission statement of the college includes its intended learning outcomes. It aims at academic excellence, development of literary and cultural activities, promotion of leadership qualities, awakening the sense of unity & national integrity, promotion of games, sports and creative activities, environmental awareness, computer literacy and community oriented service mindedness etc. Academic calendar provides the scope to exercise those. These learning outcomes are communicated to the students, teaching and non-teaching staffs through regular interactions, prospectus and Institutional website and college magazine.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

Students’ results in the Final/ End Semester Examinations are presented in the following table w.e.f 2011 to 2014.

BA	Class	2011 -12	2012 -13	2013 -14	2014 -15	Total Appeared	Total Passed	%
	I	11	16	12	21	530	402	11.32
	II	53	68	74	28			42.08
	Simple	21	55	41	2			22.45
B.SC	I	1	0	1	15	110	62	15.45
	II	6	5	29	2			38.18
	Simple	0	0	3	0			2.73

The comparative analysis suggests that students’ performance has been improved. Remarkable achievements: i) the rate of Pass-out

with First Class and Second Class have been increasing gradually. ii) The rank holders' number has been growing. iii) In comparison to the result prior to 2010, the number of the pass-out with Simple Pass in the recent has decreased.

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

For making teaching learning more student centric, a number of devices are employed like assignments, seminar, group discussion, class tests in which students acquire skills of communication, management, collecting and processing of data etc. Students are given free access of central and departmental libraries, internet and INFLIBNET facilities. The institution encourages field trips, attending seminars, workshops, music and debate competitions, games and sports organized by other institutions in which they can interact with students of other institutions, peer persons and teachers. Environmental Studies and skill based computer course are made compulsory. Participation and performance of students in co curricular and outreach programmes are also closely monitored and assessed.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college makes effort to enhance the social and economic relevance of the courses offered. It sensitizes the students on job prospects and entrepreneurship development. Career counseling cell institutes motivating lectures inviting peer persons for diverse job opportunities. Research aptitude is tried to be instilled through projects works, field studies and surveys.

2.6.5 How does the institution collect and analyze data on student learning outcomes and use it for planning and overcoming barriers of learning?

Data on students' learning outcome are collected from class tests, sessional examinations and end semester examination. Those who fail to complete the course are given to attend special classes by the departments. Remedial coaching is also organized to help weaker students along with students belonging to ST, SC and OBC categories.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The institution makes plan for continuous and comprehensive evaluation to monitor and ensure the achievement of learning outcomes through various committees and forums like the Academic Committee, Career counseling cell, students' union etc. Co-curricular and community oriented activities are always encouraged. The skills of communication and event management are acquired by students through such activities.

2.6.7 Does the institution and individual teachers use assessment/evaluation outcome as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide detail on the process and cite a few examples.

The college and the teachers use assessment and evaluation outcome as an indicator for evaluating students' performance, achievement of learning objectives and planning; few examples of which are given below.

Examinations are held with strict adherence of existing rules and regulations. Internal assessment is done purely on the basis of performance of the students. Fairness in the process is maintained.

Students' performance is closely monitored and the same is used for future plan of action.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

The institution makes efforts to build up a close relation between

teachers and students. Alumni and the guardians forward timely suggestions for improvement of academic atmosphere in the college.

Meritorious students are awarded in freshmen social by the teaching and non-teaching staffs, while top performers in co-curricular activities are awarded in open session of the college week.

CRITERION III
RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The college does not have a recognized research centre of any university or any other agencies. So far all research works, seminars, major and minor projects are being done under UGC funding. However, few teachers have been engaged as external supervisors/guides of other universities such as Vinayak Mission University, Singhanian University etc.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the research committee is formed with five members of the teaching staffs, one member being the convener. The basic objectives of the research committee are as follows.

- i) To search for research funding agencies and to inform faculty members the procedures for submission of applications.
- ii) To promote inter-disciplinary or inter-departmental research activities.
- iii) Keeping records of all research work and project activities
- iv) To encourage teachers for research work, organize seminars, workshops etc.
- v) The committee is entrusted to prepare proposals and reports. Workshops to be organized for students to guide them how to prepare research papers, projects and collection of data.

The Committee has recommended eight nos. of Minor Research Project proposals for onward approval of UGC, NERO last year.

The committee recommended for setting up of a research room with

facilities like hi-speed Wi-Fi connectivity, computer, printer scanner, books on research methodology etc.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

- autonomy to the principal investigator
- timely availability or release of resources
- adequate infrastructure and human resources
- time-off, reduced teaching load, special leave etc. to teachers
- support in terms of technology and information needs
- facilitate timely auditing and submission of utilization certificate to the funding authorities
- any other

The college does not have the provision of granting seed money for research work, but a small amount is spent for field study of students, laboratory expenditure etc. Teachers are encouraged to contact agencies like UGC, DST, and ICSSR etc. If any research work is availed by any faculty member, leave is granted. In case of research projects autonomy is given to the principal investigator.

Laboratory facilities, minimizing work load to research scholars are provided by the institution.

The institution takes proper care for timely submission of audits of all research works to the funding agencies – the UGC and DBT.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college tries to develop scientific temper amongst students by encouraging them to attend seminars, symposia etc. Students are motivated for developing such a temperament through class room lectures and deliberations of eminent personalities.

The NSS and women forum organized awareness camp on divers issues like family planning, preservation of environment, health and hygiene, AIDS awareness in which appeal is made to get rid of superstitions, blind belief etc.

Students are encouraged to develop research culture through field studies, project works, seminars, symposia and laboratory works.

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

Faculty	Activity
Dr. Girin Gogoi, Principal	Guides Ph D and M Phil Scholars (Economics). Published one research paper.
Dr. Amal Ch. Dutta HOD, Botany.	He has submitted four Minor Research project and guided four M Phil Scholars in Botany. Published two research papers.
Dr. Narendra Das Associate Prof. Anthropology.	Research guide in Anthropology. Published five research papers and three books. Minor Projects completed-two.
Dr. Narendra Nath Dutta Associate Prof. Zoology	He has completed one Minor Research project and published six national and international papers in reputed journals.
Dilip Kr. Hatibaruah Associate Prof. Physics	M Phil guide in Physics.
Dr. Anjan Borgohain Assistant Prof. Mathematics	Has four research publications in international leading and reputed journals with impact factors.
Dr. Satyaranjan Neog Associate Prof. Chemistry.	Dr. Satya Ranjan Neog is having expertise in the field of phytochemistry. He has one international research paper.
Dr. Jugananda Sut Associate Prof. Physics	A minor Research project is going on and he has five research publications in three international and two national journals.
Dr. Sunit Kr. Bhuyan Assistant Professor, Economics	Dr. Sunit Kr. Bhuyan having expertise in Rural Development is doing UGC Minor Project. Published nine research papers.
Mr.Chitra Kr. Konch	Guided four M Phil students in comparative literature.
Dr. Kanchan Gogoi, Assistant Professor, Sociology	He has two publications in national reputed journals and edited two text books.
Mr.Birender Pal Librarian Dhakuakhana College	He has capacity building in Library and Information services specially “Digital Library”and Automated Library.

3.1.6 Give details of workshops/ training programmes/ sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

The college has been conducting various programs with a focus to strengthen the research culture amongst the staff and the students. It has organized five Nos. of National seminars funded by the UGC (NERO). Besides, Zonal, institutional and departmental seminar/workshops are also arranged from time to time. Field studies are arranged and projects, surveys are assigned to students. Few examples of the seminars/workshops organized by the institution during the last few years are furnished below:

Seminar/Workshops	Funding Agency	Amount (Rs.)
Role of Higher Education in Developing the Rural Economy in the North East. (Nov.2007)	UGC (NERO)	65,000.00
Radiation Hazards and Role of Natural Science in minimizing its effect. (October,2009)	UGC (NERO)	93,750.00
Semester System in under graduate courses (Workshop)	The college	35,000.00
Environment Issues: Contemporary Development Paradigm and Peoples' Movement. (Feb,2011)	UGC (NERO)	1,50,000.00
Workshop on Disaster Management in collaboration with NDRF	College	35,000/-
Disaster Management in North East India (26, 27 Dec, 11)	UGC (NERO)	1,50,000.00
Workshop on Growing importance of Biotechnology and Future Prospects.(April 2015)	DBT	50,000/-
National Seminar on Community Participation in Rural Development. (12 th and 13 th Feb'2015)	UGC (NERO)	1,50,000/-

3.1.7 Provide details of prioritised research areas and the expertise available with the institution.

Prioritized Research Areas and expertise available in the college:

Research Area	Expertise
Economics	<p>i) Dr. Girin Gogoi, Principal, has been guiding M.Phil and Ph.D. scholars. He is an expert in Demography.</p> <p>ii) Dr. Sunit Kr. Bhuyan having expertise in Rural Development is doing UGC Minor Project.</p>
Anthropology	Dr. Narendra Das. Research guide and expert in Advanced Socio-Cultural Anthropolgy. He has completed a Minor Research Project funded by the UGC (NERO). Another Minor Research Project is under process.
Botany	Dr. Amal Ch. Dutta. Research guide. He has completed three Minor Research Project funded by the UGC (NERO) and another is going on.
Chemistry	<p>i) Dr. Satya Ranjan Neog is having expertise in the field of phytochemistry.</p> <p>ii) Mr. Prakash Upadhyaya is having expertise in the field of natural products. A Minor Research Project has been completed by him. Now he is doing work on anti-oxidant properties of fermented food products in institutional level Biotech Hub funded by Department of Biotechnology, Govt. of India.</p>
Mathematics	Dr. Anjan Borgohain. He is an expert in the field of Mathematical modeling and nonlinear Plasma Dynamics.
Physics	Dr. Jugananda Sut. Expert in the area of solid oxide fuel. He has undertaken an MRP (funded by UGC, NERO).

Zoology	Dr. Narendra Nath Dutta. He is an expert in the area of Wetland Ecology and Biodiversity. He has completed one Minor Research Project funded by UGC, NERO.
Political Science	Dr. Chandra Nath Boruah, Associate Professor (Rtd) in the Department of Political Science has been guiding M.Phil. scholars.
English	Prof. Amiya Kr. Handique, Associate professor (Rtd) in the department of English, has been guiding M.Phil. scholars.
Assamese	Mr. Chitra Kumar Konch, Associate Professor, is doing research in the field of Comparative Literature. He has guided four M.Phil. scholars.
Sociology	Dr. Kanchan Gogoi, Assistant Prof. has been working in the area of Rural Development and Communication.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

Eminent scholars in different fields are invited to the institution in seminars and on the occasion of special lecture. Faculty members and students can freely interact with the researchers and academicians.

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

Three faculty members from the departments of Physics, Mathematics and Chemistry (one from each department) were granted leave under FDP for three years in 2010-2013 for pursuing research work at NERIST, Dibrugarh University and Gauhati University respectively and they been conferred Ph.D. Further, six teachers have availed leave for M Phil courses. One teacher from Zoology Department had also been awarded PhD from Singhania University. 20% of the faculty members availed Sabbatical Leave for research and similar works so far. Students are disseminated with fresh ideas after the return of the faculty members from

research works.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

Initiatives by the individual departments are being taken in creating awareness for research activities among students. Department of Anthropology arranges regular field survey. Department of Economics makes sample survey of economic condition of underprivileged section of the society in nearby villages namely Sutimukh and Khaman which have been ravaged by frequent floods. Departments of Zoology and Botany arrange field trips for study of biodiversity in the districts of Lakhimpur, Dhemaji and in some parts of Arunachal Pradesh. The findings are shared with the students and the community through popular talks, articles and awareness programmes.

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The college does not have any budgetary head for research activities. When a faculty member avails any project, he /she meets the expenditure from the funding agency-especially the UGC. However, there are provisions for augmentation of laboratory facilities, procurement of books and journals, Internet access, power generators, field trips etc. Major heads of expenditure during the last four years are enlisted blow:

Heads of expenditure	Total budget	Allocated by		Actual utilization
		UGC	College	
Major/minor research project		9,60,000/-		7,37,000/-
Laboratory equipments		3,57,1461/-		35,71,461/-
Books & journals		3,26,911/-		3,26,911/-
Field Studies		1,00000/-		1,00000/-
Generator sets.		6,35,000/-		6,35,000/-

Research Project		DBT 31,30,000/-		31,30,000/-
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3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

There is no such provision to provide seed money to the faculty for research activities.

3.2.3 What are the financial provisions made available to support student research projects by students?

Fund is allotted for field studies and project works. The college ensures free access of internet, INFLIBNET, library and laboratory facilities to students. They are encouraged to attend Seminars and to present papers, join social services arranged by NSS Unit, the Women Forum or any other NGOs in which they can acquire practical knowledge on research activities and project work.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

The research carried out by few faculty members is inter-disciplinary in nature. For example,

- i) Dr. Amal Ch. Dutta-Associate Professor, Department of Botany has integrated Ethno botanical research in his doctoral research and minor Projects.
- ii) Dr. Narendra Das had completed his Ph D combining Anthropology and Education.
- iii) Dr. Narendra Nath Dutta- Associate Professor, Department of Zoology. Dr. Dutta has been working on culture and behavior of the people of the North east while doing research works on fish culture and preservation of migratory birds. He has completed a minor research project integrating Anthropology and Zoology.
- iv) Dr. Anjan Borgohain, Asst. Professor, Mathematics has completed his doctoral Research combining Mathematical

Modeling of Nonlinear Plasma Physics.

- v) Dr. Satya Ranjan Neog, has completed his doctoral research in the subject related to Agriculture and botany with chemistry.
- vi) Jukti Ratna saikia, Associate Professor, has completed his Minor research project on Anthropology relating with health care.
- vii) Pushpanjali Duwari, Assistant Professor, is doing her Minor research project in the subject related to the health care of women.
- viii) Prakash Upadhyaya, Associate Professor, has completed his Minor research project in the subject of Chemistry relating with Botany.
- ix) Dr. Kanchan Gogoi, Assistant professor, has been working on Communication and Agricultural Development.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The college encourages the Faculty members and students to use the existing learning resources such as the computer lab, INFLIBNET, Science laboratories and the Central Library extensively for knowledge enrichment and research works. Under graduate science students of almost every department have to submit their one year project work for completion of their degree and they completed their project work with existing laboratory facility.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The institution so far has not received any grant from any industry or agency. The faculty members after completion of his/her project works donate the books, equipments etc. in the respective departments.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organisations. Provide details of ongoing and completed projects and grants received during the last four years.

	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor project	2009-10	Bio-Chemical investigation of medicinal plant used for contraception by the Deoris of Assam. (Investigator: Prakash Upadhyaya)	UGC, NERO	1,05,000/-		1,05,000/-
Minor project	2009-10	A Study of Growth and Nutritional Status of the Children of Matmara Region: A Survey in a Flood affected area of Assam. (Investigator: Jukti Ratna Saikia)	UGC, NERO	1,00,000/-	75,000/-	75,000/-
Minor project	2011-12	The Ethnobotany of Mishings of Assam. (Investigator: Dr. Amal Ch. Dutta)	UGC, NERO	1,10,000/-		1,10,000/-
Minor project	2010-11	Mapping out the problem in Learning-Teaching English in Higher Secondary Level: A Study of colleges and Higher Secondary Schools. (Investigator: Jamini Kr. Saikia)	UGC, NERO	80,000/-		80,000/-
Minor project	2010-11	A Study of Tribal Youth Education, Occupation and Social Outlook (Investigator: Dr. Narendra Das)	UGC, NERO	70,000/-	70,000/-	70,000/-

	Duration Year From To	Title of the project	Name of the funding agency	Total grant		Total grant received till date
				Sanctioned	Received	
Minor Project	2013-14	Developing Women Entrepreneurship among Rural Women: A Study in Lakhimpur District. (Investigator: Dr. Sonit Kr. Bhuyan).	UGC, NERO	1,50,000/-	105,000/-	1,05,000/-
Minor project	2013-14	Impact of Rural Health Care on Women in Assam: Insight from Dhakuakhana of Lakhimpur. (Investigator: Puspanjali Dowari)	UGC, NERO	1,50,000/-	1,15,000/-	115,000/-
Minor project	2013-14	The Ethnobotany of Tai Khamti of Assam. (Investigator: Dr. Amal Chandra Dutta)	UGC, NERO	1,00,000/-	70,000/-	70,000/-
Minor project	2014-15	Educational and Occupational aspiration of the College Youth (Investigator: Dr. Nanendra Das)	UGC, NERO	2,50,000/-	2,00,000/-	2,00,000/-
Minor project	2014-15	Bismuth base Solid Electrolyte for intermediate Temperature solid Oxide Fuel Cell (Investigator: Dr. Jugananda Sut)	UGC, NERO	2,00,000/-	1,27,000/-	1,27,000/-
Minor project	2014-15	Teaching Learning Evaluation of Mathematics of Rural area: Insight from Dhakuakhana Subdivision of Lakhimpur District of Assam (Investigator: Tabendra Nath Das)	UGC, NERO	1,10,000/-	80,000/-	80,000/-

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

There is a central computer lab with broad band connectivity. Individual departments have also internet facilities. The central library is equipped with Digital facilities. Laboratories of Science stream are equipped with required instruments for scientific experiments of which students can have free access for research works. The central library facilitates e-journals and reference books for research works. Departmental libraries also provide easy access of journals and reference books. A Bio-Tech Hub has been set up for research activities. Biotech lab has been designed for the study of anti-oxidant properties of leafy vegetables.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

The institution plans for up gradation of Infrastructure facilities to meet the needs of researchers in the new and emerging areas of research like Biotechnology, Waste management, Solid fuel, Environment, Human rights etc. The central library has been extended with a reference- reading room with adequate facilities for researchers. Science laboratories are improved and plan is being made to facilitate researchers with up to date equipments. A bio-tech hub is set up to motivate students and research scholars. However, the research scope in the college is limited only to the funding of UGC and DBT. The college encourages teachers to apply for other funding agencies for research works in new and emerging areas.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/ facilities created during the last four years.

So far, the college does not receive any special grants from any industry or agency.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

N-LIST membership is provided so as to access the e-resources even in outside the campus.

3.3.5 Provide details on the library/ information resource centre or any other facilities available specifically for the researchers?

The library is enriched with a good number of books, journals,

periodicals and dailies. It is equipped with Digital Facilities and INFLIBNET. Besides, the Departments of Assamese and Anthropology use to collect and preserve information on local culture and heritage. Departments of Botany, Zoology and Chemistry have been collecting data on ethno botany of different tribes, indigenous medicinal plants and fish diversity.

3.3.6 What are the collaborative research facilities developed / created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The college does not have any collaborative research facilities presently. But efforts are under process to make collaboration with OKDISCD, Guwahati, Anandaram Barooah Bhasha Kola Kendra, Guwahati, NEIPSA, NEEA, NEIHA etc.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

- * Patents obtained and filed (process and product)
- * Original research contributing to product improvement
- * Research studies or surveys benefiting the community or improving the services
- * Research inputs contributing to new initiatives and social development

No patent has been obtained so far. However, research studies benefiting the community have been done by some of the faculty members. For example,

- The Research work of Dr. Amal Chandra Dutta (Associate Professor Botany) on ‘the ethno- botany of Deori’s and the Mising tribes’ has focused the indigenous medicinal plants in larger perspective.
- Dr. Chandra Nath Barouah’s (Rtd. Associate Prof.) Study on ‘the upsurge of regional political party Asom Gana Parishad and peoples verdict in two Assembly elections, 1985 and 1996’ provides information on socio political dynamics of Assam .
- Mr. Dilip Hatiboruah’s (Associate Prof., Physics) study on ‘protection from erosion of the river Charikoria and other tributaries’ has helped in understanding the problem and its mitigation.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

The institution does not publish any research journal. However, as an integral part of the Assam College Teachers’ Association (ACTA), the Dhemaji-Dhakuakhana Zone publishes an annual journal BIKIRON in a partnership mode. The editorial board is selected by the zonal committee and the expenditure is borne by the zone itself. Few members of the college have contributed as the members of the editorial boards. Recently a public cell is formed in the college.

3.4.3 Give details of publications by the faculty and students:

* Publication per faculty: (Last four years)

Department	Paper in peer reviewed journal	Seminar Papers
Anthropology	7	11
Assamese		6
Botany		4
Chemistry	1	3
Economics		12
English		1
History		6
Mathematics	4	6
Physics	3	4
Zoology	6	1
Economics	2	12
Political Science	9	1
Library(Centre)	2	5

* Number of papers published by faculty and students in peer reviewed journals (national / international)

34 (Thirty four).

* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host,

SLNo	Author	Title of Paper	Journal/Book & Publisher	Citation index/SNIP/SJR/Impact Factor
1	Dr. Anjan Borgohain	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311: American Institute of Physics (AIP)	Citation index: 3 SNIP: 1.156 SJR: 1.266 Impact Factor: 2.249
2	Dr. Anjan Borgohain	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515: Cambridge University Press, UK	Citation index: 1 SNIP: 0.624 SJR: 0.414 Impact Factor: 0.739
3	Dr. Anjan Borgohain	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378 , (10), 790: Elsevier	Citation index: SNIP: 1.278 SJR: 0.856 Impact Factor: 1.626
4.	Dr. Satya Ranjan Neog	Salt Substitute from Banana Plant (Musa-balbisiana Colla)	Journal of Chemical and Pharmaceutical Research,2013,5(6), 155-159:	Citation index: 5 SNIP: SJR:0.32 Impact Factor:
5	Birender Pal	Best Practices with NAAC in College Libraries of Nalbari District, Assam	PLANNER-2012: INFLIBNET, Ahemadabad	Citation index: 1
5	Birender Pal	Measuring the Publication Productivity of NE-Indian Universities Using Scopus: A Bibliometric Analysis	PLANNER-2014: INFLIBNET, Ahemadabad	Citation index: 1

* Monographs

* Nil

* Chapter in Books

Name	Name of the book	Publisher	Year
Dibyajyoti Dutta	Political Theory: Issues and Concepts	Arun Prakashan Guwahati	2011
Dibyajyoti Dutta	Environment and Development: Issues and Debates	Planet Ink, Guwahati	2011
Prabin Doley	Sociology of Health and Hospital Management	Kaustav Publication, Guwahati	2013
Dipak Sharma	Self Learning Material of BPP Programme of KKHSOU	Krishna Kanta Handique State Open University	2014
Biva Rani Das	Srimanta Sankardev –Sahitya Kala Aru Darshan	Purbanchal Prakash	2012
	Asomiya Sahitya Aru Sanskriti	Kasturi Prakashan.	2013
	Adhunikatar Adhinayak Sahityarathi Lakshminath Bezbarua	Jyoti Prakashan	2014
	Sahitya Sanskriti Mukur	Ashok Book Stall	2014
Dr. Kanchan Gogoi	Samajtatta Parichay (A text book for B. A 1 st Semester under D.U syllabus)	Kaustabha Publication, Dibrugarh	2014
Dr. Kanchan Gogoi	Samajik Gavesana aru Jarip Paddhati (A text book for B. A 3 rd & 4 th Semester under D.U syllabus)	Kaustabha Publication, Dibrugarh	2015
Mr. Birender Pal	E-Resource Management in Libraries	K K Publication	2014

Mr. Birender Pal	Treasure House	Tezpur College	2015
Mr. Pankaj Borah	Rajnaitik Tattva Aru Bharatiya Rajniti	Asomi Prakashan	

* Books Edited

Name of faculty	Name of the book	Publisher	Year	ISBN
Jukti Ratna Saikia	'Bikiron', Journal of ACTA, Dhemaji Dhakuakhana Zone	ACTA Zonal Committee		
Jukti Ratna Saikia (Joint Editor)	Environment and Development: Emerging Issues And Debates	Planet Ink	2011	978-81- 921469-4-2
Dr. Kanchan Gogoi	Problems and Prospects of Rural Development in India with Special Reference to North East India	Citran Publisher, Dibrugarh	2013	978-81- 923050-8-0

* Books with ISBN/ISSN numbers with details of publishers

Name of faculty	Name of the book	Publisher	Year	ISBN
Dr. Narendra Das	An Introduction to Practical Anthropology	Bani Mandir	2013	81-7206-013-0
	Social Anthropology	Bani Mandir	2014	978-93-84829- 16-2
	Tribal Youth: Education, Occupation and Social Outlook	Kasturi Publication	2015	978-93-5104- 195-5
Dr. Jugananda Sut	Introduction to Oxygen Ion Conductor; An Overview.	Kasturi Prakashan	2014	978-93-5104- 156-6

* h- index

Sl No	Author	Indexing Database	h-Index
1.	Dr. Anjan Borgohain	SCOPOUS/ Google Scholar	1
2.	Dr. Satya Ranjan Neog	SCOPOUS/Google Scholar	1
3.	Mr. Birender Pal	Google Scholar	1

3.4.4 Provide details (if any) of

- * research awards received by the faculty.
- * recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally.

* incentives given to faculty for receiving state, national and international recognitions for research contributions.

NIL.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has yet to frame workable strategies for industry-institution relations. The district of Lakhimpur does not have any industries except a few tea gardens. 80% of the population is engaged in Agriculture, Fishery and Sericulture. Departments of Agriculture, Fishery and Sericulture have often been consulted for diverse purposes. An MOU is there with the Dhakuakhana Town Committee.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has yet to formulate policy on consultancy. Career and Counseling Cell arranges talks inviting career experts to apprise the students on diverse fields for career build up. Information on employment, training programmes and higher education are displayed through notice boards..

Faculty members provide guidance to students for higher studies. Counseling is also given on stress management, childcare and nutrition etc.

The college community also approaches the targeted groups for voluntary counseling on health and hygiene, women empowerment, HIV/AIDS, NCD, Panchyatiraj etc.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

Faculty members are encouraged to utilize their expertise in diverse ways like participation and involvement in seminars, workshops, community mobilization and NGO consultancy etc.

The library, internet facilities and science laboratories are some of the facilities to support such activities.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Faculty members of the college are engaged in consultancy services like distance education under Dibrugarh University, KKHSOU, awareness on health and hygiene, preservation of bio-diversity, workshops on literary and dramatic activities. All these services are tendered voluntarily. The locality in true sense, is economically disadvantaged and most of the inhabitants are belonging to the underprivileged sections of the society.(ST,SC and OBC).Consultancy is volunteered by the faculty members.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The institution has yet to generate income through consultancy services.

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The entire sub-divisions of Dhakuakhana and Majuli are highly flood-prone as a number of tributaries carry a great amount of water across the region, from the hills of Arunachal Pradesh to the mighty Brahmaputra. The college family does a lot for distribution of relief, mending huts and byres during the peak flood season every year. The NSS wing collects fund from the college staff and other well wishers and distribute food items, first-aids and preventives to the flood affected people. At the time of recession of flood, erosion vitiates the people. The NSS wing and the student Union work for protection of erosion.

The NSS wing, women forum in collaboration with NGO's like the RAAIZ, Gramyabandhu, Mega

mix, the Dhakuakhana Branch of Assam Science Society etc. arrange awareness programmes in the neighborhood. These activities enhance the sense of belongingness to the society and good citizenship amongst the students. Tribal people, economically weaker sections, helpless young people devoid of a living fall prey to alcoholic drinks, drugs etc. against which, collaborative programmes are arranged by the institution which awakens sense of social responsibility.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college encourages its students to get involved in various community oriented activities through NSS and other forums. Important Days and Events are observed with prompt and gaiety. Promotion of leadership and citizenship qualities is also encouraged through the activities of the democratically elected Students' Union. Participation and performance of the students are monitored. Best social service award is given to individual/ group of students in the open session of the college week to encourage sense of social commitment.

Students are inspired to conduct awareness drives amongst the under privileged sections against alcoholic drinks, drugs, superstitious beliefs etc. through deliberation of speech, performance of songs, street drama etc.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Views on overall performance of the institution are collected from the students, alumni, guardians and other notaries. Alumni, guardians and distinguished persons from the society are included in important bodies and committees like the Governing Body, Development committee, Examination committee, the IQAC etc. The institution tries best to complement the basic needs of the stakeholders as well as the society as far as its limited scope permits.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The NSS Unit, Women cell, faculty members / individual departments undertake outreach programmes. The college does not generate any fund for such outreach programmes.

Such outreach programmes promote awareness on diverse problems and awaken the sense of social responsibility. Some of the extension and outreach programmes are enlisted below.

Sl. No	Date/Year	Activities	Budget
1	2010-11	Awareness Program on Health & Hygiene in the College Neighbourhood	5000/-
2	2010-11	Workshop on HIV/AIDS	3000/-

3	2011-12	Awareness Program on Disaster Management in Neighbourhood	10000/-
4	2011-12	Workshop for Red Ribbon Club on Voluntary Blood Donation	3000/-
5	2011-12	Integration Camp in Tumkur University	5000/-
6	2012-13	Blood Screening Camp	2000/-
7	2013-14	Erosion Protection Work by NSS , Dhakuakhana College	5000/-
8	2013-14	Blood Screening Camp on NCD.	2000/-
9	2013-14	Voters Awareness Program	3000/-
10	2013-14	Yoga Camp	5000/-
12	2013-14	Clean Campus Drive by NSS	1000/-
13	2014-15	Medical Camp at Sutimukh by Women Cell	2000/-
14	2014-15	Medical Camp at Pithial by Women Cell	2000/-
15	2014-15	Medical Camp at Krishnapur by Women Cell	2000/-
16	2014-15	Clean Campus Drive by Teachers Unit, Dhakuakhana College	1000/-
17	2014-15	Civic Work In Annual conference of Sankar Dev Sangha	1000/-

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The students and faculty members who participate in NSS or Students' Union sponsored or any other extension activities are encouraged by the institution. Their service is recognized and they are given opportunity to involve in more honorable duties to magnify their personality. Teachers are benefited by such activity to acquire API score for career development. Students are awarded certificates of appreciation which help them to pursue employability.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Sample survey on economic and socio- cultural status in the neighborhood, free tutorial, awareness on diverse issues related to social dynamics are some of the activities followed by the college in its effort to ensure social justice. Students are given lesson for systematic approach on such issues with relevant study materials.

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify

the values and skills inculcated.

Co-curricular and extension services complement students' academic learning in a number of ways. These experiences add social responsibility and leadership qualities to students.

1. The flood relief and erosion protection drives organized by the institution make the students feel and apprehend the miseries of people during natural calamities. They can acquire the experience of self-less service.
2. Awareness programmes against superstition, alcoholic drinks, drugs, illiteracy etc. promote qualities of citizenship through interaction with all sections of people in the neighborhood.
3. Debates, literary, music and sports competitions in the college and in inter-college level tender students the sense of discipline and friendliness among them.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Involvement of the community in reach out activities is indispensable. Before going to a village or a specified area, discussion is made with the people whereof the date, time and venue are fixed. NGO's are also invited to tender helping hands.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The college keeps good rapport with the neighboring institutions. Staff and students of these institutions are invited and involved in extension activities the (like flood relief, erosion protection work, awareness programs etc). A Special Summer Integration Camp comprising the NSS Units of three neighboring colleges is a significant collaborative effort this year. Besides, seminars, workshops, music, debates and other programs of similar kind arranged by the college are participated and cooperated by the students of neighboring institutions. The Bhupendra Sangeet and Late PG Memorial debate competitions are such programmes in which students and staffs of all the nearby institutions are invited.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

No such awards are received by the institution.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

The college has yet to initiate collaboration for research activities. However, individual research scholars use to interact with labs and institutes while pursuing their research activities. The research committee tries to establish collaboration and interaction with laboratories, institutions and industries for research works.

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

MOU was signed with Dhakuakhana Town Committee and the Dhakuakhana Chambers' of Commerce for job opportunities of students. A few students have been benefitted so far by the MOU.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

Till date, no such industry-institution-community interactions have been made for any kind of up gradation of the institution. But, it is worth-mentioning that at the beginning of the Science stream in 1988, class rooms, laboratory equipments were donated by a no. of notaries and other organizations. The Chambers' of Commerce, the alumni association, the Zila Parishad have advanced contribution for infra-structure development.

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last

four years.

National Seminars and special talks organized by the College are as such :-

Seminar/ Spl.Talks	Year	Scientist/ Scholar	Topic	No. of Participants
National Seminar	2010	Dr. Gaurangadhar Baruah	Laser Beam Effect	28
National Seminar	2011	Dr. Nitul Gogoi	HRD	40
National Seminar	2011	Dr. A.K. Bhagawati	Environmental Awareness	40
National Seminar	2011	Dr. Nitul Gogoi	Disaster Management	40
Spl. Talks	2012	Dr. A.R. Dutta (GU)	HRD	50
National Seminar	2015	Dr. B D Nayak	Rural Development	50

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses
- l) Student exchange
- m) Any other

Formal MOU was signed with Dhakuakhana Town Committee. It benefited placement of few students.

For extension activities and outreach programmes collaboration is made with NGOs Civic Bodies like the Dhakuakhana Branch of Assam Science Society, Megamix Nature Club, RAAIZ (the Masses), Dhakuakhana Natya Bidyalaya and other government agencies.

3.7.6 Detail on the systemic efforts of the institution in planning,

establishing and implementing the initiatives of the linkages/collaborations.

The College Management encourages linkages and collaborations with various organization and institution. Different constituent committees and cells take the initiatives in planning, establishing and establishing the linkage/collaborations.

Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The institution makes effort to implement collaboration with the affiliated University for research activities. The research committee is entrusted to chalk out the collaborative fields and then to submit proposal to the University or other agencies for needful implementation.

CRITERION IV
INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

To facilitate effective teaching and learning the college makes effort to –

- a) Improve its basic infrastructure facilities such as classrooms, laboratories and common rooms.
- b) Procure and upgrade modern teaching tools and ICT facilities.
- c) Provide innovative Library practices in digital environment.
- d) Augment the Computer Lab.
- e) Ensure faithful supply of electric power and running water.
- f) Improve sanitation and maintain hygiene.
- g) Create research environment.

4.1.2 Detail the facilities available for

- a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

For curricular and co-curricular activities the following facilities are available in the college.

- i) Classrooms : 25 (eight classrooms are augmented with smart boards). LCD projectors are used.
- ii) Digital classroom: 01
- iii) Laboratories: 09 (Anthropology, Botany, Bio-Tech Hub, Chemistry, Computer, Electronics, Mathematics, Physics, Zoology).
- iv) Computer Lab: 40 computers with LAN connectivity.
- v) Library : Number of books – 15,531 ;
e-books- 97,000+,(under INFLIBNET)
e-journals- 6,000+ ,
Periodicals- Journals – 13, Dailies- 7.

- vi) Botanical garden: 01
- vii) Bio-Tech Hub : 01

- b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

For extracurricular activities the following facilities are available in the college.

Play ground - one (for outdoor games).

Volleyball court- two with flood light.

Indoor stadium - one (facilities for badminton, table tennis, carom, yoga etc.)

Gymnasium facilities- available. (barbell, benches, dumbbell, weighing machine etc.)

Boys' Common room- one.

Girls' Common room- one.

Auditorium- one

Seminar Hall- two

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

The college has adequate infrastructure facilities like class rooms, laboratories, Library, teachers' common rooms, separate hostels for boys and girls, separate common rooms for boys and girls, Computer Lab, Bio-Tech Hub, Digital Classroom, Seminar Hall, Administrative building, Auditorium, Indoor Stadium, Guest house, play ground and botanical garden. The infrastructure available is optimally utilized by the stake holders.

The college ensures that no class as per routine is hampered due to lack of class rooms, laboratories etc.

Activities of Krishna Kanta Handique State Open University (KKHSOU) are conducted from a separate building.

Amounts spent during the last four years:

Financial year	Amount spent	Remarks
2011-12	81,78,767/-	Amount Spent on Campus Infrastructure Development, Equipments etc.
2012-13	51,72,527/-	
2013-14	16,37,600/-	
2014-15	1,14,24,509/-	

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

Necessary arrangement is made whenever required. However, toilets, ramps and separate sitting accommodation etc. are available for physically disabled students.

4.1.5 Give details on the residential facility and various provisions available within them:

- Hostel Facility – Accommodation available
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy
- Constant supply of safe drinking water
- Security

Hostel Facility –

Boys’ Hostel within the campus - one (24 seats)

Girls’ Hostel within the campus - one (74 seats)

Rented Hostel outside the campus - NIL

Recreational facilities-

Play ground - one (for outdoor games).

Volleyball court- two with flood light.

Indoor stadium - one (facilities for badminton, table tennis, carom, yoga etc.

Gymnasium facilities- available.

Computer facility- Available in Girls' Hostel.

Facilities for medical emergencies-

The Sub-Divisional Civil Hospital is adjacent to the college boundary. The College has formal linkage with Hospital Management.

Library facility in the hostels- Available in Girls' Hostel.

Available residential facility for the staff:

The College provides residential facilities for the Superintendent of Girls' and Boys' Hostel respectively. Supply of Electric power and safe drinking water are made available. The Management accommodates land for few members of the non-teaching staff for temporary residential provision.

Security: Four night watchmen are recruited.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

Safe drinking water, canteen, green and peaceful environment, waste management, sanitation etc are some of the areas to which focus has been given by the college in the context of the health and hygiene.

The college provides facilities for games & sports and organizes training sessions on YOGA.

Blood screening and awareness programmes on health & hygiene are frequently conducted by the NSS Unit, Red Ribbon Club and Women Cell. These programmes are often aided/collaborated by local Medical & Health Department.

4.1.7 Give details of the Common Facilities available on the campus –

Spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The institution has a library committee of four members-one from Arts and one from Science faculty, the Librarian and Principal being the head. New publications and journals are ordered as per the recommendations of the committee. The text books and reference books are ordered as per demand list from the head of the departments. Students' needs are considered by the committee in any part, apart from the demand list of the heads.

4.2.2 Provide details of the following:

- * Total area of the library (in Sq. Mts.)
- * Total seating capacity
- * Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- * Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

i) Total area of the Library (in sq. Mts.): 3245 sq ft

ii) Total Seating Capacity : 80

iii) Working Hours (On working days, on Holidays, before examination days, during Examination days, during Vacation)

a) Working Days: 9:30 AM -4 PM

b) On Holidays: Closed

c) Before Examination Days: 9:30 AM -4 PM

d) During Examination Days: 9:30 AM -4 PM

e) During Vacation: 9:30 AM -4 PM (Library is open both during summer and winter Vacation)

* Layout of the Library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources

a) Individual reading carrels: Four Individual carrels for digital reading (Café type) are available.

b) Lounge area for browsing: 10 ft. x 15 ft.

c) Lounge area for relaxed reading: 34 ft. long X 35 ft. Width.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library committee suggests for purchase of new books, journals and periodicals. HODs are informed by the librarian to submit demand list at the beginning of every new academic sessions.

Purchase method: (For Books)

1. Total amount is calculated from the library budget for books purchasing.
2. An equal amount is allocated to each dept.
3. Demand list form individual departments are submitted by respective HODs of each dept to the librarian at the beginning every new academic sessions.
4. Librarian compiled the list and verified with the existing collection.
5. Quotations are invited from the firms.
6. After finalizing, the library committee approves the list and then the lists are sent to the purchase committee (members of the library committee except the librarian and the Principal).
7. After final verification by the purchase committee, the lists are finally ordered to the concerned firm.

(For Journals)

1. Total amount is calculated from the library budget for books purchasing.
2. Individual list are submitted by HOD of each dept to the librarian at the beginning of every new academic sessions.
- 3 After finalizing, the library committee approves the list and then order is directly placed to the publishers of the journals individually.

(For E-Journals)

At present E-Journals are subscribed under the special package for the North-East region under the ministry of DONER (Development of North Eastern region) from INFLIBNET center and so the college does not require to acquire it annually.

Amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -1 2011-12		Year-2 2012-13		Year-3 2013-14		Year-4 2014-15	
	Number	Total cost	Number	Total cost	Number	Total Cost	Number	Total Cost
Textbooks	141	1,33,766/-	** 230	81,125/-	** 215	80,850/-	133	31,920.00/-
Reference Books	60		17		40			

Journals	12		12		12		13	9,050/-
Magazines	6		6		6		6	
News papers (Daily and weekly)	9		9		8		7	
E-resources	6000+ e-Journals 97000+ e-books							
Any other(specify)								

**** Books purchased for Departmental Libraries.**

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

*** OPAC:**

One terminal is fully dedicated for the OPAC facility. Moreover all the other computers meant for browsing internet have the facility of library OPAC.

*** Electronic Resource Management package for E-Journals:**

At present E-Journals are available under N-LIST (a programme of UGC-Infonet of INFLIBNET). All the e-resources are managed by INFLIBNET centre. Our college admin can perform certain e-resource management tasks like creating username & password, collecting usage statistics, etc through the platform developed by INFLIBNET centre.

* Federated Searching Tools to search articles in multiple databases:
Not Available.

* Library Website:

Presently Library is having a separate webpage inside the Collegewebsites
<http://www.dhakuakhanacollege.org/library.html>. Also Library has created a separate website in “Google sites” at <https://sites.google.com/site/dhklibrary> whose link is provided from the college library website/webpage.

* In-house/remote access to e-publications:

Presently In-House publications are given access through the Digital library cum Institutional repository using D-space. Remote access to Open Access E-publications is going to be made available through the library website by providing the specific link.

* Library Automation:

Library is on the way of automation. Almost half of the works for the data entry is completed. From this academic session the Library starts its circulation process through ILMS (Integrated Library management system) i.e. SOUL 2.0. Moreover at present serials like magazines, Newspapers are managed through the ILMS.

* Total Number of Computers for Public Access

For Students: 4 Computers

For Teachers: 2 Computers

OPAC: 1 computer for all users

* Total Number of Printers for Public Access: Not Available

* Internet band width/speed: 10 mbps (Under NME-ICT for colleges).

* Institutional repository:

Library has institutional repository cum Digital library built with software D-Space (4.2) using Centos 6.5(Linux). It is accessible through the Library campus LAN. Here users can browse and download the Students publications, Faculty/staff publications, previous years question papers, local history, etc.

* Content Management system for e-Learning:

From the next academic session E-Learning portal for the college using the software “Moodle” is going to be started. Students can download certain course materials. In addition to that they can also test their intelligence via online quiz, question banks, etc.

* Participation in Resource sharing network/consortia (like

INFLIBNET):

- Resource sharing: Presently for the colleges, INFLIBNET has not yet developed the Union catalogue through which we can pull or shared other or our resources.
- Consortia: Library is a member of N-LIST consortia of INFLIBNET since 2011.

4.2.5 Provide details on the following items:

- Average number of walk-ins: 120 per day
- Average number of books issued/returned:
 - Books Issued : 50 per day
 - Return Per day : 25 per day
- Ratio of Library books to students enrolled: 13 Books (approx.)
- Average number of books added during last three years: 211(per year).
- Average number of login to OPAC:
- Average number of login to e-resources: twenty users per month.
- Average number of e-resources downloaded/printed:
- Average No of usage of N-List for last five year (January, 2011-September, 2015): 2250 e-resources per Year

Details as follows:

Year (Jan-Dec)	No of Usage	Average month	Per
2011	4521	376.75	
2012	2574	214.5	
2013	1615	51.25	
2014	2423	201.91	
2015(up to	1621	180	

September, 2015)		
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- * Number of Information literacy training organized:

Three days Orientation Programme for students and faculty members. Total eight periods each sixty minutes duration.

- * Details of “weeding out” of books and other materials: Not yet started

4.2.6 Give details of the specialized services provided by the library

- * Manuscripts
- * Reference
- * Reprography:
- * ILL (Inter Library Loan Service)
- * Information deployment and notification (Information Deployment and Notification)
- * Download
- * Printing
- * Reading list/ Bibliography compilation
- * In-house/remote access to e-resources
- * User Orientation and awareness
- * Assistance in searching Databases
- * INFLIBNET/IUC facilities
- Manuscripts: Not available
- Reference: Reference services is provided to the users both on anticipation and on demand like how to access N-List, how to access OPAC etc.
- Reprography: Yes
- ILL(Inter Library Loan): No
- Information deployment and Notification: Yes. All the important notices, latest information are attached on the Library Notice board.
- Download: Yes. Users can download both offline and on line e- resource materials.
- Reading List/Bibliography compilation: No
- In-house/remote access to e-resources: Presently In-House/ remote access to e-resources is given through username and password through N-List. Also in-house access is provided

(within the library terminal) to locally digitized collections through the Digital library cum Institutional repository.

- User Orientation and awareness: Yes
- Assistance in searching Databases: Yes
- INFLIBNET/IUC facilities:
- INFLIBNET: ILMS software for automation known as SOUL 2.0, N-LIST e-resources.

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

The library staff is always co-operative and ready to tender any support to the students and teachers.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

The college, since inception had no visually handicapped students and hence there is no facility available for such students. For other otherwise abled students, necessary facilities are provided in the library.

4.2.9 Does the library get the feedback from its users? If yes, how is it analysed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analysed and used for further improvement of the library services?)

At present library is re-engineering all its services and products in the means of ICT environment. From the next academic session 2015-16, library will create certain means through which the feedback of the users can be collected. However, a visitor register is maintained to collect feedback from the stake holders as well as other visitors and this register is keenly reviewed in the committees. If any grievance or default is indicated by any visitor, the committee suggests necessary steps to be taken for improvement.

4.3 IT Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

- Number of computers with Configuration (provide actual number with exact configuration of each available system)-
77 nos. of Computers. Majority of the Computers' processors are of Intel Dual Core along with Operating system of

Windows XP and Windows-7. (Linux is also used).

- Computer-student ratio- 1:16
- Stand alone facility- 6
- LAN facility- Available
- Wifi facility- Not available
- Licensed software- Five
- Number of nodes/ computers with Internet facility- 12
- Any other- 6 nos. of printers available

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

Individual teaching departments are provided with computer and internet facility with BSNL broadband connection.

The Computer Lab having forty numbers of computers with LAN and the Library having ten numbers of computers facilitate the students.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

The institution is following a definite plan for deploying and upgrading IT infrastructure and associated facilities.

Under the plan a computer lab is established. Initially forty numbers of computers have been installed. LAN and Internet facilities are provided. The college aims to install one hundred and fifty computers during the next five years.

The Library provides the e-learning facilities. A digital classroom is established.

Individual teaching departments are also provided with internet facilities.

Few classrooms are enriched with electronic smart boards.

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

Year	Procurement (Rs)	Upgradation (Rs)	Maintenance (Rs)	Total expenditure
2011-12	14,70,000/-	10,000/-	50,000/-	15,30,000/-
2012-13	1,20,000/-	15,000/-	70,000/-	2,05,000/-
2013-14	30,000/-	15,000/-	75,000/-	1,20,000/-
2014-15	3,60,000/-	20,000/-	70,000/-	4,50,000/-

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

To facilitate the extensive use of computer aided teaching learning materials and ICT resources the College has appointed a computer teacher. Faculty and Non –teaching staff are made computer literate.

- Few classrooms are provided with electronic smart boards.
- LCD projectors are used.
- Digital class room is established.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

Audio-visual aids, LCD Projectors, Internet and other ICT facilities have been facilitating the learner centric activities.

Computer lab and digital environment in the library motivate the students to involve in self learning exercise.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

The budget allocation under different heads is furnished below.

	Heads	Funding source	Budget
a.	Building	UGC & State Govt.	1,51,93,431/-
b.	Furniture	UGC & College	3,00,000/-
c.	Equipment	UGC	68,27,622/-
d.	Computers	UGC	23,05,000/-
e.	Vehicles	-	-
f.	Any other (construction of internal roads)	College	10,00,000/-

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

The College Development Committee looks after the infrastructure facilities and makes arrangement for maintenance and upkeep the facilities.

Individual teaching departments and offices also maintain the facilities and equipments.

Laboratory equipments and facilities are maintained by respective departments.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

Respective teaching departments make arrangement for calibration and other precision measures for equipments and other instruments as and when necessary

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

To ensure voltage stabilization the college has installed a transformer within the campus. It has two DG sets and a generator and three online UPS. Skilled menials are engaged to look after the faithful supply of electric power and drinking water.

Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.

CRITERION V STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

One month ahead the fresh admission in every academic year, new prospectus with revisions and additions is published and copies are distributed to applicants along with admission forms. The prospectus provides the following important information:

- (i) a brief introduction of the college,
- (ii) its vision and mission,
- (iii) programme offered along with combination of subjects,
- (iv) admission procedure and reservation policies,
- (v) rules & regulation of the college and the affiliating university to be followed,
- (vi) anti-ragging form to be signed by the student and guardian,
- (vii) Hostel and Library rules,
- (viii) fee structure,
- (ix) Internal committees and forums,
- (x) Infrastructure facilities and welfare measures for students
- (xi) Information on faculty and support staff.
- (xii) academic calendar
- (xiii) Performance of the students

All activities as indicated in the prospectus and the academic calendar are followed. Feedback and appraisal on different activities are reviewed to enhance accountability.

The vigilance & anti-ragging committee keeps strict vigilance so that no untoward situation arises in the college.

Continuous efforts in the form of interaction amongst the stakeholders are made to inculcate the sense of belongingness to the institutional cause.

The college takes pride for its peaceful and cordial atmosphere.

5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The type of Institutional Scholarships offered to the students is furnished with the relevant data for the last four years.

Type of scholarship	Year	Nos. of students	Amount
Students Aid Fund	2011-12	36	15,430/-
	2012-13	47	19,990/-
	2013-14	30	16,130/-
	2014-15	8	6,880/-
Teachers' Unit sponsored Scholarship	2011-12	2	6,000/-
	2012-13	2	6,000/-
	2013-14	2	6,000/-
	2014-15	2	6,000/-
Late Ramen Baruah memorial scholarship	2013-14	1	5,000/-
	2014-15	1	5,000/-

Different types of scholarships like National Scholarship, Merit Scholarship and State Scholarship are awarded to students every year. The numbers of students benefitted from these scholarships are given below

Category	ST	SC	OBC	Others
2011-12	111	68	241	38
2012-13	18	28	170	49
2013-14	143	21	211	32
2014-15	-	-	224	10

Free-studentships are awarded to economically weaker, but meritorious students by the institution.

Twenty numbers of students have been given freeships during the last four years.

The Teaching and the Non-teaching staffs encourage meritorious students who secure top ranks in the college and the university.

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

National : 0 % in the last four years,
State : 44 % in the last four years,
Other : 5 % in the last four years.

There is a committee to select eligible students for granting Poor Fund assistance from the institution and applications are invited from needy students just after fifteen days of admission into any course.

5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections
- ✓ Students with physical disabilities
- ✓ Overseas students
- ✓ Students to participate in various competitions/National and International
- ✓ Medical assistance to students: health centre, health insurance etc.
- ✓ Organizing coaching classes for competitive exams
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for “slow learners”
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines

* The college offers the following facilities and support services for the students from SC / ST, OBC and economically weaker sections-

- (i) Reservation of seats
- (ii) Scholarships.
- (iii) Freeships
- (iv) Book bank.
- (v) Remedial classes etc.

* The college is very sensitive to physically disable students and always willing to advance all sorts of assistance.

* The college does not have overseas students.

* Students are always supported and facilitated through the Students’ Union to participate in various competitions

A good number of students are engaged in reputed clubs and also in district and state level teams. The college provides scope for them to represent their teams.

- * For competitions like football, yoga, athletics and other indoor games coaching is conducted within the campus. Physical training and Yoga camps are also arranged.
- * The college does not have a medical cell in the college, although a first-aid kit is reserved for emergency. The thirty bedded hospital is very close to the college campus and for serious health problem, students are admitted immediately. Health check-up camps are arranged like blood test, NCD etc. by the teachers' unit and the NSS.
- * There are no coaching classes for competitive examinations in the college. However, the faculty members are always ready to help students with necessary counseling. A proposal has been placed in UGC for coaching classes in entry into services.
- * The college had initiated a class on spoken English. Apart from regular exercises on communicative skill through group discussion, seminar etc, special classes on Spoken English is provided with time to time.

Course on Computer Skill is made compulsory with the introduction of the Semester System.

- * A diploma course of three months in computer is also conducted by the college.
- * Every department arranges extra interactive classes for slow learners besides remedial coaching for ST,SC and OBC students in the subjects like Chemistry, Mathematics, Electronics, English and Economics.
- * The college arranges educational tours and field trips for exposure of its students to other learning environment and establishments outside the campus.
- * The Students' Union publishes a magazine annually which has been adjudged as one of the best magazines by the University. All the departments and the hostels have their wall magazines. Already two booklets by the departments of Assamese and English have been published with select pieces from the wall magazines.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

Fifty percent of the students are engaged in productive activities at home as majority of the parents/guardians earn their living from agriculture. A few students have part time engagements in small business to minimize the pains of parents. Some students develop skills in computer, photography and videography, which they acquire partly from the institution and partly from skilled hands outside the campus. To encourage entrepreneurship amongst girls' students Tailoring and Embroidering training in collaboration with District Industry and Commerce has been initiated. The NSS Unit encourages students to interact with people of the neighborhood villages, to participate in community works and to learn thereof the necessary skills to be developed in order to excel in social and individual life.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

- * additional academic support, flexibility in examinations
- * special dietary requirements, sports uniform and materials
- * any other

For promotion of sports and culture the college exercises the following policies and strategies:

1. Reservation of seats for the budding talents in those spheres.
2. Improvement of infrastructure facilities.
3. Organization of competitions and events. The college organizes an annual inter college debate competition (in the fond memory of its founder Vice Principal- Late Prahlad Gohain).
4. Organization of workshops on Drama and Performing Art in collaboration with other institutes.
5. Coordination of NSS Units of the neighboring colleges.
6. Special leave and additional academic support for students representing the college team in various competitions/ events/programmes.
7. Provision for physical training, special dietary and sports kits.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

The institution does not have any cell or arrangement for guiding the students for competitive examinations except certain counseling from career counseling cell. However, students willing to appear in such examinations are advanced full support and guided by the faculty members. The library helps students with a number of reference books, journals and e-journals, besides information from internet.

A number of ex-students are holding responsible posts in state administration, police service, APSC, and in higher education. Four faculty members of the college including the principal are its ex-students.

A good number of ex-students have qualified themselves in NET, SLET and have been serving in other institutions and universities.

Many students have qualified themselves in TET and Defense services.

A few examples of the recent success stories are given below:

EXAM	Name	Dept
NET/ SLET	Dibyajyoti Dutta	Psc
	Tarun Dutta	Hist
	Ridip Khanikar	Psc
	Lichamoni Baruah	Hist
	Ramen Changmai	Hist
	Munmi Kalta	As
	Beauti Gogoi	As
	Rashmi Konch	As
	Deepshikha Dutta	As
	Puspanjali Hazarika	As
	Madhumita Dutta	As
	Pankaj Saikia	As
	Bikash Hazarika	Eco
	Dibendu Handique	As
	Biswajit Borah	Phy
TET	Sangita Dutta	Eco
	Sangita Dutta	Psc

Bikasah Baruah	Ch
Doli Gogoi	Eco
Dilip Lamubaruah	Ch
Debashish Dutta	Ch
Prasanta Chetia	Psc
Sukreswar Pegu	Ch
Tanuj Doley	Eng
Keshab Konwar	Ch
Bhaben Konwar	Ch
Raju Doley	Math
Raju Bora	Ch
Rudal Sahu	Zoo
Ritu Kumar Das	Psc
Anisha Buragohain	As
Kironmoyee borgohain	Anth
Mamon Gogoi	Eng
Mina Chutia	Soc

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

The college does not have any formal counseling service cell. But the faculty members are always ready to provide counseling in academic, personal and career development programs including the counseling on stress management.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

The institution has an Information and Counseling Cell to provide students with information of competitive examinations, recruitments in different fields. The cell arranges workshops for employment in public and private sector jobs inviting resource persons, NGO workers and noted persons. For examples, career counseling session on 28th Oct, 2011, conducted by the Resource person, Mr. Arup Kumar Deka, (Journalist and Career Counsellor, Pratidin, Guwahati) facilitated information regarding various careers to be chosen by the students. A good number of students were benefitted from that session. Personal counseling to the students is usually given by various teachers of the college to choose alternative

profession which would enhance employability.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

A grievance redressal Cell comprising of six members, Principal being the Chair Person is there in the college. Students can submit their grievances directly or through grievance redressal box.

Major Grievances like the drinking water facility, lavatory for girls, cycle stand, canteen, indoor games facilities, volleyball field; auditorium etc are redressed during the last four years.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

A gender sensitization committee has been framed comprising of female faculty members and office staff. No instance of sexual harassments has been there in the college. However, the committee and the women cell of the college is very sensitive to such cases that took place in different parts of the country and always express solidarity with the civic society in raising voices against such crimes.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

There is an anti ragging cell comprising seventeen members including teachers, office staffs, students G.B members, guardians and police personnel. The committee always keeps strict vigilance so that no ragging harassment takes place in the college. Besides, undertakings from students and guardians are taken before admission into any course.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Few provisions for student's welfare are as follows:

- * Drinking water facility.
- * Rice and kerosene from the college cooperative society.
- * Book bank facility for poor students.

- * Financial assistance from Students' Aid Fund.
- * Scholarships- merit, ST, SC, OBC and Minority Students.
- * Free student ships for deserving/ competent students.
- * The college has a tie up with the thirty bedded hospital for health services so that the students in emergency may get priority.
- * Free blood testing and check up are also done time to time.
- * Canteen facility at a reasonably subsidized rate.
- * Gender sensitization committee creates awareness among students, tenders code of conduct so that a healthy atmosphere prevails in society.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

The Institution has an alumni association. The association holds meetings and makes interaction with the stakeholders for all-round development of the institution. The association has already published two magazines (Satirtha Sangam).

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	58%
PG to M.Phil.	-
PG to Ph.D.	-
Employed <ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	40%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same

institution and that of the Colleges of the affiliating university within the city/district.

A comparison of the performance of the college with other two colleges within the district is presented below for the last four years.

Dhakuakhana College:

B.A	%	B.Sc	%
2011-12	72.63	2011-12	58.33
2012-13	92.03	2012-13	23.80
2013-14	74.70	2013-14	70.20
2014-15	55.42	2014-15	56.66

North Bank College:

B.A	%	B.Sc	%
2011-12	93.9	2011-12	90.9
2012-13	91.5	2012-13	100.0
2013-14	98.5	2013-14	85.7
2014-15	88.9	2014-15	58.3

Gogamukh College:

B.A	%
2011-12	79.8%
2012-13	92.9%
2013-14	88.8%
2014-15	78.1%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The information and counseling cell helps students providing necessary information about higher education in advanced institution of the country and notices are displayed in all notice boards. Likewise, necessary information about employment, training and workshops are also displayed. Willingness among students is generated by formal discussion in classrooms and

informal meetings outside the classroom. Skill based computer course helps students for self employment.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

Economic backwardness of the ST and SC people of the locality is one major reason for drop out. The college tries best to help students who cannot afford to pay regular fee, purchase book etc. by way of free ship, poor fund facility, remission of mess dues etc.

For weaker and slow learners, remedial coaching classes are arranged. Although it is meant for ST, SC and OBC students, students of general category are also allowed to attend such classes. Extra coaching classes for advanced learners are arranged by every department.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

The college provides opportunity for games and sports like football, volleyball, cricket and athletic events in the campus. Students are allowed free practice in the morning and evening.

Indoor game facilities are also there in the college, although the indoor stadium is under construction.

Students are sent to participate in various events organized at district, state and university level.

Cultural competition are held in annual college week from which students are selected to join inter college youth festival organized by Dibrugarh University.

Programme calendar is prepared before the start of every academic session in which the dates of college week, important days are fixed and the programme or the academic calendar is distributed to the students along with the prospectus.

5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels:

University / State / Zonal / National / International, etc. for the previous four years.

The participants from the college have been able to achieve distinction in extracurricular, co- curricular and cultural activities at different levels, a few examples of which are furnished below:

One of our students (Mr. Jintu Kalita) represented the country under the cultural exchange programme of the Ministry of Youth Affairs, Govt.of India in 2010.

Two students took part in Republic Day Parade and Cultural Programme in New Delhi (in 2010).

Six Students took part in the cultural events during the Opening Ceremony of the Commonwealth Games, 2010(New Delhi).

One female student (Miss Debashree Konwar) has been selected into the Assam State Women Cricket Team in 2013.

One player (Bhabesh Das) was awarded Best Bowler in Inter College Cricket Tournament, 2011 under Dibrugarh University. He grabbed 10 wickets in a One Day match in that tournament in which the college team also reached the semifinal stage.

In 2011, the college team was qualified to play quarter final in the inter college volleyball competition under Dibrugarh University.

In inter college debate competitions, debaters from the college have bagged a number of individual and team awards. In 2009 its debaters won the prestigious 2nd prize (individual and team) in Cotton College inter college debate competition. The college team was adjudged best in PG memorial (Dhakuakhana College) and P Gogoi memorial (Dhakuakhana Commerce College) inter college debate competition. Likewise, in 2010, 2011 and 2012, debaters from the college won a number of prizes in inter college level.

In Bhupendra Sangeet competition organized by other colleges and the Dhemaji Dhakuakhana Zone under Assam College Teachers' Association, students have been able to bag awards of best performer.

The college magazine has been adjudged amongst the best in 2009, 2010 and 2011 by Dibrugarh University.

A number of students are awarded as best in self composed poetry competition in the state level.

Students of the college have been able to shine in literary competitions organized within the state.

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

All the ex-students of the institution are enlisted as alumni and they are invited to interact with the stake holders of the college on various occasions. They share their experience with the fellow wards and inform them about the changing scenario of the competitive world and motivate them to accept the ever changing challenges. Students are always encouraged to use ICT resources and other facilities available in central and departmental libraries.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Students are encouraged to publish any kind of creative items in news papers, journals, magazines etc.

The college has handsome pool of upcoming writers, poets and journalist who contribute in news papers and journals on regular basis.

The Students' Union publishes the college magazine. The magazine has been able to win prizes in magazine competition organized by Dibrugarh University.

Individual departments and the two hostels have wall magazines. Faculty members of respective department and the wardens of the hostels supervise the wall magazines.

A number of students have published books of their own. 'Xeuz Bulia Mon', an Anthology of Assamese Poetry by Kabyashree Gogoi is one such example.

Dhakuakhana College Sahitya Chara published a periodical (poetry) called Kanhua.

Departments of Assamese and English published books from the select writings of their departmental wall magazines. The publication named "Proyas" by Assamese Department and "Prelude" by English Department has been continued.

The list of departmental wall magazines are given below.

Sl. Nos.	Dept	Name of the Wall Magazine
1	History	Mungudun chun khum
2	Economics	Urnanabh
3	Assamese	Sabdaliipi
4	Political Science	Innovation
5	Sociology	Ankuran
6	Chemistry	Rasayan
7	Anthropology	Anthropos
8	Zoology	Prani bigyan barta
9	English	Prelude
10	Botany	Bonani
11	Mathematics	Pi
12	Physics	Ganit Subas

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

The Students' Union is governed by its Constitution. Its Executive Body is formed every year through general election. The election is conducted by an election committee, Principal being the Returning Officer. Usually election process is completed within fifteen days from the date of notification. On the day of election voting starts from 8 AM and ends at 2PM. From 2.30 PM on the same day counting starts and result is declared around 5PM. Students are encouraged to respect democratic norms and grow leadership and managerial qualities through the activities of the elected union.

Portfolios of the union are Vice-President, General Secretary, Assistant General Secretary, Magazine Secretary, Debating and Symposia Secretary, Games and Sports Secretary, Gymnasium Secretary, Cultural Secretary, Social Service Secretary, Boys' and Girls' Common Room secretaries.

Activities of union: The union has to perform the duties like organization of Freshmen Social, Annual College Week, Prahlad Gohain Memorial Inter College Debate Competition. It selects students for various competitions and events, observes important days, publishes the annual magazine, participates NSS and other awareness activities. Apart from these, student representative from the union have to co-operate in different bodies of the college.

The Principal is the President of the union who nominates advisers from amongst the faculty members to look after and supervise activities of the office bearers.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

A number of institutional bodies are there in which students representatives are invited for participation. Those are:

1. IQAC
2. Anti-Ragging Committee
3. NSS
4. Grievance and Redressal Cell.
5. Development Committee
6. Gender Sensitization Committee.
7. Election Committee.
8. Judicial Committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

The college network and collaborates with the Alumni and former teachers through the Alumni Association (its convener is a senior faculty member who is also an ex-student of the institution).

Alumni along with ex faculty members are invited to all important functions of the college.

Alumni association has already published two magazines.

Any other relevant information regarding Student Support and Progression which the college would like to include.

The college is trying its best to see that no student suffers from economic hardship in pursuing their academic career. Not only govt. scholarship are relied on, but free ships, book bank facilities, remission of mess dues and awards to shining students by the teaching and the non-teaching staffs are some measures to encourage them. For other major infrastructural supports, proposals are submitted for financial aid from the state govt. and the UGC.

CRITERION VI

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION:

“Dhakuakhana College envisages socio-cultural upliftment through Higher Education and shall strive for academic excellence, community mobilization and empowerment of underprivileged sections, upholding local culture and heritage and deepening democratic and national ideals.”

MISSION:

- Learner centric programmes for development of literary and cultural activities along with the meaningful exercise of curricular activities.
- Promotion of Leadership Qualities.
- Awakening the sense of Unity, National Integrity and Environmental Awareness.
- Promotion of Games & Sports and Creative Activities.
- Promoting Extension Activities through different forums and means.

The first and foremost duty of the institution is to work for academic excellence through curricular and co-curricular activities; It needs to cope with the changing global scenario. For these purpose, the institution makes effort to exercise the curricular and co curricular activities as per the academic calendar. The laboratories are equipped with required instruments. The library is enriched by entry of more books, journals, news papers, reprographic facility and is intended to be developed as an innovative service provider in digital environment.

Students are given opportunities to develop their personality through various co-curricular activities. They are given ample opportunities to develop qualities of leadership and management through students' union activities and extension works. The

institution encourages students to acquire competency and a zeal for national integration. Values like the essence for good citizenship, peaceful coexistence, civic and environmental responsibility etc. are imparted through motivational lectures, internalization of the same in the curricular and co-curricular activities.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

At the top of the management is the governing body, the President of which is an eminent scholar and the Principal being the secretary. All major decisions including the financial matters are finalized and recommended by it.

The Principal is the immediate authority to look after all the activities of the institution. The Principal collects information from all departments from time to time and takes decisions in academic sittings as well as in general meetings of the teaching and non-teaching staffs. Complaints from any stake holders are settled by the Principal and at times through discussion in the academic committee. The Principal, being the constitutional head of the student's Union entrusts duties and responsibility of faculty members to look after students' union activities and different sub committees.

Faculty members are always keen to perform academic duties so that syllabi can be completed, revised before the end semester examinations. Apart from academic duties, they work for improvement and implementation of diverse plans and programmes of the institution with a sense of belongingness.

6.1.3 What is the involvement of the leadership in ensuring?

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders
- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

The first and foremost duty of the institution is to work for academic excellence of the students so that they can attain global competency through curricular and co-curricular activities. The

institution, for the purpose has necessary physical infrastructure, intellectual guides and above all good will of the society. The Principal and the faculty members meet almost every week to chalk out plans to work meaningfully for all-round development of the institution.

The authority and the faculty members discuss the needs of students with the student union representatives for improvement of facilities like laboratory, library, internet, drinking water, play ground, music and instruments etc. The students are encouraged to organize different programmes on their own so that they can acquire leadership and managerial qualities.

Through field studies and NSS activities, students are given to have a close touch with the society so as to accumulate the experiences of woes and weal of the people around them with which they can work in future with a positive bent of mind.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

Different sub-committees are formed to work for improvement of the institution. For example-

- The Academic Committee plan, implement and monitors the academic matters,
- The Examination Committee conducts the In and End Semester examinations.
- Individual departments take care of the implementation of the academic policies.
- Planning and Development Committees look after the infrastructure and support system.
- The committee for Research and Consultancy works for promotion of research culture.
- The Library Committee works for the enrichment of the library in coordination with individual departments.
- The NSS endeavors community works and other outreach programmes in collaboration with other forums viz. the Women Cell, Teachers' Unit, Students, Union etc.
- Demands of the students are collected through representative of student union as well as notes from grievance redressal box.

- The Vigilance Committee takes the responsibility of maintaining the peaceful and conducive academic atmosphere.
- The IQAC sets goals, formulate action plans and makes effort for its implementation, monitors the overall activities, collects feedback and undertakes the quality sustenance and enhancement measures through mitigation committees.
- The Principal holds discussion with the stake holders, evaluate the performances and intimate the Governing Body to take decisions for implementation of plans for improvement.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

The governing body is the sole authority for recommendation of all plans and schemes, audits and accounts. It is the appointing authority of all contractual, part-time employees of the college. The Principal as the secretary of the GB and the immediate authority looks after all activities like academic, administrative and the student union.

However, the Governing Body sets various sub-committees in which faculty members are entrusted with important responsibilities. The Academic Committee comprises with the Vice Principal and Heads of respective departments. Distance mode of education under Krishna Kanta Handique State Open University and Dibrugarh University are run with active cooperation and coordination of the faculty members. Bio-Tech Hub is also run by the college with a senior faculty member as its coordinator.

Faculty members are also entrusted with responsibility of the hostel superintendents on rotational basis.

Faculty members are made in-charges of the office bearers of Students' Union. Besides faculty members of respective departments play significant role as advisors in departmental as well as extension activities such as advisor to the editorial boards for publication of wall magazines and various awareness programmes.

The Top Management always encourages the faculty members to organize seminar, workshops, awareness and other outreach programmes.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership through

- Union activities (Students' Union)
- Assigning responsibilities in various committees.
- Promoting Research activities.
- Promoting outreach programmes.
- Career counseling initiatives

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

The College delegates authority and provide operational autonomy to the departments / units of the institution and works for the decentralized governance system practicing the following measures:

- The Principal chairs the sittings of various sub-committees where the members can put forward their opinions.
- The Vice Principal is given the responsibility of the academic activities.
- Heads of respective departments are given the responsibility to look after the departmental activities.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

The college functions through various sub-committees and forums as mentioned in the para 6.1.4.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

- The vision and mission statement of the college reflects the quality policy of the institution.
- The Governing Body, its sub committees and the IQAC are responsible for driving and deploying the policies through active participation and cooperation of other stakeholders. The IQAC monitors the implementation of the policies and reviews the achievements and failures.

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

The college has perspective plans that cover the following areas.

- Development of research culture.
- Outreach programs.
- Faculty improvements.
- Eco friendly campus.
- To emerge as a centre for potential excellence.

6.2.3 Describe the internal organizational structure and decision making processes.

The management structure comprises with the Governing Body (GB) as its apex decision making body (constituted as per Assam College Employees' Provincialization Act 2005). It has representatives of the honourable Vice Chancellor, the teachers' unit, the employees' unit and the guardians. The GB constitutes various sub-committees and delegates authority to make decisions at functional level pursuing the institutional policy and in accordance with the rules/ guidelines of the government, the UGC or the affiliating university. The Principal plays the pivotal role in the decision making process as the secretary of the GB. The Vice Principal looks after the academic matters. Some of the important decision making bodies and sub-committees are:

- Academic Committee.
- Examination Committee
- Planning Committee
- Development Committee.
- Library Committee.
- Students' Welfare Committee.
- Vigilance Committee.
- Individual departmental Committee.
- Canteen Committee.
- Hostel Committee.
- Anti Ragging Committee.

The IQAC set goals, formulate action plans and makes effort for its implementation, monitors the overall activities, collects feedback and undertakes the quality sustenance and enhancement measures through mitigation committees.

The Principal holds discussion with the Teachers' Unit, the Employees' Unit, the Students' Union, and other stake holders; evaluate the performances and intimate the Governing Body to take decisions for implementation of plans for improvement.

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

Some of the quality improvement strategies followed by the college are:

Teaching & Learning-

- Transparent admission procedure.
- Academic calendar.
- Teaching plan.
- Emphasis on learner centric activities.(Group discussion, seminar, workshop, field visit, project, home assignment etc.)
- Inter disciplinary approach,
- Remedial Classes for poor learners and extra care for advanced learners.
- Use of modern teaching tools.
- Publication of departmental magazines.
- Students' feedback.
- Teachers' self appraisal report.

Research & Development

- Formation of a research committee for promotion of research culture
- Emphasis on research project.
- Seminar, workshops etc.
- Publication of research articles.

Community engagement

- Awareness programme on health & hygiene, Environment and social issues, women empowerment, voters' awareness, disaster management etc.
- Community work through NSS Unit.

- Involvement in different civic society forum, NGO and socio-cultural organizations.
- Support and assistance at time of agony and disaster.

Human Resource Management

- Encouraging the faculty members to participate in RC/OC, to undertake research works, research project etc.
- Involving the teaching and non-teaching staff in various committees, assigning responsibilities and providing scope to participate in community works.
- Training for non-teaching staff.
- Providing well maintained class room, departments, laboratories and lavatories.
- Providing basic infrastructure and opportunity to promote games, sports, cultural and literary activities.

Industry Interaction

- The college has yet to establish industry interaction.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution

The Principal intimates the Governing Body about the functioning of its various constituents including feedback and inputs of the stakeholders.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management encourages and supports involvement of the staff in various Institutional processes by setting up committees and assigning specific duties. The culture of team work is always encouraged.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Major Resolutions adopted by the college GB and the status of implementation during the previous year (w.e.f. January, 2014-March, 2015) are enlisted in the following table.

Sl. No	Date of sitting	Resolution No.	Subject	Status of implementation
01	12-03-14	01	Placement of Eleven teachers in Selection Grade/Senior Scale of pay.	Implemented.
		03	Appointment of two contractual teachers in the department of English and Electronics.	Implemented.
		05	Constitution of a Management Council for Bio-Tech Hub.	Implemented.
02	12-07-14	01	Recommendation of the proposal of the Planning and Development Committee for utilization of the State Government's grant of Rs. 99,50,000/-. Proposals were: i) Library digitalization. ii) Construction of a digital classroom and procurement of requisite equipments. iii) Construction of the Link roads. iv) Construction of Urinals for Women. v) Construction of the Administrative Building.	Implemented.
		02	Constitution of the Construction and the Development Committee comprising the following members: Chairperson: President of the GB. Member Secy: Principal of the College, Members- i) Principal, North Bank College, ii) Principal, Gogamukh College, iii) Vice Principal, Dhakuakhana College, iv) Mr.Naba Kr. Doley, Local MLA v) Mr. Dhiren Dutta, Donor member, vi) Mr. Chitra Kr.Konch, Teacher member, vii) Mr. Jukti Ratna Saikia, Teacher member, viii) Mr. Sewak Ch. Chutia, ix) Coordinator, IQAC. x) Mr. Ramendra Kr. Borgohain,	Implemented.

			Associate Prof.(Rtd). xi) Mr. Sambhudhar Das, Representative from the Society.	
		03	Recommendation of the Proposals for- i) construction of a cycle stand. ii) electrification of the science building. iii) beautification of the college campus.	Implemented.
	12-07-14	13	Re-constitution of the Planning Committee comprising the following members: i) Co-ordinator, IQAC, ii) Chitra Kr. Konch, teacher member, iii) Gunin Gogoi,teacher member iv) Jukti Ratna Saikia, teacher member, v) Prasanta Gogoi, teacher member, vi) Jamini Kr. Saikia, teacher member, vii) Birender Pal, Librarian, viii) Pradip Kr. Dutta, S.A ix) General Secretary, Students' Union.	Implemented.
	18-11-14	05	Approval of the recommendation of the Selection Committee for Appointment of two teachers against retirement vacancies. Name of the selected candidates- i) Dr. Kanchan Gogoi, Sociology, ii) Mr. Pankaj Bora, Political Science.	Implemented.

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes, the affiliating University makes provision for providing autonomy to the deserving institutions. The college has not made any serious attempt so far for obtaining the autonomy.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholder relationship?

Grievances/complaints are attended to through the grievance redressal cell and resolved by the Principal on behalf of the GB in consultation with the IQAC, the Teachers' Unit, the Employees' Unit, and the Students' Union and relevant committees as and when necessary.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

No.

6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

Yes. Students' feedback is keenly analyzed and given the due weightage. Some of the major institutional responses to the students' feedback are:

Students' feedback/expectation	Institutional response
Infrastructure i) Improvement of Playground ii) Construction of a new Cycle Stand iii) Safe Drinking Water iv) Augmentation of Laboratory Facilities	Affirmative action has been taken to mitigate the grievances.
Library i) Browsing Centre ii) Enhanced Sitting Capacity	
Canteen: i) Improvement of Canteen Facility	
Hostel i) Construction of a new Boys' Hostel	

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

To enhance the professional development of its teaching and non-teaching staff the college takes the following steps:

- Organization of Seminar/ Workshops. (38 numbers of national/Institutional seminar/workshops have been organized by the college during the last five years, while 129 numbers of seminar papers have been presented by the faculty members in seminars/workshops organized at the college and at other institutions.)
- Participation in RC/OC by the faculty members. (20 numbers of teachers have attended in RC/OC during the last five years).
- Promotion of research activities. (3 numbers of teachers has completed their Ph D works under FDP, while 9 number of Minor research projects have been carried out by the faculty members during the last five years).
- Promotion of computer literacy amongst the teaching and non teaching staff.
- Professional Development training for non teaching staff.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The IQAC through its sub-committees takes the inputs from the stakeholders regarding requirements for the professional empowerment of teaching and non-teaching staffs, makes interaction and advocates the need for continuous development. Faculty and employees are always encouraged to involve in activities that enhances professional development.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

Institutional diary, Academic Assessment report, Individual departmental diaries and teachers' self appraisal reports provide information on multiple activities. These are analyzed and considered for better appraisal.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

The management of the college reviews the performance appraisal report and if found satisfactory, recommends the same for career advancement. Further, the management communicates the performance appraisal reports with recommendations (if deemed necessary) to the appropriate stakeholders.

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The college has yet to launch formal welfare schemes for its employees. However, the provision for gratuity, PF and medical allowance is there at govt. level and the college facilitates the concerning employee(s). Further, free blood testing, blood donation, eye checking etc. are done by the college in collaboration with concerning departments/agencies.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

The college abides by the rules and regulations of Assam College Employees (provincialised) Act, 2005. Regarding appointment of faculty it follows the guidelines of UGC and the existing rules of the state government.

However, eminent retired teachers are invited as guest teachers to take remedial and special classes.

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

For effective and efficient use of available financial resources the College applies the following mechanism.

- i) The Planning Committee recognizes the requirements and prepares the action plan.
- ii) The Library Committee and the individual Departmental Committees furnish their respective requirements.
- iii) The College Development Committee examines and executes the action plan. All developmental works (construction/creation of new infrastructure, renovation and augmentation of existing facilities) are executed by the Committee.
- iv) Grants from UGC and DBT are utilized in adherence to the guidelines.
- v) The Governing Body recommends, monitors and reviews the functioning both at planning and execution level.

6.4.2 What are the institutional mechanisms or internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

Internal Audit is done for Examination Fund.

All other fund is audited by Government Auditor.

Special Audit is done by Chartered Account in respect of utilization of grants from UGC, DBT etc.

Last Govt. Audit is being done in September, 2015.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

The following are the major sources of institutional receipts/funding:

- i) Students' Fee.
- ii) Grants from the State Government.
- iii) UGC and DBT grants.
- iv) Donations from well wishers and others.

A statement of the audited income and expenditure for the last four years is furnished below.

Year	Head of Account	Receipt (in Rs.)	Payments (Rs.)	Balance/Refund (Rs.)
2011-12	MRP	2,70,000/-	2,70,000/-	Nil
	Scholarship	9,35,445/-	9,35,445/-	Nil
	General Fund	49,02,420/-	38,58,242/-	10,44,178/-
	Development Fund	3,47,322/-	3,17,370/-	79,952/-
	UGC Fund	71,58,777/-	71,58,777/-	Nil
	Donation	50,000/-	50,000/-	Nil
2012-13	MRP	4,00,000/-	3,30,000/-	70,000/-
	Scholarship	6,35,735/-	6,35,735/-	Nil
	General Fund	77,10,535/-	64,79,396/-	12,31,139/-
	Development Fund	3,73,402/-	2,88,670/-	84,732/-
	UGC Fund	59,42,409/-	59,42,409/-	Nil
	Assistance from the Government of Assam	4,00,000/-	4,00,000/-	Nil

2013-14	General Fund	84,70,837/-	83,82,337/-	88,500/-
	Scholarship	12,55,210/-	12,55,210/-	Nil
	Development Fund	3,63,482/-	3,34,420/-	29,062/-
	UGC Fund	29,85,000/-	29,85,000/-	Nil
	DBT Fund	26,50,000/-	23,66,000/-	2,84,000/-
2014-15	General Fund	64,59,751/-	62,96,547/-	1,63,206/-
	Development Fund	4,82,132/-	4,65,500/-	16,632/-
	UGC Fund	14,40,000/-		
	DBT Fund	7,66,000/-		
	Assistance from the Govt. of Assam	99,50,000/-	99,50,000/-	Nil
	MRP	5,60,000/-	4,07,000/-	1,53,000/-
	Scholarship	5,83,760/-	5,83,760/-	Nil

Corpus fund: 1,50,000/- (one lac fifty thousand only).

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institution makes effort for securing additional funding from various agencies. For example, the College had approached the State Government in 2005 and consequently an amount of Rs. 13,00,000/- was sanctioned under National Food for Work Scheme for erosion protection work on the river bank of Charikaria as Dhakuakhana College point. The Teaching Staff itself looked after the erosion protection measures which fruitfully worked in later years. It also approached Lakhimpur Zila Parishad for construction of the College Auditorium. An amount of rupees 25 Lacs was sanctioned and the construction is going on. A grant of Rs. 3,78,000/- (Rupees three lacs seventy eight thousand only) from RMS also has been sanctioned, but only Rs. 3,58,000/- (Rupees three lacs fifty eight thousand only) was received by the college and the utilization of the same has been done. Further, the College has approached the Mising Autonomous Council for construction of a Boys' Hostel and positive response in this regard has been received. Similarly, the Local MLA has also made written communication for providing a grant of fifty Lacs from various government sources for infrastructure development on the occasion of the Golden Jubilee of the College.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a) Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, The IQAC was formed on 30th December, 2004. Initiating the process for enhancing and sustaining the quality education in the college is the prime objective of the IQAC.

The IQAC sets goals, formulate action plans in conformity with the institutional goal and makes effort for its implementation, monitors the overall activities, collects feedback and undertakes the quality sustenance and enhancement measures through mitigation committees.

- Developing and applying the modules for academic activities.
- Meaningful exercise of teaching learning process with methodologies and effective maintenance of academic calendar.
- Faculty improvement through RC/OC, seminar/conference/ workshops and Field/ Research activities.
- Observation of important days and events
- Coordination of academic and administrative constituents.
- Development of infrastructure and their optimal use.
- Extension/outreach programs.

These are the thrust areas on which major emphasis have been given by the IQAC as parts of its quality assurance initiatives.

b) How many decisions of the IQAC have been approved by the management/ authorities for implementation and how many of them were actually implemented?

The Governing Body approves the Action Plan of the IQAC with suggestion and necessary corrections. During the last five years out of 27 (twenty seven) major decisions of the IQAC, 21 (twenty one) have been implemented by the Governing Body.

- c) **Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

Yes, the IQAC has two representatives from the society. They put forward their invaluable suggestions and advance significant contribution towards building up good rapport between the society and the institution.

- d) **How do students and alumni contribute to the effective functioning of the IQAC?**

Students are actively associated with various co curricular and extension activities. Alumni of the college are always supportive towards the institutional cause. The Alumni Association advances suggestions and on occasions financial supports as well. Already two magazines have been published by the Association.

- e) **How does the IQAC communicate and engage staff from different constituents of the institution?**

The IQAC has members from different constituents of the institution. It has representatives of the Governing Body, the teachers, the employees, the alumni and the society.

- 6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

The Principal convenes regular sittings of various internal committees, holds discussion with the Teachers' Unit, the Employees' Unit, the Students' Union and other stakeholders and communicates the same to the Governing Body for final decision, implementation and evaluation.

- 6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The college provides training on computer application for its non-teaching staff and sends its faculty members for RC/OCs and other faculty development programme. It organizes seminar and workshops, grant leave for attending seminar, workshop and conferences.

- 6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes**

used to improve the institutional activities?

Academic provisions and performance of the college is reviewed and monitored by the-

- (i) Internal committees and the Governing Body.
- (ii) Dibrugarh University (to which the college is affiliated).
- (iii) The Directorate of Higher Education Assam.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

The internal quality assurance mechanism is aligned with the requirements of the guidelines of NAAC, the UGC and the Government of Assam. Suggestions from the Assam College Teachers' Association and other fellow colleges are incorporated whenever necessary.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The structure and methodologies adopted by the institution in its teaching learning exercise are as follows.

- (i) The respective departmental committees review the teaching learning process on the basis of the appraisal of its teachers and feedback from the students. It intimates the IQAC and the Principal about its requirements.
- (ii) The Academic Committee comprising the Principal, the Vice Principal, the HODs of constituent departments and the Coordinator of IQAC takes necessary steps to ensure the effective maintenance of its academic calendar; reviews the performance and put forward relevant suggestions for improvement.
- (iii) The IQAC plans the general module for teaching-learning exercise, monitors the In-semester activities, collects self appraisal of teachers and feedback from students.
- (iv) Examination Committee for In -Semester Examination takes care of the internal examinations.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institution communicates its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders through its Prospectus, magazines, website and notifications.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

CRITERIA VII

INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes. The college conducts Green Audit of its campus. The task of the mapping the flora and fauna within the campus is being conducted by the Department of Zoology and Botany. Respective name plates on different plant species have been displayed. Energy Audit is done by the Department of Physics. Department of Chemistry keeps vigil on chemical waste and pollutants.

The college campus is declared as a tobacco free and plastic free zone. All the stake holders work sincerely to keep the campus clean.

1.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Initiatives taken by the college for keeping the campus eco-friendly-

* Energy conservation:

The college believes in the motto that saving energy is tantamount to energy generated and the stakeholders are made aware of this. The equipments with minimum energy consumption have been used to save energy.

* Use of renewable energy:

All the biological wastes and worn-out papers are deposited at isolated corners for manure generation. The department of Zoology cultivates bio-fertilizer through vermi-compost. Canteen wastes are kept separately.

* Water harvesting:

The college does not have rain water harvesting system because of abundance of water in its surrounding.

* Check dam construction:

Erosion of river Charikoria has been a potent threat to the college. To check this, the teaching and non-teaching staffs,

the Students' Union and the NSS unit volunteer in erosion protection work every year during rainy season. Concerning Government Department has also initiated measures to mitigate the problem.

* Efforts for Carbon neutrality:

The College tries to minimize carbon emission in its day to day activities. Uses of air conditioner, refrigerator is restricted to laboratory purposes only. The college does not use air conditioners except for laboratory purpose.

* Plantation:

The College makes effort to preserve green and freshness in its environment. The 'SEUJ BAHINI' is very active and committed. Plantation is done in special occasions like the college weeks, the college foundation day and fresher's socials, world environment day etc. There was a massive *sishu* plantation in about half acre area on the bank of the river Charikoria, but massive erosion during the Year 2005 to 2008 swept away the plantation. Still, the campus is full of greenery. The college observes the World Environment Day every year in collaboration with the NGOs like Megamix Nature Club, Gramyabondhu, the Science Society and other civic forums and endeavors plantation in the neighborhood.

* Hazardous waste management:

Hazardous chemicals and dissected specimens of science stream are kept separately in garbage pit (sock pit) linked with outlets from various laboratories.

* E-waste management:

Computer waste materials and other solid electronic and electrical wastes are stored in a specific place. Periodically these are sold for recycling.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

Following are some innovations introduced during the last four years:

- i) Introduction of ICT for academic and managerial activities that includes the Library services.
- ii) Introduction of Semester Course in 2010-11.
- iii) Provision of Smart boards in some classes.
- iv) Installation of Green Power Generator.
- v) Distance mode of education started under Dibrugarh University and Krishna Kanta Handique State Open University (KKHSOU).
- vi) Establishment of a Biotech Hub.
- vii) Establishment of a computer lab with LAN connectivity.
- viii) Extension and enrichment of Library.
- ix) Formation of a Seuz Bahini (Green Brigade).
- x) Integration of NSS units of nearby colleges.
- xi) Adoption of a village (Krishnapur) by the NSS unit.

7.3 Best Practices

7.3.1 Elaborate on any two best practices as per the annexed format which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practices-1:

Innovative Library Services in the Digital Environment

The Goal:

1. To create a conducive platform for accessing the knowledge repositories for the information seekers through the five fundamental laws of library science.
2. To merge the library through library and information standard with other higher educational institutions, R & D Organizations, world class super highway information and learning centres.
3. To meet and serve the invisible users irrespective of the geographical barriers.
4. To create a digital environment through the process of E-learning for the local communities of the region.
5. To build the library as a model library for the entire College libraries of Assam.

The context:

1. Documents are for use, every user has his/her document, every document has its users, save the time of the user and Library is a growing organism.
2. To control the information explosion, information pollution in the digital millennium.
3. Due to rapid technological changes and development in the field of ICT.
4. Due to heavy expectations and demands of the information seekers.
5. Community participation through information and skill sharing in the e-learning environment.

The Practice:

1. Library has created both the automated and digital library system.
2. Librarian has acquired two major training programmes-one is on “Digital Library” and another is on “E-learning” conducted by INFLIBNET centre (an IUC of UGC) at Ahmedabad.
3. Huge sharing of expertise to the state college libraries through remote support and also sometimes through onsite visits.
4. Started to bring a digital revolution among the academic fraternity through user awareness, orientation, etc.

Outcome:

1. Document management, automated daily report management, etc. Library has started the automated issue/return process, automated.
2. Library has established the real concept of Digital Library through D-Space open source software) supporting major information sharing standard like OAI-PMH (Open access initiatives for metadata harvesting), Dublin core metadata.

Challenges:

1. To trace more and more knowledge sources among the information pollutants.
2. Heavy increase of the prices of the reading materials, digital gadgets, etc.
3. To cope with the ever increasing expectations of the user from the library.
4. Shortage of Manpower for smooth dissemination of the services.

Opportunities:

1. Technology is a boon to develop the information infrastructures within the framework of ICT.
2. Availability of Open Access e-resources.
3. Resource sharing through mutual understandings, information standards.
4. Last but not the least, the thirst for different types of information by the academic communities.

Best Practice No. 2:**Social Bonding through Community Reach out Programmes.****The Goal:**

- Inculcating the sense of belongingness towards the society.
- Community mobilization through awareness and sensitization programmes.
- Community Work.
- Students empowerment and growth of leadership.
- To mould students as socially sensitive individuals and responsible agents of social transformation.

The context:

This practice is in conformity with the aims and objectives of the Institution. Students can learn and absorb the real life situation, the life struggle of the underprivileged sections and enrich their knowledge base. The community activities help

students in fostering their leadership and service mindedness. Healthy rapport between the Institution and community can only be beneficial. Social relevance of the institution is always important.

The Practice:

Programmes are planned according to the need of the local community especially the marginalized groups and also the need of the hour.

Adopts a nearby village.

Awareness programmes on diverse issues such as environment, health & nutrition, women empowerment, voters' awareness, disaster management etc. are arranged.

NSS unit takes the lead in carrying out various community works.

Resources:

Dedicated Staff and willing students. Support from the management.

Outcome:

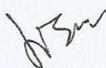
Positive response from the society. Some programs are collaborated by Local NGOs and concerning departments. Students participation is increasing day by day.

Challenges:

Tight academic schedule and financial constraints.

Opportunities:

To contribute towards the social upliftment and transformation.



Principal
Dhakuakhana College
Principal
Dhakuakhana College
Dhakuakhana

**EVALUATIVE REPORTS OF INDIVIDUAL DEPARTMENTS
DEPARTMENT OF ANTHROPOLOGY**

1. Name of the department : ANTHROPOLOGY
2. Year of Establishment : 1988
3. Name of Programmes/Course offered : Under graduate(UG)
4. Names of Interdisciplinary courses and the department/unit involved : Environmental Science multidisciplinary Course.
5. Annual/semester/CBCS : Semester system.
6. Participation of the department in the courses offered by other department : NIL
7. Courses in collaboration with other universities, Industries, foreign institution, etc. : NIL
8. Details of courses/Programmes discontinued(if any) with reason : NIL
9. Number of teaching post :

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professor	03	03
Assistant Professors	NIL	NIL

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./PhD./ M. Phil. Etc.) :

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D. Student guided last 4 years
Ms. Bharati Gogoi	M.A.	Associate Professor	Advanced socio-cultural Anthropology	17 yrs.	Nil
Dr. Narendra Das	M.Sc. Ph.D.	Associate Professor, HOD	Advanced socio-cultural Anthropology	17 yrs.	01
Mr. Jukti Ratna Saikia	M.Sc.	Associate Professor	Advanced physical Anthropology	17yrs.	Nil

11. List of senior visiting faculty :

- a) Prof. Sarthak Sengupta, Department of Anthropology, Dibrugarh University.
- b) Prof. Nitul Kr. Gogoi, HoD., Department of Anthropology, Dibrugarh University.
- c) Dr. Taranath Dowarah, Curator, Department of Anthropology, Dibrugarh University.
- d) Dr. Debajit Baruah, HoD, Department of Anthropology, North Lakhimpur College.

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : NIL

13. Student -Teacher Ratio (programme wise):

Year	Name of Programme	No of Students	Nos. of Teachers	Students : Teacher
2011	B.A. &B.Sc.	56	3	19 : 1
2012	B.A. &B.Sc.	54	3	18 : 1
2013	B.A. &B.Sc.	57	3	19 : 1
2014	B.A. &B.Sc.	86	3	29 : 3

14. No of academic support staff (technical) and administrative staff; sanctioned and filled :

Sl. No.	Staff	Sanctioned	Filled
01	Technical(Bearer)	01	01
02	Administrative	NIL	NIL

15. Qualifications of teaching faculty with D.Sc./D.Litt/Ph.D./M.Phil/PG.

: P.G. - 02

Ph.D. - 01

Number of faculty with ongoing projects from

a) National : NIL

b) International : NIL

16. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR and total grant received :

Sl. Nos.	Title of the project	Funding agency	Grant received	Investigator
01	Tribal Youth: Education, Occupation and Social Outlook.....	UGC	70,000/-	Dr. Narendra Das
02	Educational and Occupational Aspiration of the College Youth....	UGC	2,50,000/-	Do

03	A study of growth and nutritional status of the children of Matmara ; A survey in a flood affected region of Assam.	UGC	1,00,000/-	Mr. Jukti Ratna Saikia
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17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : 03 (three) by UGC

18. Research Centre/facility recognized by the University : No

19. Publication :

a) Publication per faculty

- Number of papers published in peer reviewed journal (national/International) by faculty and students

Sl.No.	Name of the faculty	Peer reviewed journal	
		National	International
01.	Dr. Narendra Das	05	NIL
02.	Mr. Jukti Ratna Saikia	04	NIL
03.	Ms. Bharati Gogoi		NIL

- Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database- International Social Science Directory, EBSCO host, etc. : NIL
- Monographs : NIL
- Chapter in Books : NIL
- Books Edited :

Name of the faculty Member	Title of the book	Publisher	Year	ISBN/ ISSN
Mr. Jukti Ratna Saikia(Jointly)	Environment and Development: Emerging Issues and Debates	Planet Ink, Guwahati	2011	978-81-921469-4-2
Mr. Jukti Ratna Saikia	Bikiron, Journal of ACTA, Dhemaji-Dhakuakhana zone.	ACTA, Zonal committee		

- Books with ISBN/ISSN number with details of publishers :

Name of the faculty Member	Title of the book	Publisher	Year	ISBN/ ISSN
Dr. Narendra Das	An Introduction to Practical Anthropology	Bani Mandir, Guwahati	1993	81-7206-013-0
Do	Social Anthropology	Do	2015	978-93-84829-16-2
Do	Tribal Youth: Education, Occupation and Social Outlook.	Kaustov Prakashan, Guwhati	2015	

- Citation Index : NIL
- SNIP : NIL
- SJR : NIL
- Impact factor : NIL
- h- index : NIL

20. Areas of consultancy and income generated : NIL

21. Faculty as member in

- National committee : Mr. Jukti Ratna Saikia is a life member of INCAA.
- International committees : NIL
- Editorial Board : NIL

Sl.No.	Name of the faculty	Editorial Board
01.	Ms. Bharati Gogoi	
02.	Dr. Narendra Das	Advisor of Editorial Board of publication cell, Harhi college, Govindapur; Dhakuakhana.
03.	Mr. Jukti Ratna Saikia	a. Member of the Editorial Board, 'Bikiron', ACTA Zonal Magazine, Dhemaji-Dhakuakhana Zone. b. Editor of the Bikiron', ACTA Zonal Magazine, Dhemaji-Dhakuakhana Zone .

22. Percentage of student who have done in- house projects including inter departmental/programme : 100% of the students gone through ethnographic field work according to the syllabi of the curriculum.

23. Percentage of student placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/ other agencies : NIL

24. List of eminent academicians and scientists/visitors to the department :

A. Dr. Nitul Gogoi.

B. Dr. Taranath Dowarah.

25. Seminars/ Conference/ Workshops organized & the source of funding :

a) National :

Seminars/ Conference/ Workshops	Title	Funding agency	Grant received
Seminar	Environmental Issues; contemporary development paradigm and peoples' movement.	UGC,NERO	1,50,000/-
Seminar	Disaster management in North East India	UGC,NERO	1,50,000/-

b) International : NIL

26. Student profile programme/ course wise :

Year	Name of the course/programme	Application received	Selected	Enrolled *M-Male *F-Female	Pass percent- age
2010-2011	B.A./B.Sc. Major		14	M-07, F-07	100%
	B.A./B.Sc. Core		07	M-04, F-03	100%
2011-2012	B.A./B.Sc. Major		13	M-10, F-03	100%
	B.A./B.Sc. Core	07	06	M-03, F-03	100%
2012-2013	B.A./B.Sc. Major	18	16	M-03, F-03	100%
	B.A./B.Sc. Core	14	07	M-00, F-07	100%
2013-2014	B.A./B.Sc. Major	20	19	M-14, F-05	100%
	B.A./B.Sc. Core	18	05	M-01, F-04	100%
2014-2015	B.A./B.Sc. Major	22	18	M-08, F-10	100%
	B.A./B.Sc. Core	27	18	M-06, F-12	100%

27. Diversity of students:

Name of the course	% of student of students from the same state	% of student of students from the other state	% of student of students from abroad
B.A./B.Sc. in anthropology	100%	NIL	NIL

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil service, Defense services etc.?

29. Student progression :

Student progression	Against % enrolled
UG to PG	100%
PG to M.Phil	NIL
PG to Ph.D.	NIL
Ph.D. to Post Doctoral	NIL

Student progression	Against % enrolled
Employed *Campus selection *Other then campus recruitment	NIL
Entrepreneurship/ Self-employed	Data not available

30. Detail infrastructural facilities

- a) Library : Yes (with 250 nos. of books)
- b) Internet facilities for staff & students : Available
- c) Class room with ICT facilities : One class room is equipped with Smart Board.
- d) Laboratories : A museum cum laboratory is operational.

31. Number of students receiving financial assistance from the college, university, government and other agencies :

Students received financial assistance from the college under students' aid fund.

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external expert : Nil

33. Teaching methods adopted to improved student learning : Use of IT equipments

34. Participation in institutional Social Responsibility (ISR) and Extension .Activities: Faculty members of the department are engaged in different committees of the institution and they render the service for ISR. And also faculty members of the department frequently participate in different extension activities.

35. SWOC analysis of the department and Future plans :

- a) Strength –
- Vibrant, motivated and cooperative student force.
 - Faculties are hardworking, dedicated and dutiful.
- b) Weakness-
- Inadequate number of Permanent Teacher.
 - Lack of sufficient laboratory infrastructure.
- c) Opportunity
- There is a departmental Wall magazine named “ANTHROPOS” published in every where student could show their creative talent.
 - Provision of providing books to all student of the department from the departmental library.

Future Plan-

- Make an exclusive and extensive field investigation among the Tribal people living in Lakhimpur District.
- Construction of a museum cum Heritage center under the department of Anthropology.
- Enrich the departmental library
- Strengthen the association with alumni of the department

DEPARTMENT OF ASSAMESE

1. Name of the department : Assamese
2. Year of Establishment : 1966
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Semester system
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons: No
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	2	2
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dimbeswar Gogoi	M.A., M.Phil.	Associate Professor	Language	29 yrs	Nil
Chitra Kumar Konch	M.A., M Phil	Associate Professor, HOD	Comparative Literature	18yrs	Nil
Niranjan Das	M.A.	Assistant Professor	Language	6 yrs	Nil
Gitarthi Borgohain	M.A.	Assistant Professor	Language	6 yrs	Nil
Biva Rani Das	M.A., M.Phil.	Assistant Professor	Literature	4 yrs	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise) : Major Course: 2:1, General Programme: 34:1

Year	Name of Programmes	No. of students	No of teachers	Students: Teachers
2011	BA	Major: 42 General: 236	5 5	8:1 47:1
2012	BA	Major: 43 General: 229	5 5	8:1 46:1
2013	BA	Major: 45 General: 180	5 5	9:1 36:1
2014	BA	Major: 50 General: 222	5 5	10:1 44:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: P.G. with M.Phil: 3,
P.G. :2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

* a) Publication per faculty:

* Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil

* Monographs : Nil

* Chapter in Books : 11

* Books Edited : 6

* Books with ISBN/ISSN numbers with details of publishers: Nil

* Citation Index : Nil

* SNIP : Nil

* SJR : Nil

* Impact factor : Nil.

* Book Written : 2

20. Areas of consultancy and income generated : Nil

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Board : 5

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : Nil

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies :Nil

23. Awards/ Recognitions received by faculty and students : 1
 24. List of eminent academicians and scientists/ visitors to the department : Nil
 25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : Nil
 b) International : Nil
 26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	BA Major	80	42	M-14 F-28	92%
2012-13	BA Major	75	43	M-16 F-27	64%
2013-14	BA Major	82	45	M-15 F-30	88%
2014-15	BA Major	85	50	M-12 F-38	78%

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Major Corse	100	0	0
Core	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : 08
 29. Student progression

Student progression	Against % enrolled
UG to PG (Major course from 2011 - 2014)	84.14%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	
• Other than campus recruitment	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities
 a) Library: A library with approximately 150 books.
 b) Internet facilities for Staff & Students : Nil
 c) Class rooms with ICT facility : Nil
 d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies
: Students receive financial assistance from the college under students' aid fund. Most of the ST, SC, OBC and Minority students are getting scholarship under state as well as central government scheme.
32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts : 8(Special Lectures)
33. Teaching methods adopted to improve student learning:
- (a) Modern IT equipments are used
 - (b) Group discussion
 - (c) Departmental Seminar
 - (d) Descriptive Method
 - (e) Questioner Method
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
Participation in college week, debate competition, cultural programmes etc. Teachers are related to some organizations of social, literary, scientific sphere (Asom Sahitya Sabha, Megamix Nature Club, Assam Science Society etc.)
35. SWOC analysis of the department
- Strength : Cooperative Faculty members.
 - Weakness : Number of faculty is not sufficient in comparison to the students enrolment.
 - Opportunities : Growing demands of the students.
 - Challenges : To run inter-disciplinary courses like Tribal studies, Gender studies, etc.
- Future plans : Opening PG course in the department of Assamese, Organize Seminar, Workshop etc in the department.

DEPARTMENT OF ECONOMICS

1. Name of the department : Economics
2. Year of Establishment : 1966
3. Names of Programmes/ Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved
: TTMG and Multi Disciplinary courses (Two units of both),
Environmental Science.
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments
: Yes, by the department of Anthropology and Sociology.
7. Courses in collaboration with other universities, industries, foreign institutions etc : Nil.
8. Details of courses/ programmes discontinued (if any) with reasons : No.
9. Number of teaching posts:

	Sanctioned	Filled
Professor	Nil	-
Associate Professor	Nil	-
Asst. Professor	3	3

10. Faculty profile with name, qualification, specialization, (D.Sc./D.Litt. /Ph.D./ M.Phil. etc)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. students guided for the last 4years
Mr.Ashim Kumar Handique	M.A. M.Phil	Asst. Professor , HOD	Econometrics	7 years	Nil
Mr. Kamala Das	M.A. M.Phil	Asst. Professor	Demography	7 years	Nil
Dr.Sonit Kr.Bhuyan	M.A. M.Phil. Ph.D.	Asst. Professor	Demography	4 years	Nil

11. List of senior visiting faculty : Nil.

12. Percentage of lecturers delivered and practical classes handled (programme wise) by temporary faculty : 10%.

13. Student-Teacher Ratio (programme wise)

Year	Name of Programmes	Nos. of Students	Nos of Teacher	Student:Teacher
2011	B.A.	25	3	8:1
2012	B.A.	30	3	10:1
2013	B.A.	40	3	13:1
2014	B.A.	55	3	17:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Sl. No.	Staff	Sanctioned	Filled
1.	Technical	Nil	Nil
2.	Administrative	Nil	Nil

15. Qualification of teaching faculty with D.Sc/ D.Litt./ Ph.D./M.Phil./P.G.

PhD : 1
M.Phil : 2

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

: One Minor Research Project completed by the faculty Dr.Sonit Kr. Bhuyan.The Grant was received from UGC.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR,etc. and total grant received : Nil.

18. Research Centre/ facility recognized by the University : Nil.

19. Publications:

A) Mr. Kamala Das: 5 nos.

* 3 papers published in peer reviewed journals.

B) Dr. Sonit Kr. Bhuyan: 10 nos.

* 3 papers published in peer reviewed journals.

20. Areas of consultancy and income generated : Nil.

21. Faculty as members in various bodies : Nil.

22. Students projects : Nil.

23. Award/ Recognitions received by faculty and students : Nil.

24. List of eminent academicians and scientists/ visitors to the department:

: Nil

25. Seminars/ conferences/ Workshops organized & source of funding:

a) National:

Seminar/ Conferences/Workshop	Title	Funding agency	Grants received
Seminar	Community Participation in Rural Development	UGC	1,50,000/=

b) International : Nil.

26. Student profile programme/ course wise:

Year	Name of the Course/progra mme	Application received	Selected	Enrolled *M *F	Pass percentage
2010-11	B.A.Major	30	20	M-12 F-8	90%
	B.A.Core	06	05	M-3 F-2	95%
2011-12	B.A.Major	35	25	M-13 F-12	95%
	B.A.Core	07	05	M-3 F-2	90%
2012-13	B.A.Major	35	30	M-18 F-12	90%
	B.A.Core	12	10	M-04 F-06	81%
2013-14	B.A.Major	30	25	M-13 F-12	85%
	B.A.Core	08	06	M-04 F-02	79%
2014-15	B.A.Major	35	29	M-16 F-13	88%
	B.A.Core	07	04	M-03 F-01	80%

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other states	% Of students from abroad
B.A.(Economics)	100%	Nil	Nil

28. NET-01, SLET-02, Defense- 04: Total=07

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	10%
PG to Ph.D.	4%
Ph.D. to Post-Doctoral	Nil

Student progression	Against % enrolled
Employed	
• Campus selection	Nil
• Other than campus recruitment	4%
Entrepreneurship/ Self-employment	20%

30. Details of Infrastructural facilities:

- a) Library: Internet facilities for staff & Students: Available.
- b) Class room and ICT facility:
- c. Laboratories : Nil.

31. Number of students receiving financial assistance from the college, University, government and other agencies:

Students receive financial assistance from the college under students' aid fund. Most of the ST, SC, OBC and Minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external expert:
Special Lecture, departmental workshop, Seminar and tutorials are conducted.

33. Teaching methods adopted to improve student learning : Smart board.

34. Participation in institutional Social Responsibility (ISR) and Extension Activities:

Faculty members of the department are engaged in different committees of the institution and they render the service for ISR. And also faculty member of the department frequently participate in different extension activities.

Socio-economic Survey by the students with the help of faculty of the department is also done.

35. SWOC analysis of the department and Future plans :

Strength: Faculty members are young and cooperative

Weakness: Low enrolment

Opportunity: Students of bright academic career are enrolled

Challenges: Improving Mathematical background of the students

Future Plan: The Department plans to introduce PG courses and programmes for entrepreneurship development.

DEPARTMENT OF ENGLISH

1. Name of the department : English
2. Year of Establishment : 1966
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Nil
5. Annual/ semester/choice based credit system (programme wise) : Semester
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	0	0
Associate Professors	2	2
Asst. Professors	2	1

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ajay Kr. Pandey	M.A.	Assistant Professor, HOD	English Literature	23Yrs	Nil
Iswar Prasanna Buragohain	M.A.	Assistant Professor	English Language	22 Yrs	Nil
Jamini Kr. Saikia	M.A., M.Phil.	Associate Professor	English Language	16 Yrs	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise):

Year	Name of the Programmes	Nos of students	Nos of teacher	Students: Teachers
2011	BA	Major-26	4	7:1
		General-457	4	114:1
2012	BA	Major-27	4	7:1
		General-417	4	104:1
2013	BA	Major-21	4	5:1
		General-296	4	74:1
2014	BA	Major-26	4	7:1
		General-372	4	93:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.
: P.G. with M.Phil: 1,
P.G.:2
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Title of the Project	Funding Agency	Amount	Duration
Mapping out the problem in Learning- Teaching English in Higher Secondary Level: A Study of colleges and Higher Secondary Schools. (Investigator: Jamini Kr. Saikia)	UGC	Rs. 80000/-	2010-11

18. Research Centre /facility recognized by the University

19. Publications:

- * a) Publication per faculty : Nil
- * Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : Nil
- * Monographs : Nil
- * Chapter in Books : Nil
- * Books Edited : Nil
- * Books with ISBN/ISSN numbers with details of publishers: Nil
- * Citation Index : Nil
- * SNIP : Nil
- * SJR : Nil
- * Impact factor : Nil.
- * h-index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as members in
 - a) National committees : Nil
 - b) International Committees : Nil
 - c) Editorial Board : Nil
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National : Nil
 - b) International : Nil
26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2011-12	BA Major	24	24	M-14	F-10	50%
	BA Core	270	236	M-119	F-117	73%
	B Sc Core	79	68	M-56	F-12	70%
2012-13	BA Major	12	12	M-8	F-4	50%
	BA Core	255	229	M-99	F-130	93%
	B Sc Core	65	59	M-51	F-8	60%
2013-14	BA Major	9	9	M-3	F-6	78%
	BA Core	206	180	M-80	F-100	75%
	B Sc Core	111	95	M-64	F-31	77%
2014-15	BA Major	16	16	M-8	F-8	70%
	BA Core	247	222	M-60	F-162	56%
	B Sc Core	155	139	M-70	F-69	74%

*M=Male F=Female

27. Diversity of Students

Name of the Cours	% of students from the same state	% of students from other States	% of students from abroad
Major Corse	100	0	0
Core	100	0	0

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG (Major Course from 2009-14)	53.3
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

- a) Library : A library with approximately 100 books.
- b) Internet facilities for Staff & Students : Nil
- c) Class rooms with ICT facility : Nil
- d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies

: Students receive financial assistance from the college under students' aid fund. Most of the ST, SC, OBC and Minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: Special Lecture, departmental workshop, Seminar and tutorials are conducted.

33. Teaching methods adopted to improve student learning

: Modern IT equipments are used.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: Teachers are related to some organizations of social, literary, scientific sphere (Asom Sahitya Sabha, Megamix Nature Club, Assam Science Society etc.)

35. SWOC analysis of the department and Future plans:

Strength : Increasing Enrolment

Blend of young and experienced teaching Staff.

Weakness : Relatively poor background of the students so far as English language is concerned.

Opportunity: To enhance the communicative and creative skill of the Students.

Challenges : To enrich the learning environment with modern teaching tools and infrastructure.

Future Plan

:To run a centre (with modern equipments) in the college for improving communicative English of the students.

DEPARTMENT OF HISTORY

1. Name of the department : History
2. Year of Establishment : 1966
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : UG
4. Names of Interdisciplinary courses and the departments/units involved : Skill based course.
5. Annual/ semester/choice based credit system (programme wise) : Semester system
6. Participation of the department in the courses offered by other departments : Environmental Studies.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Doesn't arise.
9. Number of Teaching posts : 4

	Sanctioned	Filled
Professors	0	0
Associate Professors	2	2
Asst. Professors	2	2

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Chandra Kanta Sharma	M.A., M.Phil.	Associate Professor	Ancient Indian History	33 Yrs	Nil
Amarendra Paul	M.A.	Associate Professor, HOD	Modern Indian History	26 Yrs	Nil
Lohit Morang	M.A.	Assistant Professor	Modern Indian History	8 Yrs	Nil
Nipon Panging	M.A.	Assistant Professor	Medieval Indian History	5 Yrs	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil.
13. Student -Teacher Ratio (programme wise): Major Course: 2:1, General Programme:

Year	Name of Programmes	No. of students	No of teachers	Students: Teachers
2011	BA	40	4	10 :1
2012	BA	45	4	11:1
2013	BA	46	4	12:1
2014	BA	40	4	10:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ PhD/ Phil/PG.
P.G.: 1, P.G. with M.Phil: 1, P.G. with NET : 1, P.G. with SLET : 1
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre /facility recognized by the University : Nil
19. Publications:
- a) Publication per faculty:
- * Number of papers published in peer reviewed journals (national / international) by faculty and students : L. Morang -4, N. Panging – 4.
 - * Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : 1
 - * Monographs : Nil
 - * Chapter in Books : Nil
 - * Books Edited : Nil
 - * Books with ISBN/ISSN numbers with details of publishers: Nil
 - * Citation Index : Nil
 - * SNIP : Nil
 - * SJR : Nil
 - * Impact factor : Nil.
 - * Book Written : Nil

20. Areas of consultancy and income generated : Nil
21. Faculty as members in
 a) National committees
 b) International Committees
 c) Editorial Board : 4
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students : 1
24. List of eminent academicians and scientists/ visitors to the department : Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
 a)National : Nil
 b)International : Nil
26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	BA Major	22	14	M-10 F-4	94%
2012-13	BA Major	20	15	M-12 F-3	87%
2013-14	BA Major	21	15	M-12 F-3	94%
2014-15	BA Major	18	12	M-10 F-2	67%

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A (History)	100	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. : 02 (NET)

29. Student progression:

Student progression	Against % enrolled
UG to PG (Major course from 2011 - 2014)	85.5 %(Avg.)

Student progression	Against % enrolled
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	30%
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- a) Library : A library with approximately 100 books.
- b) Internet facilities for Staff & Students : Nil
- c) Class rooms with ICT facility : Smart Board
- d) Laboratories : Nil

31. Number of students receiving financial assistance from college, university, government or other agencies

: Students received financial assistance from the college under students' aid fund. Most of the ST, SC, OBC and Minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

: Special Lectures on Red letter day (History related)

33. Teaching methods adopted to improve student learning:

- (a) Modern IT equipments are used
- (b) Group discussion
- (c) Departmental Seminar
- (d) Descriptive Method
- (e) Questionary Method

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

: Participation in college week, debate competition, cultural programmes etc. Teachers are related to some organizations of social, literary, scientific sphere (Asom Sahitya Sabha, Megamix Nature Club, Assam Science Society etc.)

35. SWOC analysis of the department and Future plans:

Strength : Co-operative and hard working faculty. Good co-operation with teacher-students relationship and staff also.

Weakness : Shortage of departmental infrastructure.

Opportunity : Rich in cultural heritage of the area.

Challenges : Enrichment of department and society through production of quality students.

Future Plan : Opening PG course in the department of History, Organize Seminar, and Workshop etc in the department.

DEPARTMENT OF POLITICAL SCIENCE

1. Name of the department : POLITICAL SCIENCE
2. Year of Establishment : 1966
3. Names of Programmes / Courses offered : Under graduate (UG) and 10+2 Level Course
4. Names of Interdisciplinary courses the departments/units involved : Environmental Studies and Multi-disciplinary Course (Teaching and Internal Evaluation)
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments : Environmental Studies & Multidisciplinary Compulsory Course for BA students
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.):

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ms. Bijaya Dutta	MA, M.Phil	Associate Professor, HOD	Public Administration	28	Nil
Mr. Dipak Kumar Sarma	MA	Assistant Professor	International Relations	2	Nil
Mr. Pankaj Borah	MA	Assistant Professor	Politics of the North East	2 Months	Nil
Vacant					

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled(programme wise) by temporary/part time faculty :20%

13. Student -Teacher Ratio (programme wise):
 34: 1 in Major Course and
 40:1 in General Course in Political Science.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : No such academic support staff is provided.
15. Qualifications of teaching faculty with D.Sc/ D.Litt/ Ph.D/ MPhil/PG.
 One M.A. M. Phil. and two M.A.:
1. Mr. Dipak Kumar Sarma is enrolled for Ph. D in Humanities and Social Science Department, IIT Guwahati. His research under the Co-guidance of Prof. Archana Baruah, IIT Guwahati and Prof.(Rtd.) Abu Nasar Saied Ahmed, Dibrugarh University on “Factional Politics in Assam” is in progress.
 2. Mr Pankaj Borah is enrolled for PhD in Dibrugarh University, Assam under the guidance of Prof. Jahnabi Gogoi Nath. His area of research is “Understanding Cultural Dimensions of the Autonomy Movements in Assam”.
16. Number of faculty with ongoing projects from :
- a) National : Nil
 - b) International funding agencies and grants received : Not yet received.
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received
 : One (Completed in 2012 Title “Food Security through public distribution system: A study on the functioning of PDS in Dhakuakhana”)
18. Research Centre /facility recognized by the University : No

19. Publications:

* a) Publication per faculty

Name of the faculty	Title of the Publication	Published in Journal or Book	ISSN/ISBN	Date of Publication
Mrs. Bijaya Dutta, Associate Professor	Nil	Nil	Nil	Nil

Mr. Dipak Kumar Sarma, Assistant Professor	1. Land and Forests: Re- envisioning Environment al Politics in Assam	published in “ Human Rights and Democracy ” A bi- lingual Annual Journal of the Human Rights Study Cell, Edited by Dr.Bolin Hazarika, Vol. VI,	ISSN: 2231-1718.	2010-2011, Dept. of Political science, J. B. College, Jorhat.
	2. Contemporar y Paradigm Shift in Environment Politics: Inferences from Northeast India	published in “Environm ent and Developme nt: Emerging Issues and Debates”, Edited by Dibyajyoti Dutta & J R Saikia	ISBN: 978-81- 921469-4- 2.	2011, Satirtha Gyanjatra, Guwahati, Assam
	3. Different paradigm on Factional Politics: with Special Reference to Asom Gana Parishad”,	Published in “The Clarion”, Internation al Multidiscip linary Journal, Edited by Dr. Arup K Hazarika, Vol. 1	ISSN: 2277-1697.	1, February 2012, CEEED, Guwahati, Assam
	4. Collective Rights as	Published in “Human	ISBN: 978-93-	September, 2012,

	Human Rights: Reflections on Ethnic Violence in Assam.	Rights and Duties” edited by A. Bharali and T. Chutia, Harhi College, Assam	5087-131-7	Kasturi Printers and Publishers, Guwahati, Assam.
	5. Factionalism in Assam: Impact of Ethnicity and Identity	Published in Proceeding Volume of International Seminar on Ethnicity Identity and Literature	ISBN:	October, 2012, The Sibsagar College, Assam
	6. Left Parties in Sustaining Democracy in Multi-ethnic Society of Assam	Published in “Politeia”, Annual Journal of NEIPSA Volume XX.	ISSN: 2231-1653	April, 2013, Guwahati, Assam
	7. The Trajectory of Electoral politics in Assam: An analysis of the post independence period	Published in “BIKIRON”, Annual Magazine of Dhemaji-Dhakuakhana Zonal Committee, ACTA, Session: 2012-13, Vol. -V	ISSN: 2287-3415	November, 2013

Mr. Pankaj Borah, Assistant Professor	1. Political Sociology-Theories and Concepts	Published by EBH Publishers India, Guwahati.	ISBN:978 93 80261584	2012
	2. 'Rajnoitik Tattva Aru Bharatiya Rajniti. (Co Authored book in Assamese)	Published by ASOMI PRAKASAN, Guwahati	ISBN 978 81 922887 1 0	Feb 2012
	3. The Mising Movement: Awaited Accord and Unanswered Questions.	Published in Social Change, Voll. XI, No. II OKDISCD, Guwahati.	ISSN 0975 4016	July 2014
	4. Cultural Reconstruction and Ethnic Movements in North-East India: An Analysis on the Bodo Movement.	A Seminal volume "Emerging trends in societal formation" Published by the organizing committee of the seminar, DKD College, Dergaon.	ISBN 978 81 924389 4 8	Dec. 2013
	5. Reconstructing Identity and Ethnic Movements in North East India: An Analysis on the Mising Movement.	"Asian" Published by Asian research consortium, Vol. II, Issue. XI.	ISSN 2250 1665	Nov. 2012

	6.Unfinished Agenda of Gandhis' Gram Swaraj: Present Status of Panchayati Raj in Assam”	“Research in humanities and social sciences”, Published by International institute for social science, commerce tech. and education, Voll. II No. IX	ISSN2224 5766	2012
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- * Number of papers published in peer reviewed journals (national / international) by faculty and students : Two in International Reviewed Journal and Six in National/ Regional Journal
- * Number of publications listed in International Database (For e.g. : Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : One
- * Monographs : One
- * Chapter in Books : Five
- * Books Edited : Nil
- * Books with ISBN/ISSN numbers with details of publishers : Two

Book Published by faculty	Details	Year
“Environment and Development: Emerging Issues and Debates”, Edited by Dibyajyoti Dutta* & J R Saikia	ISBN: 978-81-921469-4-2. Proceeding Volume of the national Seminar “ Environmental Issues: Contemporary Development paradigm and people’s movement” organized by the Department	2011, Satirtha Gyanjatra, Guwahati, Assam
Assamese Response to Regionalism - a Study based on Electoral Politics	(ISBN 81-8324-281-2) Ph. D. Thesis of Former Faculty Dr. Chandra Nath Baruah**	

*Now Asst. Professor in Political science Department, Dibrugarh University, Assam

**Prof. Baruah retired in November, 2011

- * Citation Index : Nil
- * SNIP : Nil
- * SJR : Nil
- * Impact factor :
- * h-index :

20. Areas of consultancy and income generated : Two faculty is contributing to Open Learning/University system and writing Self study Materials for KKHSOU, Assam
21. Faculty as members in
 - a) National committees : 01
 - b) International Committees : Nil
 - c) Editorial Boards : Nil
22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme
: Majority of the students have involved in-house project. Five Major students from 4th Semester conducted a survey on the working of Mising Autonomous Council and presented the report in the UGC sponsored National Seminar on Community Participation in Rural Development in 2015.
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department
: Dr. Akhil Ranjan Dutta ,Gauhati University
: Dr. Bolin Hazarika, J. B. College, Jorhat
: Mr. Shubhashis Sharma, J, B.College, Jorhat
: Mr. Dibya Jyoti Dutta, Dibrugarh University
: Mr. Borun Dey, Dibrugarh University
25. Seminars/ Conferences/Workshops organized & the source of funding
 - a) National :

Seminar/Conference/Workshop	Title	Funding Agency	Grants received
National Seminar organized by the Department of Political Science in collaboration with Anthropology, Dhakuakhana College, on 11 th and 12 th February 2011	Environmental Issues: Contemporary Development Paradigm and People's Movement	UGC	Rs 120000/=

- b) International : Nil

26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12 (1+1+1)	B A. Major	50	40	M-30 F-20	87.5%
	B A. Core	140	135	M-65 F-75	91%
2012-13	B A. Major	40	50	M-22 F-28	82.14%
	B A. Core	130	114	M-50 F-64	68%
2013-14	B A. Major	40	50	M-26 F-24	85.71%
	B A. Core	101	83	M-40 F-43	75%
2014-15	B A. Major	60	50	M-17 F-33	94.73%

*M=Male

F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B A. (Political Science)	100%	Nil	Nil
BA Core (Political Science)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.

Sl. No.	Name of the Student	Present designation	Cleared (NET, SLET, GATE, Civil services, Defense services, etc)
1.	Mr. Raju Bhuyan	Assistant Professor in Political science, Dhemaji Commerce College, Assam	NET

2.	Mr. Troilokyo Gogoi	Assistant Professor in Political science, Dhemaji College, Assam	NET
3.	Mr. Dibyajyoti Dutta	Assistant Professor in Political science, Dibrugarh University, Assam	SLET
4.	Mr. Ridip Khanikar	Ph. D Student in Assam University, Silchar	NET
5.	Mr. Dhrubajyoti Gogoi	-	NET
6.	Ms. Lisamoni Baruah	Assistant Professor	NET
7.	Mr. Monoj Baruah	Postal Assistant in India Post	Competitive Examination for recruitment to Indian Government Service.
8.	Mr. Nitul Chutia	-do-	-do-
9.	Mr. Ratul Dutta	-do-	-do-
10.	Ms. Sangita Dutta	Teacher in School	TET (Teacher Eligibility Test, Assam)
11.	Mr. Ritu Das	-do-	-do-
12.	Mr. Tribeny Mohan Chutia	Indian Defense Service	Defense Service Examination
13.	Mr. Ramyojyoti Gogoi	-do-	-do-
14.	Mr. Monoj Phukan	Inspector of Schools in Assam	Recruitment Examination
Total 14 (Fourteen)			

29. Student progression

Student progression	Against % enrolled	
UG to PG	14	70%
PG to M.Phil.	5	1%
PG to Ph.D.	3	1%
Ph.D. to Post-Doctoral	0	
Employed	23	60%

Student progression	Against % enrolled	
<ul style="list-style-type: none"> • Campus selection • Other than campus recruitment 	0 23	Nil 60%
Entrepreneurship/Self-employment	4	5%

30. Details of Infrastructural facilities

a) Library : The Department has a Library having around 300 text books and reference books both in Assamese and English language to enrich the students. The College administration provides periodical grants for that. Borrowing facility is available.

b) Internet facilities for Staff & Students : There is Broadband internet for teachers and students in the college. The general Computer Lab caters to the need of the students of the department also.

c) Class rooms with ICT facility : Not yet provided.

d) Laboratories : No.

31. Number of students receiving financial assistance from the college, university, Government or other agencies

: Quite a good number of students received financial assistance from the college under Students' Aid Fund. All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment program (special lectures /workshops /Seminar) with external experts:

1. Mr. Dibya Jyoti Dutta on Indian Party System
2. Prof.(Rtd) Amiyo Handique on Dignity of Women
3. Prof.(Rtd) Chandra Nath Baruah on Globalization

33. Teaching methods adopted to improve student learning

: In addition to class room teaching the department organizes Class Room Seminar, Unit Test, Group Discussion, Talk Programme, Excursion Programme etc. as a part of teaching learning process. Dept also conducts field studies, impact studies etc where students are made involved. In view of the need of the present day OHP, Power Point presentation, movie & documentary screening etc are increasingly used.

34. Participation in Institutional Social Responsibility (ISR) and Extension

activities

: Students and teachers of the department actively participate in Extension activities like; flood relief, health awareness campaign, AIDS awareness, World Environmental Day, Human Rights Day celebration and various other socio-economic activities organized at the auspices of NSS Unit of the College.

35. SWOC analysis of the department and Future plans:

Strength:

- ✓ Student Mentoring
- ✓ Adequate classrooms and library along with experienced teachers
- ✓ Increased enrolment signifying increasing demand of the Courses offered by the department

Weakness :

- ✓ Infrastructural weakness and backwardness of the region

Opportunity:

- ✓ To undertake research projects to address the socio-political problems of the locality
- ✓ To introduce new programmes like Developmental Study, Human Right, Peace and Conflict Study etc.

Challenges :

- ✓ To curb the menace of student dropout specially of the female.
- ✓ To promote awareness about democratic rights, woman rights, Joint-Forest Mangement techniques among the villagers and tribal people.

Future plans: The department aspires to

- Hold dialogue/workshop on people's rights and participation in Democracy
- Innovative short term and vocational courses like tourism Management, NGO management etc.
- Undertake research activities relevant and useful for the region.
- Enrich the departmental library as well as class-room, research lab for the Department.
- Extensive use of ICT in teaching learning process.
- Strengthen the association with the alumni of the department.
- Engage in more extension activities.

DEPARTMENT OF SOCIOLOGY

1. Name of the Department : Sociology
2. Year of Establishment : 1974
3. Name of Programmes/Course offered (UG, PG, M. Phil, Ph. D, Integrated Masters, Integrated Ph. D. etc) : UG Course
4. Names of the Interdisciplinary courses and the Departments / Unit involved : Multidisciplinary Courses, Environmental Courses in Semester.
5. Annual/Semester/Choice based credit system (Programme wise) : Semester System
6. Participation of the Department in the courses offered by other Departments : Environmental Courses
7. Courses in Collaboration with other Universities, Industries, Foreign Institutions etc.: Nil
8. Details of Courses/ Programmes discontinued (if any) with reasons : Nil
9. Number of Teaching Post

	Sanctioned	Filled
Professors	—	—
Associate Professors	1	Filled
Asst. Professors	3	Filled

10. Faculty Profile with Name, Qualification, Designation, specialization (D.Sc/D. Litt, Ph. D, M. Phil etc.):

Name	Qualification	Designation	Specialization	Years of Exp.	Ph. D student guided
Pradip Borah	M.A	Associate Professor, HOD	Rural Development	21 years	Nil
Prabin Doley	M.A,M.Phil	Asstt. Prof	Health	6 Years	Nil
Puspanjali Duwari	M.A,M.Phil	Asstt. Prof	Rural Development	6 Years	Nil
Kanchan Gogoi	M. Phil, Ph.D. (SET)	Asstt. Prof	Economic Development	2 Months	Nil

11. List of Senior Visiting Faculty : Nil
12. Percentage of Lectures delivered and the practical Classes handled (Programme wise) by temporary faculty : Department has no temporary faculty
13. Student-Teacher Ratio (Programme Wise) :

Years	Name of Programmes	Nos. of Students	Nos. of Teachers	Students: teachers
2010-11	U.G	15	4	1:5
2011-12	U.G	29	4	1:8
2012-13	U.G	38	4	1:10
2013-14	U.G	8	4	1:3

14. Number of Academic support staff (Technical) and administrative staff; sanctioned and filled : Nil
15. Qualifications of Teaching faculty with DSc/D. Litt/Ph.D/M.Phill/P.G : P.G : 4,
M Phil: 3
Ph.D.: 1
16. Number of faculty with ongoing projects from
 - a) National : 1 (one); Grant amount: 1.5 lacs (Minor Research Project) from UGC
 - b) International funding agencies and grant received : Nil
17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR etc. and total grant received : Nil
18. Research Centre / Facility recognized by the University : Nil
19. Publications per Faculty : (a)
 1. Mr. Pradip Borah : Nil
 2. Mr. Prabin Doley:
 - (i) 'Rural entrepreneurship and NGOs' in Entrepreneurship for rural development' Farkating College: 2011, ISBN: 978-81-920658-0-9
 - (ii) 'Role of NGOs in rural development' in Rural development in North eastern region (ISBN978-81-922338-5-7), Sivasagar:2012
 - (iii) 'Status of women and social change' in Trafficking in women in and from NE India' ISBN: 978-81-920759-07
 - (iv) 'Ethnic identity movement in NE India' A study with reference to Deori community' in CREATIVE: 2013 ISBN: 978-93-5087-703-6
 3. Mrs. Puspanjali Dowari:
 - (i). Empowerment of rural challenges and prospects edited by T. Chutia and Trisna Dutta in 'Women empowerment with special reference to NE India'Kasturi printers and publishers (ISBN, 2013)
 - (ii). Ethnic identity movement in NE India: A study with reference to Deori community edited by Hiranya Konch, Thagendra Chutia, Debajit Boruah in CREATIVE, Kasturi printers and publishers (ISBN, 2013)
 - (iii). 'Dr. Bhupen Hazarika Geetat Protipholit Jibanbudh: Ati Pajyalusana' in Sangeet Surjya Dr. Bhupen Hazarika' edited by T. Chutia and Pranita Bora; Kasturi printers and publishers (ISBN, June 2013)
 - (iv). Mahilar adhikar aru Surakhyar samparkat ak pajyalushana' in DAPUN edited by Depali Neog, Trycom printers, (ISSN) Dhemaji, march 2015
 4. Dr. Kanchan Gogoi
 - (i). Gogoi, K. 2012. 'Role of Mass Media for Agricultural Information Sources among Tribal Women: A Study in Sivasagar District of Assam' Journal of Research, Extension and Development, (November Volume1 No.3, ISSN-2319-1899)
 - (ii) Gogoi, K and G. Ram. 2012. 'Information needs for agricultural communication among women farmers: A study in Sivasagar district of Assam' International Journal of

Multidisciplinary Educational Research (Vol.1, No.6, December).
ISSN: 2277-7881

(iii) Gogoi, K & B. Chetia. 2014. Farmer's Communication in Agricultural Development: A Village Level Study in Sivasagar district of Assam in 'Agro-Based Industries and Rural Development of North East India with Special Reference to Assam' ISBN: 978-93-5104-187-0 published by Citran Publisher, Dibrugarh

(b) Publication With: Citation Index : Nil
SNIP Range : Nil
SJR Range : Nil
Impact factor : Nil
h-index : Nil

20. Areas of Consultancy and income generated : Nil

21. Faculty as members in (a) National Committees b) International committees

Members in committees:

Name	National committee	Editorial member
Puspanjali Dowari	Assam Science Society,	--
Kanchan Gogoi	Indian Sociological Society, Assam Science Society	Agro-based Industries and Rural Development in North-East India with special Reference to Assam

22. Students Projects

a) Percentage of Students who have done in-house Projects including inter departmental / Programme: In-house projects are assigned to the all students of the Department.

b) Percentage of students placed for projects in organization outside the institution i.e. in Research Laboratories/ Industry/ Other agencies : Nil

23. Awards/ recognition received by faculties and students : Nil

24. List of the eminent academicians and Scientist/ visitors to the Department : Nil

25. Seminars / Conferences / Workshops organized and the source of funding :

a) National : Nil

b) International : Nil

26. Students Profile Programme/ Course wise :

Year	Name of the courses/Programme	Application received	Selected	Enrolled		Pass percentage
				M	F	
2010-11	U.G-M-6 Core-9	(Major)-6 (Core)-9	15	7	8	88.23%
2011-12	U.G-M-11 Core-18	(Major)-11 (Core)-18	29	11	18	90.62%
2012-13	UG-M-24 Core-14	(Major)-24 (Core)-14	38	15	23	90.47%
2013-14	U.G-M-8 Core-0	(Major)-8 (Core)-0	8	3	5	72.72%

27. Diversity of the Students :

Name of the Course	% of Students from the same states	% of Students from the other States	% of the Students from abroad
B.A. Sociology Major	100%	--	--
General	100%	--	--

28. How many students have cleared National and State competitive examinations such as NET/SLET/GATE/Civil Services/ Defence Services etc : 12

29. Students progression

Student Progression	Against enrolled	%
UG to PG	15	13.5
PG to M. Phil		Nil
PG to Ph. D		Nil
Ph. D to Post Doctoral		Nil
Employed	7	
*Campus selection *Other than campus recruitment		Does not arise
Entrepreneurship/Self-employment		67.5

30. Detail of the Infrastructural facilities

- (a) Library : Yes, the department has its own library, which contains more than 100 books. These books are very essential for both major and general course students.
- (b). Internet facilities for staff & faculty : Nil
- (c). Class room with ICT facility : Nil

(d). Laboratories: No.

31. Number of students receiving financial assistance from college, Universities, Government and other agencies : 46 Students received financial assistance from the college under students' aid fund. Most of the ST, SC, OBC and minorities students are getting scholarships under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures/workshop/seminar) with external experts : The department has stress on a. Excursion b. Special remedial class, c. Providing materials and books from the departmental library d. Practice on research works for (Research Methodology paper 401)

33. Teaching methods adopted to improve student learning : The department has adopted lecture, group discussion, assignment, seminar and class test as teaching methods.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : The students participate in NSS programme, sports and cultural programme organized by the college. Besides, students are quite co-operative for publication of departmental journal and wall magazine.

35. SWOC analysis of

Strengths:

The faculties are highly qualified and maintain good coordination with students. The faculties are always ready to take extra classes for better understanding of the courses. Students are increasing gradually in both major and pass courses.

Weaknesses:

The major weakness of the department is shortages of sufficient reference books in both Assamese and English medium. Besides, the poor quality of departmental class room is often creates problems.

Opportunities:

The subject is useful to get jobs in IAS, Social Welfare, Rural Development, Medical and Community Development Programmes etc. The syllabus is also covers vast area of the subject. Besides, the subject is not available in all the colleges under Dibrugarh University. So, students are getting an opportunity to study Sociology in BA course.

Challenges:

Most of the students of the department are from middle class family and come from at a distance of more than 10/15 km. So, it is impossible for them to attend classes regularly as the college has limited seats of hostel facility.

Future Plan:

1. The Department is preparing a proposal to organise seven days workshops on Research Methodology and preparing to send another proposal to UGC for national seminar.
2. To publish an annual journal from the department with ISSN.
3. To conduct Research/Projects/field study in the nearby villages with the help of B.A student.
4. To organize a 'Lecture Programme by an expert from the University/Govt. Institution/ Social Worker regarding current issues/syllabus/students problems etc.

DEPARTMENT OF COMPUTER SCIENCE

1. Name of the department : Computer Science
2. Year of Establishment : 2012
3. Name of Programmes/Course offered : Under graduate(UG)
4. Names of Interdisciplinary courses and the department/unit involved : Teaching in multidisciplinary Course.
5. Annual/semester/CBCS : Semester system.
6. Participation of the department in the courses offered by other department : Nil
7. Courses in collaboration with other universities, Industries, foreign institution, etc. : Nil
8. Details of courses/Programmes discontinued(if any) with reason : Nil
9. Number of teaching post :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professors	Nil	One by the Management

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt./ PhD./M. Phil. Etc.) :

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D. Student guided last 4 years
Sri Ranjan Baruah	M.C.A.	Assistant Professor	Web technology, AI	3 yrs 2 Months	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise):

Year	Name of Programme	No of Students	Nos. of Teachers	Students : Teacher
2012	B.A. &B.Sc.	288	1	288:1
2013	B.A. &B.Sc.	275	1	275:1
2014	B.A. &B.Sc.	361	1	361:1

14. No of academic support staff (technical) and administrative staff; sanctioned and filled :

Sl. No.	Staff	Sanctioned	Filled
01	Technical(Bearer)	Nil	Nil
02	Administrative	Nil	Nil

15. Qualifications of teaching faculty with D.Sc./D.Litt/Ph.D./M.Phil/PG.
: PG:01

16. Number of faculty with ongoing projects from
 a. National : Nil
 b. International : Nil

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR and total grant received : Nil

18. Research Centre/facility recognized by the University : Nil

19. Publication : Nil

Publication per faculty

- Number of papers published in peer reviewed journal (national/International) by faculty and students
- Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database- International Social Science Directory, EBSCO host, etc. : Nil
- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : Nil
- Books with ISBN/ISSN number with details of publishers : Nil
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h- index :Nil

20. Areas of consultancy and income generated : Nil
21. Faculty as member in
- a. National committees : Nil
 - b. International committees : Nil
 - c. Editorial Board : Nil
22. Percentage of student who have done in- house projects including inter departmental/programme : Nil
23. Percentage of student placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/ other agencies : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/ Conference/ Workshops organized & the source of funding : Nil
- a) National : Nil
 - b) International : Nil
26. Student profile programme/ course wise :

Year	Name of the course/programme	Application received	Selected	Enrolled *M- Male *F-Female	Pass percent -age
2012-2013	B.A./B.Sc. Major				
	B.A./B.Sc. Core	288	288		100
2013-2014	B.A./B.Sc. Major				
	B.A./B.Sc. Core	275	275		100
2014-2015	B.A./B.Sc. Major				
	B.A./B.Sc. Core	361	361		100

27. Diversity of students:

Name of the course	% of student of students from the same state	% of student of students from the other state	% of student of students from abroad
B.A./B.Sc. in Computer Skill & Computer Application	100%	Nil	Nil

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil service, Defense services etc.?

: Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	100%
PG to M.Phil	Nil
PG to Ph.D.	Nil
Ph.D. to Post Doctoral	Nil

Student progression	Against % enrolled
Employed *Campus selection *Other then campus recruitment	Nil
Entrepreneurship/ Self-employed	Nil

30. Detail infrastructural facilities

- a. Library : Nil
- b. Internet facilities for staff & students : Available
- c. Class room with ICT facilities : One Digital Classroom.
- d. Laboratories : Laboratory well equipped with 40 no.s of computer.

31. Number of students receiving financial assistance from the college, university, government and other agencies

Most of the students receive financial assistance from various sources. Scholarship of Merit, ST, SC and OBC are received by the students.

32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external expert : Nil

33. Teaching methods adopted to improved student learning : Lecturer and digital lesson plan.

34. Participation in institutional Social Responsibility (ISR) and Extension .Activities : Nil

35. SWOC analysis of the department and Future plans :

Strength –

- Faculties are hardworking, dedicated and dutiful.
- Motivating and encouraging student.

Weakness-

- Inadequate number of Permanent Teacher.
- Lack of sufficient laboratory infrastructure.

Opportunity: In every field related to Information technology.

Students get scope basically in the field of software development, Artificial Intelligence. Web designing, etc.

Challenges : To make the department a full fledged one and to get it sanctioned under Government of Assam.

Future Plan : Proposal for opening new course like PGDCA, BCA, B.Sc(IT)etc.

DEPARTMENT OF EDUCATION

1. Name of the department : EDUCATION
2. Year of Establishment : 2009
3. Name of Programmes/Course offered : Under graduate(UG)
4. Names of Interdisciplinary courses and the department/unit involved : Nil
5. Annual/semester/CBCS : Semester System
6. Participation of the department in the courses offered by other department : Nil
7. Courses in collaboration with other universities, Industries, foreign institution, etc. : Nil
8. Details of courses/Programmes discontinued(if any) with reason : Nil
9. Number of teaching post :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professors	NIL	One by the Management

10. Faculty profile with name, qualification, designation, specialization,(D.Sc./D.Litt./PhD./

M. Phil. Etc.) :

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D. Student guided last 4 years
Sri Gayatri Sut	M.A	Assistant Professor	--	04	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil

13. Student -Teacher Ratio (programme wise):

Year	Name of Programme	No of Students	Nos. of Teachers	Students : Teacher
2011	B.A	05	1	5:1

2012	B.A	40	1	40:1
2013	B.A	55	1	55:1

14. No of academic support staff (technical) and administrative staff; sanctioned and filled :

Sl. No.	Staff	Sanctioned	Filled
01	Technical(Bearer)	Nil	Nil
02	Administrative	Nil	Nil

15. Qualifications of teaching faculty with
D.Sc./D.Litt/Ph.D./M.Phil/PG. : P.G-01

16. Number of faculty with ongoing projects from

- a. National : Nil
b. International : Nil

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR and total grant received : NIL

18. Research Centre/facility recognized by the University: Nil

19. Publication :

Publication per faculty

- Number of papers published in peer reviewed journal (national/International) by faculty and students
- Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database- International Social Science Directory, EBSCO host, etc. : Nil
- Monographs : Nil
- Chapter in Books : Nil
- Books Edited : Nil
- Books with ISBN/ISSN number with details of publishers :
- Citation Index : Nil
- SNIP : Nil
- SJR : Nil
- Impact factor : Nil
- h- index : Nil

20. Areas of consultancy and income generated : Nil

21. Faculty as member in

- a. National committees : Nil
b. International committees : Nil
c. Editorial Board : Nil

22. Percentage of student who have done in- house projects including inter departmental/programme : Nil
23. Percentage of student placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/ other agencies : Nil
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/ Conference/ Workshops organized & the source of funding :
- a. National : Nil
- b. International : Nil

26. Student profile programme/ course wise :

Year	Name of the course/programme	Application received	Selected	Enrolled *M- Male *F-Female	Pass percentage
2011-2012	B.A.(Core)	05	3	M-0 F-03	100
2012-2013	B.A.(Core)	40	40	M-15, F-25	100
2013-2014	B.A.(Core)	60	55	M-23, F-32	100
2014-15	B.A.(Core)				

27. Diversity of students:

Name of the course	% of student of students from the same state	% of student of students from the other state	% of student of students from abroad
BA(core)	100%	-	-

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil service, Defense services etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	100%
PG to M.Phil	Nil
PG to Ph.D.	Nil
Ph.D. to Post Doctoral	Nil

Student progression	Against % enrolled
Employed *Campus selection *Other then campus recruitment	Nil
Entrepreneurship/ Self-employed	Nil

30. Detail infrastructural facilities
- a. Library : Nil
 - b. Internet facilities for staff & students : Available
 - c. Class room with ICT facilities : Nil
 - d. Laboratories : Nil
31. Number of students receiving financial assistance from the college, university, government and other agencies : Nil
32. Details on student enrichment programmes (special lectures/workshops/Seminar) with external expert : Nil
33. Teaching methods adopted to improved student learning : Lecturer and digital lesson plan.
34. Participation in institutional Social Responsibility (ISR) and Extension Activities : Nil
35. SWOC analysis of the department and Future plans :
- Strength – Students demand.
 - Weakness- Inadequate number of Permanent Teacher.
 - Opportunity- Availability of different levels of programme.
 - Challenges - To make a fully fledged department.
- Future Plan - To start the major course .

DEPARTMENT OF PHILOSOPHY

1. Name of the department : Philosophy
2. Year of Establishment : 2009
3. Name of Programmes/Course offered: Under graduate (UG)
4. Names of Interdisciplinary courses and the department/unit involved : Nil
5. Annual/semester/CBCS : Semester System
6. Participation of the department in the courses offered by other department : Nil
7. Courses in collaboration with other universities, Industries, foreign institution, etc. : Nil
8. Details of courses/Programmes discontinued (if any) with reason : Nil
9. Number of teaching post :

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professor	Nil	Nil
Assistant Professors	Nil	One by the Management

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./PhD./ M. Phil. Etc.) :

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D. Student guided last 4 years
Sri Khanindra Dutta	M.A	Assistant Professor	Religion	2 years 4 month	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student -Teacher Ratio (programme wise):

Year	Name of Programme	No of Students	Nos. of Teachers	Students : Teacher
2012	B.A.	03	1	3:1
2013	B.A.	12	1	12:1
2014	B.A. & B.Sc.	15	1	15:1

14. No of academic support staff (technical) and administrative staff; sanctioned and filled :

Sl. No.	Staff	Sanctioned	Filled
01	Technical(Bearer)	NIL	NIL
02	Administrative	NIL	NIL

15. Qualifications of teaching faculty with D.Sc./D.Litt/Ph.D./M.Phil/PG.: PG:01

16. Number of faculty with ongoing projects from

- a. National : Nil
- b. International : Nil

17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR and total grant received : Nil

18. Research Centre/facility recognized by the University :Nil

19. Publication :

Publication per faculty

- o Number of papers published in peer reviewed journal (national/International) by faculty and students

Sl.No.	Name of the faculty	Peer reviewed journal	
		National	International
01.	Sri Khanindra Dutta	03	01

- o Number of publications listed in International Database(For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database- International Social Science Directory, EBSCO host, etc. : Nil
- o Monographs : Nil
- o Chapter in Books : Nil
- o Books Edited : Nil
- o Books with ISBN/ISSN number with details of publishers : NIL
- o Citation Index : Nil
- o SNIP : Nil
- o SJR : Nil
- o Impact factor : Nil
- o h- index : Nil

20. Areas of consultancy and income generated: Nil

21. Faculty as member in

- a) National committees : Nil
- b) International committees : Nil
- c) Editorial Board : Nil

22. Percentage of student who have done in- house projects including inter departmental/programme: Nil

23. Percentage of student placed for projects in organizations outside the institution i.e.in Research laboratories/ Industry/ other agencies : Nil

24. List of eminent academicians and scientists/visitors to the department : Nil

25. Seminars/ Conference/ Workshops organized & the source of funding :

a) National : Nil

b) International : Nil

26. Student profile programme/ course wise :

Year	Name of the course/programme	Application received	Selected	Enrolled *M- Male *F-Female	Pass percentage
2011-12	B.A. Core	03	03	M-1 F-2	100
2012-13	B.A. Core	12	12	M-5 F-7	100
2013-14	B.A. Core	15	15	M-9 F-6	100
2014-15	B.A. Core	13	13	M-2	100

27. Diversity of students:

Name of the course	% of student of students from the same state	% of student of students from the other state	% of student of students from abroad
B.A.(philosophy)	100%	Nil	Nil

28. How many students have cleared National and state competitive examinations such as NET, SLET, GATE, Civil service, Defense services etc.? : Nil

29. Student progression :

Student progression	Against % enrolled
UG to PG	100%
PG to M.Phil	Nil
PG to Ph.D.	Nil
Ph.D. to Post Doctoral	Nil

Student progression	Against % enrolled
Employed *Campus selection *Other then campus recruitment	Nil
Entrepreneurship/ Self-employed	Nil

30. Detail infrastructural facilities
- | | | |
|---|---|-----------|
| a. Library | : | Available |
| b. Internet facilities for staff & students | : | Nil |
| c. Class room with ICT facilities | : | Nil |
| d. Laboratories | : | Nil |
31. Number of students receiving financial assistance from the college, university, government and other agencies : Nil
32. Details on student enrichment programmes (special lectures/workshops/ Seminar) with external expert : Nil
33. Teaching methods adopted to improved student learning : Lecturer and digital lesson plan.
34. Participation in institutional Social Responsibility (ISR) and Extension .Activities: Nil
35. SWOC analysis of the department and Future plans :
- Strength –
- Potential and capability of handling student’s queries.
 - Good cooperation with students and teacher.
 - Faculties are hardworking, dedicated and dutiful.
 - Motivating and encouraging student.
- Weakness-
- Inadequate number of Permanent Teacher.
- Opportunity-
- Growing demands of the students
- Challenges-
- To make the department a fully fledged one and to get it sanctioned under Government of Assam.
- Future Plan- To start Major course.

DEPARTMENT OF BOTANY

1. Name of the department : Botany
2. Year of Establishment : 1988
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved : Environmental Studies(Teaching and Internal Evaluation)
5. Annual/ semester/choice based credit system: Semester system.
6. Participation of the department in the courses offered by other departments : Environmental Studies.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil

9. Number of Teaching posts

	sanctioned	Filled
Professors	0	0
Associate Professors	04	04
Asst. Professors	0	0

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for last 4 years
Mr. A. K. Gogoi	M. Sc.	Associate Professor	Micro Biology	27	Nil
Mr. B. B. Gogoi	M. Sc, M. Phil	Associate Professor, HOD	Plant Physiology	22	Nil
Mr. R. B. Pegu	M. Sc.	Associate Professor	Ecology	22	Nil
Dr. A. C. Dutta	M. Sc, M. Phil, Ph. D	Associate Professor	Plant Taxonomy	17	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: No Temporary Faculty.
13. Student -Teacher Ratio (programme wise):

Year	Name of Programmes	Nos. of Students			Nos of Teachers	Students: Teacher
		Major	Core	Total		
2010-11	UG	6	21	27	04	7 : 1

2011-12	UG	8	22	30	04	8 : 1
2012-13	UG	3	18	21	04	5 : 1
2013-14	UG	24	30	54	04	14 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Sl. No	Staff	Sanctioned	Filled
01	Technical	02	02
02	Administrative	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

PG : 02

M. Phil: 02

Ph. D : 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received

a. 1999-2001	UGC	Rs. 48000.00
b. 2005-2007	UGC	Rs.120000.00
c. 2010-2011	UGC	Rs. 110000.00
d. 2013-14	UGC	Rs. 100000.00

18. Research Centre /facility recognized by the University : Nil

19. Publications:

* Publication per faculty

Name of the faculty member :Nos. of seminar paper Published paper

Dr. A. C Dutta 08 03

Mr. A. K. Gogoi 03 02

Mr. B. B. Gogoi Nil Nil

Mr. R. B. Pegu Nil Nil

* Number of papers published in peer reviewed journals (national / international) by faculty and students : 06

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

* Books Edited : 01, on environmental issues

* Books with ISBN/ISSN numbers with details of publishers

* Citation Index

* SNIP

- * SJR
 - * Impact factor
 - * h-index
20. Areas of consultancy and income generated: Environment, Horticulture, floriculture, Plantation of timber yielding plant, Bamboo plantation etc.
 21. Faculty as members in
 - d) National committees b) International Committees c) Editorial Boards....
 - : Assam Science Society, Nature Club , Social Trust etc.
 - a. Botanical Society of Assam = 01
 - b. Assam Science Society = 04
 - c. Megamix Nature Club = 02
 22. Student projects
 - a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
 - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
 23. Awards/ Recognitions received by faculty and students : Nil
 24. List of eminent academicians and scientists/ visitors to the department
 - a. Dr. Puspa Gogoi, Dhemaji
 - b. Dr. S. Phukan, Vice-Principal North Lakhimpur College
 - c. Mr. Debojit Phukan, eminent environmentalist, ex-wild life wardent of Lakhimpur and Dhemaji District.
 - d. Dr. Magnus Liden, Upsala University Sweden on 30/08/2014
 25. Seminars/ Conferences/Workshops organized & the source of funding
 - a)National : Nil
 - b) International : Nil
 26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	B Sc. (Major)	08	08	M-07 F-01	60%
	B Sc. (Core)	22	22	M-13 F-09	60%
2012-13	B Sc. (Major)	03	03	M-03 F-0	60%
	B Sc. (Core)	18	18	M-14 F-04	40%
2013-14	B Sc. (Major)	24	24	M-14 F-10	12.5%
	B Sc. (Core)	30	30	M-21 F-09	71%
2014-15	B Sc. (Major)				
	B Sc. (Core)				

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B Sc. (Botany)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression:

Student progression	Against % enrolled
UG to PG	57%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	40%
• Campus selection	Nil
• Other than campus recruitment	30%
Entrepreneurship/Self-employment	10%

30. Details of Infrastructural facilities

- a) Library : The Departmental Library contains both Text and Reference Books (Total collection – 100 Nos.)
- e) Internet facilities for Staff & Students : Available
- c) Class rooms with ICT facility : A classroom with electronic smart board, overhead projector, etc.
- d) Laboratories: Advance binocular microscope and other apparatus and equipments

31. Number of students receiving financial assistance from the college, university, government or other agencies:

Students received financial assistance from the college under Students' Aid Fund. All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

1. Interaction with eminent scientists
2. Interaction with eminent environmentalist.

33. Teaching methods adopted to improve student learning Electronic smart board and power point presentation.

- Use of Internet
- Group discussion
- Departmental seminar

Field visit for spot study/ecological study

Use of charts, Models, etc

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Farmers awareness programme on biological waste management and use of bio-fertilizer.
- Nature awareness programme
- Biodiversity awareness programme
- Conservation of medicinal plant.

35. SWOC analysis of the department and Future plans:

Strength: Cooperative and hard working faculty. Good Co-operation and relationship between teacher students and staff

Weakness: Short of Departmental and laboratory infrastructure

Opportunity: Rich Nature resources of the area, Prospects in traditional ecological knowledge among the tribes of the area.

Challenges : Enrichment of department and society through production of quality students

Future plans: The department aspires to

- Establish a ethnobotanical centre or TEK (Traditional ecological knowledge) centre for future research work.
- Establishment of nursery on floriculture and herbal medicinal plant
- Orchidarium
- Mushroom culture
- Ecological centre, etc.

DEPARTMENT OF CHEMISTRY

1. Name of the department : CHEMISTRY
2. Year of Establishment : 1988
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved
: Environmental Studies(Teaching and Internal Evaluation)
5. Annual/ semester/choice based credit system: Semester system.
6. Participation of the department in the courses offered by other departments : Environmental Studies.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	sanctioned	Filled
Professors	-	-
Associate Professors	04	04
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr.Praksh Upadhyaya	M Sc., M.Phil.	Associate Professor	Organic Chemistry	18 yrs.	Nil
Mr.Gunin Gogoi	M Sc., M.Phil.	Associate Professor	Physical Chemistry	22 yrs.	Nil

Mr.Chiran Gogoi	M Sc.	Associate Professor, HOD	Inorganic Chemistry	19 yrs.	Nil
Dr.Satya Ranjan Neog	M Sc., Ph. D.	Associate Professor	Physical Chemistry	17 yrs.	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty
Temporary Faculty : Nil
13. Student -Teacher Ratio (programme wise):

Year	Name of Programmes	Nos. of Students	Nos of Teachers	Students: Teacher
2011-12	Major-	16	04	4:1
	General-	70	04	18:1
2012-13	Major-	20	04	5:1
	General-	80	04	20:1
2013-14	Major-	23	04	6:1
	General-	98	04	25:1
2014-15	Major-	30	04	8:1
	General-	133	04	33:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Sl. No	Staff	Sanctioned	Filled
01	Technical	02	02
02	Administrative	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

M.Sc. : 01

M.Sc., M Phil : 02

M.Sc., Ph.D. : 01

16. Number of faculty with ongoing projects from

a) National : Nil

b) International funding agencies and grants received
: Nil

17. Departmental projects funded by DST-FIST;

UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

* Publication per faculty :

Mr. Prakash Upadhyaya : 02

Mr. Gunin Gogoi : 00

Mr. Chiran Gogoi : 00

Dr. Satya Ranjan Neog : 02

* Number of papers published in peer reviewed journals (national / international) by faculty and students.

Mr. Prakash Upadhyaya : 00

Mr. Gunin Gogoi : 00

Mr. Chiran Gogoi : 00

Dr. Satya Ranjan Neog : 01

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) : 01 (SCOPUS)

* Monographs : Nil

* Chapter in Books : Nil

* Books Edited : Nil

* Books with ISBN/ISSN numbers with details of publishers : Nil

* Citation Index : 5

* SNIP : Nil

* SJR : Nil

* Impact factor : Nil

* h-index : 1

20. Areas of consultancy and income generated: Environment and Basic Sciences. Income generated -Nil
21. Faculty as members in
 f) National committees b) International Committees c) Editorial Boards.....: Assam Science Society, Nature Club, Social Trust etc.
22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : 11.24
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department
 : Dr. Pradip Gogoi, Professor, Department of Chemistry, Dibrugarh University
 : Dr. Pranjan Borman, Assistant Professor, Department of Biotechnology, Gauhati University
 : Dr. Nobiul Ialam, Associate Professor, Department of Chemistry, North Lakhimpur College
 : Dr. Bhabajit Bhuyan, Associate Professor, Department of Chemistry North Lakhimpur College
 : Dr. Sabitri Kakoti, Associate Professor, Department of Chemistry Lakhimpur Girls' College
25. Seminars/ Conferences/Workshops organized & the source of funding
 a) National : Nil
 b)International : Nil
26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	B Sc. Major			M-13 F- 3	33.0
	B Sc. Core			M-51	70.0

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
				F- 19	
2012-13	B Sc. Major			M- 13 F-7	33.0
	B Sc. Core			M- 65 F-15	76.0
2013-14	B Sc. Major			M-12 F-11	67.0
	B Sc. Core			M-76 F-22	79.0
2014-15	B Sc. Major			M-16 F-14	33.0
	B Sc. Core			M-87 F-46	83.0

*M=Male F=Female

27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BSc. (Chemistry)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	7%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	95%
• Campus selection	Nil

Student progression	Against % enrolled
• Other than campus recruitment	95%
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities

- b) Library : The Departmental Library contains both Text and Reference Books (Total collection - 73)
- g) Internet facilities for Staff & Students : Available
- c) Class rooms with ICT facility : A classroom with electronic smart board.
- d) Laboratories: Well equipped as per the need of the syllabi.

31. Number of students receiving financial assistance from the college, university, government or other agencies:

All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: Nil

33. Teaching methods adopted to improve student learning

Electronic smart board and power point presentation.
Use of Internet
Group discussion
Departmental seminar

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Subject Experts/guides in various workshops, NSS activities
Awareness programmes on health and environment.

35. SWOC analysis of the department and Future plans:

Strength: Cooperative and hard working faculty.

Weakness : Lack of research infrastructure and Lab facility.

Opportunity: To undertake research projects to cater the local needs

Challenges : To meet the challenges of the private sector institutions.

To promote the importance of indigenous knowledge of medicine of the local people.

Future plans: The department aspires to

- research activities relating to local knowledge .
- enrich the departmental library.
- strengthen the association with the alumni of the department.
- Engage in more extension activities.

DEPARTMENT OF MATHEMATICS

1. Name of the department : MATHEMATICS
2. Year of Establishment : 1970
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved
: Mathematics Part (Multi-Disciplinary Course)
(Teaching and Internal Evaluation)
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments : Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	sanctioned	Filled
Professors	-	-
Associate Professors	01	
Asst. Professors	03	

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Mridul Kr. Gogoi	M.Sc.	Associate Professor & HOD	Applied Mathematics	17	Nil
Dr. Anjan Borgohain	M.Sc., Ph.D.	Assistant Prof.	Applied Mathematics	16	Nil
Mrs. Karabi Saikia	M.Sc., B.Ed., M.Phil.	Assistant Prof.	Pure Mathematics	06	Nil
Mr. Tabendra Nath Das	M.Sc., B.Ed., M.Phil.	Assistant Prof.	Pure Mathematics	05	Nil

11. List of senior visiting faculty : Mr. Mridul Kr. Gogoi (Central Agriculture University, Pashighat, Arunachal Pradesh)
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: No Temporary Faculty.
13. Student -Teacher Ratio (programme wise)

Year	Name of Programmes	Nos. of Students	Nos. of Teachers	Students : Teacher
2010-11	B.A. & B.Sc. (Major & Core) (UG)	40	04	10 : 1
2011-12	B.A. & B.Sc. (Major & Core) (UG)	50	04	12.5 : 1
2012-13	B.A. & B.Sc. (Major & Core) (UG)	53	04	13.25 : 1
2013-14	B.A. & B.Sc. (Major & Core) (UG)	65	04	16.25 : 1
2014-15	B.A. & B.Sc. (Major & Core) (UG)	116	04	29 : 1
2015-16	B.A. & B.Sc. (Major & Core) (UG)	173	04	43.25 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Sl. No	Staff	Sanctioned	Filled
01	Technical		
02	Administrative	01	01

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

PG : 01
MPhil : 02
PhD : 01

16. Number of faculty with ongoing projects :

from a) National b) International funding agencies and grants received : One (Mr. T. N. Das) from a) National Agency, grants received Rs. 1,10,000.00

17. Departmental projects funded by DST-FIST, UGC, DBT, ICSSR, etc. and total grants received : UGC, total grants received Rs. 1,10,000.00

18. Research Centre /facility recognized by the University : Nil

19. Publications:

(A)Mr. Mridul Kumar Gogoi
 Publication :
 Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
 Number of publications listed in International Database (For Eg : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.): Nil
 Monographs : Nil
 Chapter in Books : Regional Magazines (Assamese Language)

Sl. No.	Title of the Article(s)	Journal / Magazine Name(s)	Volume No.	Issue No.	Page No.	ISSN /ISBN	Publisher
1	Ramanujan Sangkhya (Number of Ramanujan)	Bi-monthly Science Magazine "Bijnan Jeuti"	47	5 Feb-Mar / 2013	12	ISSN : 2319-3085	Assam Science Society, Khanapara, Guwahati-22
2	Ganitor Aantorjatik Puraskar (International Prize in Mathematics)	Monthly Assamese Magazine "Satsari"	9	1 August / 2013	19-20	ISSN : 2319-8893	Sadin Printers, Industrial Area, Bamunimaidan, Guwahati-21
3	Kanistha Ganitogyar Sandhanat Fields Medal (Searching of Junior Mathematicia)	Bi-monthly Science Magazine "Bijnan Jeuti"	48	2 Aug-Sept / 2013	35-36	ISSN : 2319-3085	Assam Science Society, Khanapara, Guwahati-22

ns by Fields Medal)							
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Books Edited : Nil
 Books with ISBN/ISSN numbers with details of publishers : Nil
 Citation Index : Nil
 SNIP : Nil
 SJR : Nil
 Impact factor : Nil
 h-index : Nil

(B) DR. ANJAN BORGHAIN
 Publication :

Papers in Conference Proceedings:

Sl. No.	Title	Pages	Conference	Organizer	Date	Place
1	Generation of electromagnetic radiation in inhomogeneous plasma driven by nonlinear dissipative force	17-19	1st PSSI Plasma Scholars' Colloquium -2012	Institute for Plasma Research, Gandhinagar, Gujarat & The Plasma Science Society of India	3-4 July, 2012	Institute for Plasma Research, Gandhinagar, Gujarat

Number of papers published in peer reviewed journals (national /international) by faculty and students: 3 (three)

Serial No.	Title of Paper	Journal	Publisher
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311, 2011	American Institute of Physics (AIP)
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515, 2012	Cambridge University Press, UK
3	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378, (10), 790, 2014	Elsevier

Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
 3 (three)

Serial No.	Title of Paper	Journal	Publisher
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311	American Institute of Physics (AIP)
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515	Cambridge University Press, UK
3	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378, (10), 790	Elsevier

Monographs: Nil

Chapter in Books: Nil

Books Edited: Nil

Books with ISSN/ISBN numbers: Nil

Citation Index:

Serial No.	Title of Paper	Journal	Publisher	Citation Index
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311	American Institute of Physics (AIP)	3
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515	Cambridge University Press, UK	1

SNIP:

Serial No.	Title of Paper	Journal	Publisher	SNIP
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311	American Institute of Physics (AIP)	1.156
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave	Journal of Plasma Physics, 78 (5), 515	Cambridge University Press, UK	0.624

	turbulence			
3	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378 (5), 790	Elsevier	1.278

SJR:

Serial No.	Title of Paper	Journal	Publisher	SJR
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311	American Institute of Physics (AIP)	1.266
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515	Cambridge University Press, UK	0.414
3	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378 (5), 790	Elsevier	0.856

Impact Factors:

Serial No.	Title of Paper	Journal	Publisher	Impact factor
1	Amplification of ion acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	Physics of Plasmas, 18 (4), 042311	American Institute of Physics (AIP)	2.249
2	On unstable electromagnetic radiation through nonlinear wave-particle interactions in presence of drift wave turbulence	Journal of Plasma Physics, 78 (5), 515	Cambridge University Press, UK	0.739
3	Electrostatic instability in magnetically confined inhomogeneous plasma driven by nonlinear force	Physics Letters A, 378 (5), 790	Elsevier	1.626

h-index:

Serial No.	Title of Paper	Journal	Publisher	h-index
1	Amplification of ion	Physics of Plasmas,	American Institute	1

	acoustic wave in an inhomogeneous plasma through nonlinear wave-particle interaction with drift wave turbulence	18 (4), 042311	of Physics (AIP)	
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(C) Mrs. Karabi Saikia

Publication :
 Number of papers published in peer reviewed journals (national / international) by faculty and students : Nil
 Number of publications listed in International Database (For Eg : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : Nil
 Monographs : Nil

Chapter in Books :

Sl. No.	Topic of the Chapter	Name of the Book	ISBN
1	Empowerment of Rural Women : Prospects and Challenges	Women Empowerment Special reference to North East India	978 - 93 - 5104 - 164 - 1

Books Edited : Nil
 Books with ISBN/ISSN numbers with details of publishers : Nil
 Citation Index : Nil
 SNIP : Nil
 SJR : Nil
 Impact factor : Nil
 h-index : Nil

(D) Mr. Tabendra Nath Das

Publication :
 Number of papers published in peer reviewed journals (national / international) by faculty and students : One
 Number of publications listed in International Database (For Eg : Web of Science, Scopus, Humanities International Complete, Dare Database – International Social Sciences Directory, EBSCO host, etc.) : One

Serial No.	Title of Paper	Journal	Volume No.	Page Nos.	ISSN
1	Uncertainty Modeling in Human Health Risk assessment using Fuzzy Set	International Journal of Computer Application, 2013	82 (12)	24 – 28	0975 – 8887

Monographs : Nil
 Chapter in Books :

Sl. No.	Topic of the Chapter	Name of the Book	ISBN
1	Comprehensive Curriculum Reform in Higher Education : Collaborative Engagement Faculty and Administrators	Higher Education, its problems and prospects	978 - 93 - 5104 - 152 - 8

Books Edited : Nil
 Books with ISBN/ISSN numbers with details of publishers : Nil
 Citation Index : Nil
 SNIP : Nil
 SJR : Nil
 Impact factor : Nil
 h-index : Nil

20. Areas of consultancy and income generated : Natural and Basic Sciences

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards.... : Assam Science Society, Assam Academy of Mathematics, Women Forum, ACTA, AIFUCTO, Plasma Science Society of India, Nature Club, Social Trust etc.

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

23. Awards/ Recognitions received by faculty and students : One of our students (Mr. Jadav Konch) secured 1st Class 10th position in B.Sc. and 1st Class 1st position in M.Sc. (received the Best PG award) from Dibrugarh University ; One Faculty (Dr. Anjan Borgohain) received Ph.D. award from Dibrugarh University

24. List of eminent academicians and scientists/ visitors to the department :

- (a) Prof. Gopal Hazarika, HoD, Dept. of Mathematics, Dibrugarh University
- (b) Dr. Rupam Baruah, Director, CDC, Dibrugarh University
- (c) Dr. Budhindra Baruah, Principal, Dhemaji College
- (d) Dr. Budhindra Baruah, Retd. Principal, North-Lakhimpur College
- (e) Dr. Biman Chetia, Principal, North-Lakhimpur College
- (f) Mr. Phani Hazarika, Associate Professor & HoD, Dept. of Mathematics, Dhemaji College

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National : Nil
- b) International : Nil

26. Student profile programme / course wise:

Year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	
2010-11	BA / B Sc. (Major)	05	05	M – 05	F - 00	40%
	BA / B Sc. (Core)	01	01	M – 01	F - 00	Nil
2011-12	BA / B Sc. (Major)	10	10	M – 10	F - 00	20%
	BA / B Sc. (Core)	00	00	M – 00	F - 00	-
2012-13	BA / B Sc. (Major)	03	03	M – 10	F - 00	100%
	BA / B Sc. (Core)	00	00	M – 00	F - 00	-
2013-14	BA / B Sc. (Major)	02	01	M – 02	F - 00	50%
	BA / B Sc. (Core)	00	00	M – 00	F - 00	-
2014-15	BA / B Sc. (Major)	08	08	M – 07	F - 01	25%
	BA / B Sc. (Core)	00	00	M – 00	F - 00	-

Year	Name of the Course/programme (refer question no.4)	Applications received	Selected	Enrolled		Pass percentage
				*M	*F	

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A. / B Sc. (Mathematics)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ? : 03

29. Student progression

Student progression	Against % enrolled
UG to PG	100
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	
• Campus selection	Nil
• Other than campus recruitment	50
Entrepreneurship/Self-employment	100

30. Details of Infrastructural facilities

- a. Library : The Departmental Library contains both Text and Reference Books (Total Collection : 50)
- b. Internet facilities for Staff & Students : Available
- c. Class rooms with ICT facility : A classroom with electronic smart board.
- d. Laboratories : Well equipped as per the need of the syllabi

31. Number of students receiving financial assistance from the college, university, government or other agencies:

Students receive financial assistance from the college under Students' Aid Fund. Most of the ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:

Special Lecture, departmental workshop, Seminar and tutorials are conducted.

33. Teaching methods adopted to improve student learning

- i) Electronic smart board and power point presentation.
- ii) Use of Internet
- iii) Group discussion
- iv) Departmental seminar

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- i) NSS activities
- ii) Awareness programmes on health and environment.

Faculties of the Department arrange the Mathematics Olympiad (Skill Development Test) among the students of Upper Primary, High School and Higher Secondary School organized by Assam Academy of Mathematics in every year in the Month of July.

35. SWOC analysis of the department and Future plans :

Strength

- ✓ The Department is based on a unique philosophy of education which combines the material with the spiritual and offers students to develop themselves as fully integrated individuals.
- ✓ The College can boast of near perfect academic discipline. There has been no disruption in the Academic Calendar due to disturbances that institutions of higher learning generally experience in Assam.
- ✓ The Department has dedicated faculty members. The faculty members can take care of all aspects of the campus, the academic and the personal.
- ✓ The number of publications by the faculty members in the last four years has been commendable.
- ✓ The infrastructural support offered by the College to students, the teacher-student ratio can make it possible for teachers to successfully address individual need of the students.

Weakness

- ✓ The socio-economic background of many of the students is poor. They lead to unsatisfactory level of education.
- ✓ The faculty members feel the lack of research infrastructure.

Opportunities

- ✓ The new learning of the age requires greater proficiency in soft skills among students. The Department has the necessary technical resource person(s) to take this to a higher level.
- ✓ The faculty members can undertake research projects to upgrade the environment of education society.

Challenges

To meet the challenges of the private sector institutions. To promote the importance of the basic sciences in an environmental, natural and human educations.

Future plans :

The department aspires to

- initiate skill based training to help the students for competitive examinations.
- innovative short term courses which help the people their professions.
- Introduce Diploma, PG Diploma, PG Courses.
- research activities.
- enrich the departmental library.
- extensive use of ICT.
- Strengthen the association with the alumni of the department.
- Engage in more extension activities in due sessions.

DEPARTMENT OF PHYSICS

1. Name of the department : PHYSICS
2. Year of Establishment : 1988
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved : Environmental Studies
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments : Environmental Studies.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : N/A
9. Number of Teaching posts

	sanctioned	Filled
Professors	-	-
Associate Professors	04	04
Asst. Professors	-	-

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specilization	No.of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr.Sewak Chandra Chutia	M Sc.	Associate Professor	Electronics	20 yrs.	Nil
Mr.DilipKr. Hatibaruah	M Sc.	Associate Prof.	Nuclear Physics	26 yrs.	Nil
Mr. Prasanta Gogoi	M Sc.	Associate Professor, HOD	Solid State Physics	22 yrs.	Nil
Dr. Jugananda Sut	M Sc.	Associate Prof. (Lien)	Theoretical Physics	17 yrs.	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : No Temporary Faculty.
13. Student -Teacher Ratio (programme wise):

Year	Name of Programmes	Nos. of Students	Nos of Teachers	Students: Teacher
2011	BSc. Major	12	04	9: 1
	BSc.General	23		
2012	BSc. Major	23	04	17:1
	BSc.General	44		
2013	BSc. Major	43	04	30:1
	BSc.General	77		
2014	BSc. Major	59	04	41:1
	BSc.General	103		

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Sl. No	Staff	Sanctioned	Filled
01	Technical/Office bearers.	02	02
02	Administrative	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

PG : 02
MPhil : 01
Ph D: 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received :

Mr. Dilip Kr. Hatibaruah: 01 (funded by UGC, NERO)
ProjectTitle : 'A Geophysical Study of River Charikoria'.
DR. Jugananda Sut: 01 (funded by UGC NERO)

18. Research Centre /facility recognized by the University : Nil

19. Publications:

* a) Publication per faculty :
Mr. Dilip Kr. Hatibaruah - 03
Mr.Sewak Chandra Chutia - 01
Mr. Prasanta Gogoi- 01

Dr. Jugananada Sut- 04

* Number of papers published in peer reviewed journals (national / international) by faculty and students.

Mr. Dilip Kr. Hatibaruah- 02

Mr. Prasanta Gogoi- 01

Dr. Jugananada Sut- 03

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

* Monographs

* Chapter in Books

Books Edited :

Mr. Dilip Kr. Hatibaruah& Sewak Ch. Chutia- Edited the proceedings of the National Seminar on Radiation Hazard and Role of Natural Sciences in Minimizing its Effects.

* Books with ISBN/ISSN numbers with details of publishers

Dr. Jugananada Sut- Published a book titled Introduction to Oxygenion conductor: An Overview, Kasturi Publishers, Guwahati, Assam. ISBN -978-93-5104-156-6

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated : Environment and Basic Sciences. Income generated –Nil

21. Faculty as members in

h) National committees b) International Committees c) Editorial Boards...

Sewak Ch. Chutia :Member of the Editorial Board of BIKIRON(Journal of ACTA, Dhemaji-Dhakuakhana Zone),2013, Vol-IV, No.-1 ISSN 2278-3415

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme : 100%

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : Nil

23. Awards/ Recognitions received by faculty and students : Nil

24. List of eminent academicians and scientists/ visitors to the department .

- : Dr. Tulshi Bezbaruah ,Gauhati University
- : Dr. Muhidhar Puzari, North Lakhimpur College
- : Dr. Dudumoni Bhuyan, North Lakhimpur College
- : Dr. Dilip Neog, Dhemaji College
- : Dr. Khagen Sharmah, Dhemaji College
- : Dr. Surajit Bhuyan, North Lakhimpur Girls' College.

25. Seminars/ Conferences/Workshops organized & the source of funding

a. National :

Seminar/Conference/Workshop	Title	Funding Agency	Grants received
Seminar	Radiation Hazards and Role of Natural Sciences in Minimizing its Effects.	UGC	75,000/-

b. International : Nil

26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	B Sc. Sem-I Major	15	12	M-9 F-3	60%
	B.Sc. Sem-I Core	25	23	M-23 F-0	100%
2012-13	B Sc. Sem-I Major	15	11	M-11 F-0	50%
	B Sc.Sem-I Core	25	21	M-19 F-2	100%
2013-14	B Sc. Sem-I Major	25	20	M- 15 F-5	66.6%
	B Sc.Sem- I Core	35	33	M- 29 F-4	83.3%
2014- 15	B Sc. Sem-I Major	30	28	M-21 F- 7	71.1%
	B Sc.Sem-I Core	60	49	M- 37 F-12	76.9%

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B Sc. (Physics)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

: 02

29. Student progression

Student progression	Against % enrolled
UG to PG	60%
PG to M.Phil.	
PG to Ph.D.	
Ph.D. to Post-Doctoral	
Employed	35%
• Campus selection	Nil
• Other than campus recruitment	35%
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities

- Library : The Departmental Library contains both Text and Reference Books (Total collection - 60)
- Internet facilities for Staff & Students : Available
- Class rooms with ICT facility : A classroom with electronic smart board.
- Laboratories : Equipped as per the need of the syllabi. CRO, Digital power supply, Plank constant Apparatus, Spectrometer etc are some of the sophisticated apparatus available in the laboratory.

31. Number of students receiving financial assistance from the college, university, government or other agencies:

80% of students received financial assistance from the college under Students' Aid Fund. All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:

1. Quantum Mechanics
2. Laser and its applications
3. Digital Electronics.

33. Teaching methods adopted to improve student learning

- Electronic smart board and power point presentation.

- Use of Internet
- Group discussion
- Departmental seminar.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Mr.Sewak Chandra Chutia:

Associated with a number of civic society forums in various capacities such as:

1. Secy, Homen Borgohain Nyash.
2. Chairperson, Managing Committee, Dhakuakhana Natya Bidyalaya
3. Consultant of the NGOs like the RAAIZ and Gramyabandhu.
4. Life member Assam Science Society.
5. Member, Steering Committee of the recently concluded 84th Annual Session of Srimanta Sankardev Sangha, Assam.
6. President, Book Fare & Exhibition of that session.
7. Working President, Charikaria Festival.
8. Mentor, Pub Dhakuakhana Cricket Club.
9. Life member, Assam Science Society.

Mr. Dilip Kr. Hatibaruah-

- Life member, Assam Science Society,
- Life member, Laser and Optical Science' Assam,
- Life member, Laser and Optical Society of India.

Mr. Prasanta Gogoi

- Life member, Assam Science Society,

Dr. Jugananada Sut

- Life member Red cross Society,
- Assam Science Society,
- Gen.Secy, 42nd Annual Conf. of Assam Natya Sanmilon at Dhakuakhana.

Besides all the faculty members perform the duties of Subject Experts/guides in various workshops, NSS activities, Awareness programmes on health and environment.

35. SWOC analysis of the department and Future plans:

Strength : Cooperative and hard working faculty.

Adequate classrooms and laboratory
Increased enrolment.

Weakness : Lack of research infrastructure

Opportunity : To undertake research projects to cater the local needs.

To introduce need based programmes.

Challenges : To meet the challenges of the private sector institutions.

To promote the importance of the basic sciences in an environment where most of the students and guardians tend to prefer short term professional courses.

Future plans : The department aspires to

- initiate skill based and innovative short term courses.
- research activities.
- enrich the departmental library.
- extensive use of ICT.
- strengthen the association with the alumni of the department.
- Engage in more extension activities.

DEPARTMENT OF ZOOLOGY

1. Name of the department : Zoology
2. Year of Establishment : 1988
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved : Environmental Studies(Teaching and Internal Evaluation)
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments : Environmental Studies.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons: Nil
9. Number of Teaching posts

	Sanctioned	Filled
Professors	-	-
Associate Professors	03	03
Asst. Professors	01	01
Total	04	04

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	Years of Experience	No. of Ph.D. Students guided for the last 4 years
Mr. Indibor Buragohain	M.Sc.	Associate Professor	Entomology	15 yrs	Nil
Mrs. Indu Hazarika	M.Sc., M.Phil.	Associate Professor	Entomology	15 yrs	Nil
Dr. Narendra Nath Dutta	M.Sc., M.Phil., Ph.D.	Associate Professor, HOD	Fish & Fisheries	15 yrs	Nil
Mr. Jiban Ch. Gogoi	M.Sc., SLET completed	Asst. Professor	Biochemistry	13yrs	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : No
Temporary Faculty.
13. Student -Teacher Ratio (programme wise):

Year	Name of Programmes	Nos. of Students	Nos of Teachers	Students: Teacher
2011	BSc Major	44	04	11:1
	BSc Core	26	04	7:1
2012	BSc Major	51	04	13:1
	BSc Core	7	04	2:1
2013	BSc Major	53	04	13:1
	BSc Core	26	04	7:1
2014	BSc Major	65	04	16:1
	BSc Core	52	04	13:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

Sl. No	Staff	Sanctioned	Filled
01	Technical (Bearer)	02	02
02	Administrative	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

PG : 02
MPhil: 02
Ph.D: 01

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : Nil
17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received:

Title of the project	Funding Agency	Amount (Rs.)	Duration	Remark
Studies on Ichthyofaunal Composition and Importance of Lentic Wetland as Virgin Stock of Indigenous Fishes: A Case Study in Khajua Beel of Dhakuakhana, Assam”	UGC	40,000.00	2007-2008	MRP UGCF-5-282/2007-2008 (MRP/NERO) dt.31-03-08

18. Research Centre /facility recognized by the University : Nil
19. Publications: Attached with faculty profile of each.

Publication per faculty :

* Number of papers published in peer reviewed journals (national / international) by faculty and students.

Dr.Narendra Nath Dutta- 02

* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.):

Dr.Narendra Nath Dutta:3 Nos.

* Monographs

* Chapter in Books

Books Edited :

Dr.Narendra Nath Dutta:1 No.

* Seminar Proceedings:

Dr.Narendra Nath Dutta: 1 No.

Mr.Indibor Buragohain: 2 Nos.

Mrs.Indu Hazarika : 1 No.

Mr.Jiban Ch.Gogoi : 1 No.

* Books with ISBN/ISSN numbers with details of Publishers:

* Citation Index

* SNIP

* SJR

* Impact factor

* h-index

20. Areas of consultancy and income generated: Voluntary level consultations have done in various areas like- agriculture, fishery, sericulture, environmental issues etc by the faculty members.

21. Faculty as members in

a) National committees : Nil

b) International Committees : Nil

c) Editorial Boards....

: Assam Science Society, Nature Club, Social Trust, NGOs etc.

22. Student projects Student projects:

a) Percentage of students who have done in-house projects including inter departmental/programme: 100% students have done projects according to the syllabus of the curriculum.

b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: Nil

23. Awards/ Recognitions received by faculty and students : Dr.Narendra Nath Dutta was felicitated as district level resource person Children Science Congress.

24. List of eminent academicians and scientists/ visitors to the department

: Dr. S. P. Biswas, Dibrugarh University

: Dr. Lakhi Prasad Hazarika, North Lakhimpur College

: Dr. Debojit Baruah, Lakhimpur Girl's College

: Dr. Sabita Bora, Lakhimpur Girl's College

: Dr. Banjit Bhatta, Dhemaji College
 : Dr. Hiranya Chamuah, Dhemaji College
 : Dr. Md Hussain, Dhemaji College

25. Seminars/ Conferences/Workshops organized & the source of funding

a)National :Nil

b)International : Nil

26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled M F	Pass percentage
2010-11	B Sc. Major		18	M15; F-3	100*
	B Sc. Core		4	M-3; F-1	66*
2011-12	B Sc. Major		18	M-9; F-9	66**
	B Sc. Core		22	M-20; F-2	100**
2012-13	B Sc. Major		16	M-11; F-5	65****
	B Sc. Core		3	M-3; F-0	100****
2013-14	B Sc. Major		20	M-12; F-8	60*****
	B Sc. Core		20	M-15; F-5	100*****
2014-15	B Sc. Major		30	M-16; F-14	21*****
	B Sc. Core		30	M-23; F-7	

M=Male F=Female

*Students admitted in the academic session 2007-2008

**Students admitted in the academic session 2008-2009

*** Students admitted in the academic session 2009-2010

**** *Students admitted in the academic session 2010-2011

***** Students admitted in the academic session 2011-2012

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B Sc.(Zoology)	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc. ?

: 01

29. Student progression

Student progression	Against enrolled	%
UG to PG	30	
PG to M.Phil.	Nil	
PG to Ph.D.	10	
Ph.D. to Post-Doctoral		
Employed	70	
• Campus selection	Nil	
• Other than campus recruitment	70	
Entrepreneurship/Self-employment	5%	

30. Details of Infrastructural facilities

e. Library : The Departmental Library contains both Text and Reference Books (Total collection – 100)

f. Internet facilities for Staff & Students : Available

g. Class rooms with ICT facility : A classroom with electronic smart board.

h. Laboratories : Well equipped as per the need of the syllabi.

31. Number of students receiving financial assistance from the college, university, government or other agencies:

Students received financial assistance from the college under Students' Aid Fund. All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts: External experts are invited to deliver special lectures in various Departmental seminars.

33. Teaching methods adopted to improve student learning

- In addition to the conventional chalk and talk method some participatory classes have carried out by using visual aids like-models, charts, Laptop, smart board, internet facility, Maps etc.
- Outdoor classes were also arranged.
- Field trips also arranged in certain cases.
- Living animals and museum specimens have been used during class room teaching in some chapters of major and general syllabus.
- Group discussion
- Departmental seminar

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

1. NSS activities

2. Awareness programmes on health and environment. Faculty members of the Department are frequently participated in different social organizations and social meets to uplift the social setup and integrity of the locality.

35. SWOC analysis of the department and Future plans:

Strength: Cooperative and hard working faculty.

Adequate classrooms and laboratory

Increased enrolment.

Weakness: Lack of research infrastructure

Opportunity: To undertake research projects to cater the local needs.

To introduce need based programmes.

Challenges : To meet the challenges of the private sector institutions.

To promote the importance of the basic sciences in an environment where most of the students and guardians tend to prefer short term professional courses.

Future plans: The department aspires to

- research activities.
- enrich the departmental library.
- extensive use of ICT.
- Strengthen the association with the alumni of the department.
- Engage in more extension activities.
- Extensive study and research on local biodiversity resources.

DEPARTMENT OF ELECTRONICS

1. Name of the department : ELECTRONICS
2. Year of Establishment : 2009
3. Names of Programmes / Courses offered : Under graduate (UG)
4. Names of Interdisciplinary courses and the departments/units involved : Environmental Studies, Physics, and mathematics (Teaching and Internal Evaluation).
5. Annual/ semester/choice based credit system : Semester system.
6. Participation of the department in the courses offered by other departments: Environmental Studies, Physics.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts

	sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst. Professors	-	One by the Management.

❖ The department has not been sanctioned by the State Government. The teacher is appointed by the Management.

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Miss Erani Gogoi	M Sc.	Assistant Prof.	Electronics	03 yrs.	Nil

11. List of senior visiting faculty : Nil
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : No
13. Student -Teacher Ratio (programme wise)

Year	Name of Programmes	Nos. of Students	Nos. of Teachers	Students: Teacher
2011	Electronics (General)	12	1	12:1
2012	Electronics	06	1	6:1

	(General)			
2013	Electronics (General)	16	1	16:1
2014	Electronics (General)	59	1	59:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

Sl. No	Staff	Sanctioned	Filled
01	Technical	-	-
02	Administrative	-	-

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil/PG.

PG : 01
M Phil : Nil
Ph. D : Nil

16. Number of faculty with ongoing projects from

a) National : Nil
b) International funding agencies and grants received.

17. Departmental projects funded by DST-FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil

18. Research Centre /facility recognized by the University : Nil

19. Publications:

- * Publication per faculty : Nil
- * Number of papers published in peer reviewed journals (national / international) by faculty and students.
- * Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- * Monographs
- * Chapter in Books
- * Books Edited
- * Books with ISBN/ISSN numbers with details of publishers
- * Citation Index
- * SNIP
- * SJR
- * Impact factor
- * h-index

20. Areas of consultancy and income generated: Environment and Basic Sciences. Income generated -Nil

21. Faculty as members in
a. National committees : Nil

- b. International Committees : Nil
 c. Editorial Boards....
 : Nature Club, Social Trust etc.

22. Student projects
 a) Percentage of students who have done in-house projects including inter departmental/programme : Nil
 b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies: Nil
23. Awards/ Recognitions received by faculty and students : Nil
24. List of eminent academicians and scientists/ visitors to the department:
 Nil
25. Seminars/ Conferences/Workshops organized & the source of funding
 a. National : Nil
 b. International : Nil

26. Student profile programme/course wise:

Year	Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled *M *F	Pass percentage
2011-12	B Sc.(Core)	12	12	*M 12	100%
2012-13	B Sc.(Core)	06	06	*M 06	100%
2013-14	B Sc.(Core)	10	10	*M 10 *F 01	70%%
2014-15	B Sc.(Core)	43	43	*M 37 *F 06	83.7%

*M=Male F=Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B Sc.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc? ?
 Nil :

29. Student progression

Student progression	Against % enrolled
UG to PG	60%

Student progression	Against % enrolled
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	35%
• Campus selection	Nil
• Other than campus recruitment	35%
Entrepreneurship/Self-employment	5%

30. Details of Infrastructural facilities

- a. Library : The Departmental Library contains both Text and Reference : Books (Total collection - 60)
- b. Internet facilities for Staff & Students : Available
- c. Class rooms with ICT facility:
A classroom with electronics smart board.
- d. Laboratories : Supports the need of the syllabi.

31. Number of students receiving financial assistance from the college, university, government or other agencies:

48% of students received financial assistance from the college under Students' Aid Fund. All ST, SC, OBC and minority students are getting scholarship under state as well as central government scheme.

32. Details on student enrichment programmes (special lectures / workshops / Seminar) with external experts : Nil

33. Teaching methods adopted to improve student learning

- Electronic smart board and power point presentation.
- Use of Internet
- Group discussion
- Departmental seminar

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

Miss Erani Gogoi : Participates in awareness and extension programmes organized by the college.

35. SWOC analysis of the department and Future plans:

Strength : Students' growing interest in the subject.

Weakness : Lack of infrastructure for major courses.

Opportunity: To undertake various projects on electronics appliances.

Challenges : To make the department a fully fledged one and to get it sanctioned under Government of Assam.

Future plans : The department aspires to

- Introduce major course.
- initiate skill based and innovative short term courses.
- Engage in more extension activities.

